

THE STATE OF TEXAS

COUNTY OF SABINE

On this the 8th day of June, 1981, the Honorable Commissioners Court met in Regular Session with the following members present, to-wit:

Royce C. Smith	County Judge
R. E. Smith	Commissioner, Precinct No. 1
G. W. Russell, Jr.	Commissioner, Precinct No. 2
Eldridge Ellison	Commissioner, Precinct No. 3
Jimmy Vickers	Commissioner, Precinct No. 4
Minnie Gooch	Clerk of the Court

It was brought to the attention of the Court that House Bill 793 requires that every vehicle hauling material that could spill or blow off be covered with a tarp if it is driven over 30 miles per hour. It has been amended in the Senate Committee to raise the permissible speed to 45 miles per hour. Motion by Commissioner R. E. Smith seconded by Commissioner Eldridge Ellison that a resolution be passed by the court in favor of the 45 miles per hour and our Senator be notified of this action. All voted in favor of the motion.

In order to comply with Senate Bill 621 passed into law by the 66th Texas Legislature the current assessment ratio which was 20% can no longer be used. Effective January 1, 1981, the use of assessment ratios is prohibited by the Property Tax Code. Motion by Commissioner R. E. Smith, seconded by Commissioner Eldridge Ellison that the assessment ratio be 100%. All voted in favor of the motion.

Motion by Commissioner G. W. Russell, Jr., seconded by Commissioner Eldridge Ellison that a called meeting be set for Wednesday, June 10th at 9:00 to look into the Tax Renditions and then set the date for Board of Equalization to meet. All voted in favor.

Mrs. Lillian Cade, Information and Referral Person for Sabine County Aging Service resigned effective May 31. Motion by Commissioner G. W. Russell, Jr., seconded by Commissioner Jimmy Vickers to hire Winnie Smith to replace Lillian Cade. All voted in favor of the motion.

Benny Russell and Rhonda Brooks from MHR Sabine and San Augustine Sheltered Workshop appeared before the court in regard to funding of the project. Motion by Commissioner Jimmy Vickers seconded by Commissioner Eldridge Ellison to table this matter until the June 22nd meeting. Motion carried.

Lynn Montes with Axley & Rode Accountants appeared before the court. They explained about their audits in previous years and auditing again. For better explanation see letter attached to minutes of this date and marked "Exhibit A". Motion by Com. G. W. Russell Seconded by Com. Jimmy Vickers to hire this firm. Motion carried. Accounts were allowed and made payable.

There being no further business, the court adjourned.

[Signature]
COUNTY JUDGE

[Signature]
COMMISSIONER, PRECINCT NO. 1

[Signature]
COMMISSIONER, PRECINCT NO. 3

[Signature]
COMMISSIONER, PRECINCT NO. 2

[Signature]
COMMISSIONER, PRECINCT NO. 4

[Signature]
CLERK OF THE COURT

See Exhibits



BRANCH L. AXLEY, C.P.A.
CARL F. RODE, C.P.A. (RETI.)
SAM TARRY, C.P.A.
TUCKER WEEMS, C.P.A.
A. WAYNE CORLEY, C.P.A.
C. BYRON SMITH, C.P.A.
LYNN MONTES, C.P.A.
BRUCE SIEFFERT, C.P.A.
PETE D. MENCE, C.P.A.
DON DENNIS, C.P.A.
J. LEON MANNING, C.P.A.
HORACE CLIFTON, JR., C.P.A.
ERNEST J. KING, C.P.A.

AXLEY & RODE
CERTIFIED PUBLIC ACCOUNTANTS
LUFKIN, TEXAS
75901

June 4, 1981

LUFKIN, TEXAS 75901
TELEPHONE 634-6621
P.O. BOX 1388

NACOGDOCHES, TEXAS 75961
TELEPHONE 569-9518
420 NORTH STREET

CROCKETT, TEXAS 75835
TELEPHONE 544-2256
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LIVINGSTON, TEXAS 77351
TELEPHONE 327-3166
619 N. WASHINGTON

Honorable County Judge
and Commissioners Court
Sabine County
Hemphill, Texas 75948

Members of the Court:

This letter will confirm the understanding between the Commissioners Court and Mr. S. Lynn Montes, a partner in this firm, concerning the examination of the financial statements of the following offices for the year ended December 31, 1980.

County Treasurer (Including Revenue Sharing Fund)
County Clerk
District Clerk
Justice of Peace, Precinct No. 1
Justice of Peace, Precinct No. 2 (To the extent deemed feasible)
Justice of Peace, Precinct No. 3 (To the extent deemed feasible)
Justice of Peace, Precinct No. 4 (To the extent deemed feasible)
County Tax Assessor-Collector

Our examination will be conducted in accordance with generally accepted auditing standards for State and Local Governmental Units and will include such tests of the accounting records and such other audit procedures as we consider necessary to enable us to render an opinion on the fairness of the financial statements which, with the exception of the Revenue Sharing Fund, will be prepared using the cash method of accounting. In addition, our examination of the Revenue Sharing Fund will be performed in accordance with the guidelines of the Office of Revenue Sharing. Our engagement will also include an examination of the various asset, liability, reserve and fund balance accounts for the aforementioned offices as of January 1, 1980.

An examination directed to the expression of an opinion on the financial statements is not primarily or specifically designed, and cannot be relied upon, to disclose defalcations or other similar irregularities should any exist, although their discovery may result. We will, however, inform you promptly of any findings that appear unusual or abnormal.

At the conclusion of the audit, we will submit a report which will include an opinion as to the fairness of the financial statements. Additionally, we will submit to you any suggestions for feasible improvements to internal control along with comments as to other accounting matters which we feel should be brought to your attention. Unless approved otherwise, the report and comments relating thereto will be presented to you not later than your last regularly scheduled meeting in the month of September, 1981.

"Exhibit A"

Honorable County Judge
and Commissioners Court

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Our fees are based upon the actual time of staff members assigned to the engagement applied to their standard billing rates, plus out-of-pocket expenses. The time expended will in a large part be affected by the state of the records, the complexity of the accounts and the degree of assistance and cooperation received from County Officials and personnel. We will meet with each office official to arrange as much assistance as is feasible in the preparation of schedules and other data so that our time will be minimized as much as possible. If at any time during the engagement any extraordinary matters come to our attention and an extension of our service appears to be required, we will proceed only after consultation with and approval by you or your representative. We estimate that the fee for this engagement will be in the \$16,000.00 - \$18,000.00 range, which we would bill on a monthly basis for services rendered the previous month, with the first billing to commence the month following the inception of our audit procedures.

If these arrangements meet with your approval, please have your representative sign the duplicate copy of this letter in the space provided and return it to us.

Very truly yours,

AXLEY & RODE

Tucker Weems
TUCKER WEEMS, C.P.A.
PARTNER

TTW:pac

Accepted By:

Royce Smith
County Judge, Sabine County

Approved by Commissioners Court

June 8, 1981

Date