Friday, August 30, 1991, the Sabine County Commissioners! Court met in a called session at 9:30 A. M., with the following members present:

> Richard L. smith County Judge Carlin McDaniel Commissioner, Prct. # 1 Lynn Smith Commissioner, Prct. # 2 James H. conn Commissioner, Prct. # 3 Chester Cox, Sr. Commissioner, Prct. # 4

Nadine Gary County Clerk

Meeting was called to order by Judge Richard Smith.

2, Justice and Voting precincts were discussed. No action was taken, but this will be an agenda item Sept. 9th.

Motion was made by Commissioner Conn and seconded by Commissioner Smith, to waive agenda to approve line item transfer for District Clerk, Tanya Walker. Mrs. Walker needs additional funds so Dorothy Felts can work during the upcomming murder trial. Motion carried. Court will take formal action Sept. 9.

Commissioner Chester Cox made the motion to adopt tax rate of $.35 \, \varepsilon$. Commissioner Lynn Smith seconded, and motion carried, with all voting for.

Court adjourned.

ÇOMMISSIONER, PRCT. # 3

COMMISSIONER, PRCT. # 2

COMMISSIONER, PRCT. # 4

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
8/5/91 8/5/91 8/12/91	West Publishing Company Francis Marion, Inc. Texas District and County Attorney's Association	Ref. #57675327 - Account #147-485-546 TX SESS LAW 91 CHG Rel. #6 - Rayburn on Condemnation Books: Texas Code of Criminal Procedure	50598 50599	Library Library	\$ 105.00
		2 @ 17.50 = 35.00; Penal Laws of Texas 2 @ 12.50 = 25.00; Postage and handling 3.50	50600	Library	63.50
					*
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Grand Total

Fund Totals

Library
XXXXXXXXX
XXXXXXXXX
XXXXXXXXX
Totals222.85

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
7/24/91 8/2/91 7/30/91 7/29/91	Sue F. Coulter Hill & Associates Report Agency R. Earl Lord Motel Enterprises, Inc.	Jury duty - 1 day - District Court - 5/20/91 ing - Court Reporter, June 25th and 26th, 1991 and July 30th, 1991 Court appointed Attorney - Derward Ray Parks Meal for Jury - County Court	50595 50596	Jury Jury Jury Jury	\$ 6.00 720.00 125.00
?! <u>\$?</u> !? 1	Hotel Enterprises, Inc.	hear for oury - county court	50597	Jury	21.07
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Approved:

Grand Total

Fund Totals
Jury
SENECEDEXX
RXEXEXXX

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
7/23/91	First State Bank	Social Security and Withholding for wages	-		
,,_5,,_		paid 7/22/91	50395	Road & Bridge #2	\$ 667.99
8/1/91	The Guardian Life Ins.Co.	August Premium	50446	Road & Bridge #2	431.90
8/2/91	Robert Cunningham, Jr.	Salary - 10 days @ 51.10; Ins.benefit 60.50	50449	Road & Bridge #2	429.73
8/2/91	Terry O'Brien	Salary - 76 hrs. @ 5.00 hr Part Time	50450.	Road & Bridge #2	328.93
8/6/91	Deep East Tex. Electric Co	Acct. #555258-001	50452	Road & Bridge #2	15.60
8/6/91	First State Bank	Pay on Time Warrant. for John Deere 555B Track			-
0,0,,=	11100 00000 00000	Loader; Principal 1,350.00 and Interest 3,554.55			
	1	8/5/91 - 8/5/92	50454	Road & Bridge #2	4,904.55
8/6/91	First State Bank	Renew Time Warrant for John Deer 555B Track	_	8-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
GIOLDE	11100 50000 50000	Loader due on or before 8/5/92	50455	Road & Bridge #2	(30,000.00)
7/29/91	Primrose Oil Company, Inc.	Invoice #93231; Cust. #77537 - 1/4 of 6,502.81	50606	Road & Bridge #2	1,625.70
7/30/91	Fast Tayes Machinery Inc.	Invoice #200374 - Nut and cap	50607	Road & Bridge #2	6.35
8/2/91	Terrill Petroleum Co. Inc	Invoice #17974,#17975 and #18172 - Diesel and Ga		Road & Bridge #2	1,990.80
8/2/91	Napa Auto Parts	Invoice #017497, #017686, #017905, #018662 - Parks	50609	Road & Bridge #2	50.83
8/2/91	T. D. Fuller	Round up	50610	Road & Bridge #2	19.98
8/5/91	Interstate Rilling Servic	Repair Order #J3367; Cust.#8265 - Parts and Labo		Road & Bridge #2	1,911.55
8/5/91	East Texas Mill Supply	Invoice #3242 - Nut, bolt, washer and oil	50612	Road & Bridge #2	3.31
8/6/91	Napa Auto Parts	Invoice #408551,#408760,#409174,#409602,		inea a sizzage "2	3.31
0/0/91	Napa Adeo Tares	#408095 - Parts 117.65; Tires 991.44	50613	Road & Bridge #2	1,109.09
8/6/91	Strickland Welding	Invoice #1799; Material on trade for fuel tank	50614	Road & Bridge #2	92.00
8/8/91	Hemphill Tire Store	Invoice #31118, #31426, #31262, #31263 and #31456		1000 0 000	,2,00
0/0/71	incluping in the books	Tubes, flats and mount	50615	Road & Bridge #2	159.32
8/12/91	Robert Cunniingham, Jr.	Salary - 5 days	50491	Road & Bridge #2	204.05
$\frac{3/12/91}{2}$	Terry O'Brien	Salary - 32 hrs. @ 5.00 hr.	50492	Road & Bridge #2	135.56

Fund Totals

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pg. 1 of 1

Sabine County, Texas Summary of claims to be approved <u>August 12</u>, 19<u>91</u>

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
7/23/91 F 8/1/91 T 8/6/91 T 8/6/91 C 7/29/91 P 7/31/91 L 8/2/91 T 8/2/91 N 8/8/91 H 8/8/91 K	First State Bank The Guardian Life Ins.Co. The Renterprises The Company, Inc. The Company, Inc. The Company of Hemphill The Company of Hemphill The Company of Hemphill The Company of Hemphill The Store The Company of Hemphill The Compan	Social Security and Withholding for wages paid 7/22/91 August Premium HYPER Power 386-25 System - 1582.20; KX-P162-Printer & Cable 468.75; APC 450 AT Backup Pwr. Supply 335.50 City Bills: Hwy. 1175 Yard 13.00; City Yard Invoice #93231; Cust. #77537 - 1/4 of 6,502.8 Invoice #17880 and #18167 - Supplies Invoice #18013,#18024 and #18102 -Gas and oil Invoice #017765 and #018423 - Parts Invoice #31501 - 4 swaps @ 5.00 Salary - 15 days @ 51.10; Ins.benefit 51.50	50394 50445 50445 7.00 50457 31 50601 50602 4 50603 50604 50605 50498	Road & Bridge #1 Road & Bridge #1 Road & Brdige #1 Road & Brdige #1 Road & Bridge #1	\$ 642.21 647.85 2,386.45 20.00 1,625.71 125.88 903.20 39.92 20.00 612.83
8/12/91 Je	eith Clark erry Miller L. Boone	Salary - 15 days @ 51.10; Ins.benefit 51.50; Salary - 15 days @ 51.10; Ins.benefit 51.10; Salary - 9 days @ 40.00 - Dump Maint. P/T	50499	Road & Bridge #1 Road & Bridge #1 Road & Bridge #1	612.83 652.83 354.78

Grand Total

Approved:

Fund Totals

XXXXXXXXX

Total \$8,031.66

Sabine County, Texas Summary of claims to be approved August 12 , 19 91

Date Received	Vendor Name	Brief Description	Check#	Account	 Amount
7/23/91	First State Bank	Social Security and Withholding for wages			
		paid 7/22/91	50397	Road & Bridge #4	\$ 837.64
8/1/91	The Guardian Life Ins.Co.	August Premium	50448	Road & Bridge #4	863.80
8/6/91	Deep East Tex. Electric Co.	Acct. #143634-003	50453 `	Road & Bridge #4	13.3
7/29/91	Primrose Oil Company, Inc.	Invoice #93231; Cust. #77537; 1/4 of 6,502.81	50616	Road & Bridge #4	1,625.70
7/29/91	Jack Alexander, Inc.	Invoice #5487 - Road Base - 1 load	50617	Road & Bridge #4	105.00
	Leslo Sales of Hemphill	Invoice #18720 - 4 12"x20' Culverts	50618	Road & Bridge #4	396.00
7/31/91	Griffin Feed & Farm Supp.		50619	Road & Bridge #4	1,213.9
8/1/91	Terrill Petroleum Co., Inc.				-,
8/1/91	Territi retrotedia co., inc.	Gas, diesel and oil	50620	Road & Bridge #4	1,928.0
0 /0 /01	Geo. P. Bane, Inc.	Invoice #9112 - Parts and Labor	50621	Road & Bridge #4	568.8
8/2/91	Napa Auto Parts	Invoice #018105, #018298, #018465, #018555 - Parts	s 50622	Road & Bridge #4	94.5
8/2/91	East Texas Mill Supply	Invoice #3218 - Parts	50623	Road & Bridge #4	21.4
8/5/91	Napa Auto Parts	Invoice #408829 - Filter	50624	Road & Bridge #4	41.8
8/6/91		Reimbursement paid Koonce Supply, Inc.			
8/6/91	Chester D. Cox, Sr.	Chains for Rex Mixer	50625	Road & Bridge #4	67.3
0.16.101	Wakala Camana	Weld clutch rod on grader	50626	Road & Bridge #4	20.0
8/6/91	Nichols Garage	Ticket #15 - Supplies	50627	Road & Bridge #4	37.6
8/7/91	C. A. Nethery	Invoice #31451 and #31472; Flat, tube and		1	
8/8/91	Hemphill Tire Store	mounts	50628	Road & Bridge #4	43.9
. 0 /0 /01	Marana Damah	Salary - 15 days @ 51.10; Ins.benefit 60.50	50486	Road & Bridge #4	652.8
8/9/91	Troy Burch	Salary - 15 days @ 51.10; Ins.benefit 60.50	50487	Road & Bridge #4	679.8
8/9/91	James Edwards	Salary - 15 days @ 51.10; Ins.benefit 60.50	50488	Road & Bridge #4	612.8
8/9/91	A. R. Horton	Colony - Dump Maint - Part Time	50489	Road & Bridge #4	455.8
8/9/91	T. W. Thomas	Salary - Dump Maint Part Time	J0403	Word & pringe Ed	. 4,5,5.0

Fund Totals

XXXXXXXXXX

Total \$10,280.45

Date Received	Vendor Name	Brief Description	Check#	Account	A
7/23/91 8/1/91 8/8/91 7/29/91 7/31/91 7/31/91 8/1/91 8/1/91 8/2/91 8/2/91 8/5/91 8/6/91 8/6/91 8/12/91 8/12/91 8/12/91 8/12/91 8/12/91	First State Bank The Guardian Life Ins.Co. James H. Conn Primrose Oil Company,Inc. Leslo Sales of Hemphill Gulf Welding Supply East Texas Machinery,Inc. Griffin Feed & Farm Supp. Mustang Tractor & Equip. Terrill Petroleum Co.,Inc East Texas Mill Supply Napa Auto Parts Hemphill Tire Store McBride Auto Salvage Lonnie B. Harley Johnnie Franklin Jodie D. Welch Dan Hammock	Social Security and Withholding for wages paid 7/22/91 August Premium Salary -1/2 Month Invoice #93231; Cust. #77537 - Paid 1/# of 6,502.81 Invoice #19215 - Cust. #34200 - Supplies Invoice #98177 - 2 cylinders @ 4.00 Invoice #200470 - Parts Invoice #7915 - 1 15"x24' culvert Invoice #C568961 - Cutting Edge	50396 50447 50467 50630 50631 50632 50634 50635 50636 50637 50638 50639 50640 50493 50494 50495	Road & Bridge #3	Amount \$ 652.83 863.80 685.05 1,625.70 2.58 8.00 1,112.82 144.84 206.30 430.00 45.05 69.95 97.90 581.82 625.83 625.83 425.74 232.95

Grand Total

Fund Totals

XEHKKONIXX
R & B #3
XEEKXXREKXXIAAVXXXXX
Total \$8,436.99

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
7/30/91	Corley's Texaco Ser. Stat	Gas for lawn mower	50653	General	
8/1/91	Hemphill Motor Company, Inc.		50654		\$ 2.98
8/1/91	Terrill Petroleum Co., Inc.	invoice #1/869 and #17937 - County car - Ind	lea 50655	General	8.5
8/2/91	Sabine County Appraisal D	August, 1991 pro-rata cost of Appraisal Die	50656	General	31.3
8/2/91	Butler Paper	$-1000100 \#048204-00 \cdot Cust \#003812 = c_{1}$	50657	General	1,847.0
8/2/91	Business Records CorpWest	- invoice #4/14559 - Cust. #47052054 - 596 16	. 1	General	278.5
8/2/91	TAC Unemployment Comp.Fd.	Invoice #4714560 Cust. #47201267 - 111.84	50658	General	709 0
8/5/91	Rogers Office Supply	For fiscal year 1990 , Balance due	50659	General	708.0
0/3/71	Rogers office Subbit	Invoice #3629, #3630, #3743, #3821, #3877, #3880		Jeneral	3,274.4
8/5/91	Clarice Clark	and #3884 - Office Suppleis Inquest on Joe Clawsey and Macel Gilbert	50660	General	142.5
	1	50.00; Envelopes and pads 6.20	1		±-44,5
8/5/91	Thomas J. Hamilton, JP.#1	Inquest: on Lorene Tatom, Rex Hessie Ebarb,	50661	General	. 56.2
]	Jessie Vete McFerland and Williams			, ,,,,,
8/6/91	Richard Smith	Jessie Kate McFarland and Helen M. Miller	50662	General	100.0
		Trip to Austin; Gas and meals; Advance	i		100.0
8/6/91	B&W Hardware & Furniture	3 days expense for August 14-16, 1991	50540	General	122.0
8/6/91	The Perhamination	Ticket #18, #44, #14 and #15 - Supplies Courth	ouse50663	General	122.9
0/0//1	The Rambler/Reporter	Account #3089, page 39 - Legal words and	_	ocherai	13.9
8/6/91	n	Local Display	50664	General	
0/0/91	Brookshire Bros.	Invoice #020-124025 and #020-124037	50665	- -	567.4
8/7/91	Crowell, Pipes Associates	Financial Statements and deliver audit to	70402	General	21.4
0.70.701	1	Commissioners court	50666	Co1	<u> </u>
8/8/91	Hemphill Tire Store	Invocie #31273 - Tires for 9-1-1 car	50667	General	1,177.00
8/8/91	Deep East Texas Council of	· .	. 2000/	General	61.00
	Covernments	Retired-Senior Volunteer Program - Fiscal	ſ	- Ceneral	

Grand Total

Fund Totals

Date Received	Vendor Name	Brief Description	Check#	Account	America
7/25/91	Contel of Texas, Inc.	Telephone bills - Judge 174.45; Co. Clerk 45.66			Amount
		Treasurer 29.28; Co.Attorney 167.42; J.p.#1	'		
	1	29.35; Veterans Office 56.25; Tax Collector	l		
	}	91.51; Co. Agent 81.65; District Clerk 34.75 .			
		l and Sheriff 534.48	50437	General	63 944 70
8/6/91	Deep East Tex.Electric Co	Acct. #555282-001 - 10.00; #143634-002 - 15.60	50451	General	\$1,244.78
8/6/91	City of Hemphill	City Bills: Historical 176.77; Elevator 19.76;	1	Jonestal	25.60
-		Tax Office 140.81; A/C 328.64; Courthosue 245.2	8		
7/00/01	Dulaskani C Abbasa Tan	and 102.23; Jail 1,067.81	50458	General	2,081.30
7/22/91	Pritchard & Abbott, Inc.			·	~ •
7/22/91	Deep East Texas Council	16 hours @ 35.00 hr.	50641	General	560 .00
,,22,,,1	of Government	Membership Dues FY 1991-1992	50710	, _	
7/22/91	Jimmy Clark	Inquest - Phyllis Leota McCracken	50642	General	729.30
7/23/91	Billy D. Sparks	Lunches in Woodville and Beaumont - Rogers Case	50643 50644	General	25.00 24/72
7/29/91	Perry Brothers, Inc. #95	Invoice #126163 - Folder - Tax Office	50645	General	
7/29/91	Allison & Associates	Acct. #JPA000178-1-1A - Profession Service	50646	General General	. 600 55
7/29/91	East Texas Educaitonal		20040	General	3,629.33
	& Office Supply	Cust. #103 - Office Suppleis, Tax Office	50647	General	6.84
7/29/91	IBM Corporation	Invoice #Q920148; IBM Acct. #7807439-00	50648	General	757.00
7/29/91	Xerox Corporation	Invoice #530010837; Cust. #957240211	50649	General	69.74
7/29/91	I P I	Invoice #43708 - Poloroid Film Type 778 - Sheri	ff 50650	General	224.21
7/29/91	File 99480	Account No. 78-12655 - Sheriff's Dept.	50651	General	55.00
7/29/91	Blan Greer, Sheriff	Reimburse - out of pocket expense (Receipts attached)	. 50650	1	
1.	11	accaenca/	50652	General	95.47
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Approved:

Fund Totals

Sabine County, Texas Summary of claims to be approved August 12, 1991

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
7/26/91	Billy Don Sparks	Salary - 25 hrs. @ 11.86 hr Overtime	50438	Salary	\$ 227.02
7/26/91	Bruce White	Salary - 25 hrs. @ 11.86 hr Overtime	50439	Salary	
7/26/91	Tom Philips	Salary - 25 hrs. @ 11.86 hr Overtime	50440	Salary	253.02
7/29/91	Iris Murray	Salary - 96 hrs. @ 5.00: $7/1/91-7/30/91$ P/T	50441	Salary	253.0
7/30/91	Dorothy Felts	Salary - 42 hrs. @ 6.08 ; $7/8/91-7/29/91$; P/T	50442	Salary	443.28
7/31/91	First State Bank	Social Security and Withholding for wages	702	Barary	219.82
•	4	paid 7/31/91	50443	Salary	5 0/1 5/
8/1/91	The Guardian Life Ins.(o August Premium	50444	Salary	5,941.56
8/7/91	Bruce White	Salary - 8 hrs. @ 3.95 hr. Holiday - 7/4/91	50459	Salary	7,095.23
8/7/91	Mary Russell	Salary - 8 hrs. @ 2.89 hr. Holiday - 7/4/91	50460	Salary	26.9
8/7/91	Lawton Crain	Salary - 1 hr. @ 2.89 hr. Holiday - 7/4/91	50461	Salary	19.7
8/7/91	Yvette Parks	Salary - 8 hrs. @ 2.89 hr. Holiday - 7/4/91	50462		2.6
8/7/91	Terry Vaughn	Salary - 8 hrs. @ 2.89 hr. Holiday - 7/4/91	50463	Salary	19.7
8/7/91	Terry Vaughn	Salary - 8 hrs. @ 8.67 hr. Overtime	50464	Salary	19.7
8/7/91	Johnnie Palmer	Salary -25 hrs. @ 8.67 hr. Overtime	50465	Salary	59.20
8/7/91	Mary Russell	Salary -13 hrs. @ 8.67 hr. Overtime	50466	Salary	184.9
8/8/91	Tina Ann Crofford	Salary - 1/2 Month	50468	Salary	96.1
8/8/91	Lowell Fletcher	Salary - 1/2 Month	50469	Salary	350.8
8/8/91	Nadine Gary	Salary - 1/2 Month	50470	Salary	380.0
8/8/91	Diane Husband	Salary - 1/2 Month		Salary	544.3
8/8/91	Dwight McDaniel	Salary - 1/2 Month	50471	Salary	529.3
8/8/91	Janice McDaniel	Salary - 1/2 Month	50472	Salary	571.3
8/8/91	Freddie Moody	Salary - 1/2 Month	50473	Salary	380.0
8/8/91	Johnnie L. Palmer	Salary - 1/2 Month	50474	Salary	350.89
8/8/91	_Yvette Parks	Salary - 1/2 Month	50475	Salary	394.0
		Dataly - 1/2 Month	50476	Salary	379.02

Fund Totals

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
8/8/91 8/8/91 8/8/91 \8/8/91	MHMR Deep East Texas Regil Sabine County Fire Fighte Sabine County Child Welfa Historical Commission	onal Pledge in 1990-91 Budget rs Pledge in 1990 -91 Budget re Pledge in 1990 -91 Budget Pledge in 1990 -91 Budget	50668 50669 50670	General General General	500.00 1,000.00 ,200.00
8/8/91 8/9/91	Angelina County Tax Offic Texas District & County	Tuition and Textbooks for Tammy Sepulvado	50671	General General	
8/9/91 8/9/01 8/9/91	Attorney's Association Capital City Leasing, Inc. Hart Forms & Services Hemphill True Value Hdw.	Registration Fee for Annual Criminal Law Update; Galveston 9/25 thru 9/27/91 Funding Fee Invoice #0546330 - Complaint JP #1 Ticket #4066 and #4070 - County Clerk	50672 50673 50674 50675	General General General General	160.00 275.00 12.69 20.97
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Grand Total

Approved: KAJA County Judge

Attest: County Clerk

Fund Totals

General

XKKTZXX XKKTZXXX XKKTZXXX

Total \$20,166.12

Date Received 8/8/91	Vendor Name Tom Philips	Brief Description Salary - 1/2 Month	Check#	Account	Amount
8/8/91 8/8/91 8/8/91 8/8/91 8/8/91 8/8/91 8/8/91	Tammy Sepulvado Richard Smith Ollie Faye Sparks James Thornton Terry Vaughn Tanya Walker Bruce White Rhonda Williams	Salary - 1/2 Month	50477 50478 50479 50480 50481 50482 50483 50484 50485	Salary	\$ 553.50 351.90 738.05 504.35 677.38 409.03 544.35 513.50 394.02
	· · · · · · · · · · · · · · · · · · ·				

Approved:

Grand Total

Fund Totals
Salary
SENEYER
EXECUTE
FEBRUARY
TOTAL \$23,428.11

REPORT TO THE COMMISSIONER'S COURT OF SABINE COUNTY ON THE PROPOSED "COUNTY BARN"

THE "COUNTY BARN" - Mr. Wiley Wright and I inspected the proposed site of a County barn on Friday, August 16, 1991. Throughout this report I shall refer to this site as the "Barn". This building is 150 feet long and 120 feet wide. Its main support system is made of Hansen tubular trusses on 15 foot centers. Three of these have been removed and as a result a large portion of the roof has collapsed and the front support wall is severely deformed. The construction method used here was one involving the above mentioned trusses tied to steel I beams in the front and back walls. No steel supports are to be found in the side walls. The truss span is fifty feet with standard 5 inch tubular steel supports.

The roof has suffered severe damage caused by water build up and leaks. Examination of the side wall nearest the office area showed that water had built up to several feet and then caused the roof to collapse allowing water to leak into the office space. Also, many of the roof joists showed water damage and deterioration. The whole roof system must be replaced. The truss design provides for a slight roof slope, but this feature coupled with the high walls surrounding the roof edge allowed water to build up in areas when the roof drains became plugged. Apparently the roof was fastened to the side wall with a wooden purlin and the load of the water shattered this wooden beam and allowed the roof to fall in.

All electricity has been removed including the breakers, circuit boxes and control switches. A complete wiring job will be required. Also, there was a suspended ceiling about 10 feet from the concrete floor. It is completely gone. It looks as though it was destroyed by water. There is no insulation or duct work for heating. The air conditioner unit located in the office space looks inoperable as do most of the plumbing fixtures. All lighting fixtures, receptacles, switches, and junction boxes will have to be replaced.

Considerable work will have to be done on the area surrounding the "Barn". Several attached buildings will have to be demolished or renovated. They cannot be left as they are for safety and health reasons. The large sliding doors that provide access to the main building will probably have to be replaced.

COST ESTIMATE FOR "BARN" RENOVATION - It is somewhat difficult to provide an accurate estimate for such work. These figures are rough guesses based on experience gained in the oil field and construction industry:

 New roof including joists Truss repair and replacement New electrical system 	\$25,000 10,000 5,000
4. Heating and ducting 5. Inside renovation including	5,000 15,000
ceiling	•
6. Vehicle lift 7. General cleanup	3,000
8. Office renovation	3,000 5,000
TOTAL	\$71,000

CONCLUSIONS - The "Barn" has an excellent concrete slab foundation, lots of room for all the County vehicles and is located at a central site. It will be expensive to repair this facility so that it can perform the function of a maintenance and service shop. It will still have a flat roof which is bound to cause trouble regardless of the material used or the care the roofers take in installing proper flashing and drains. In my opinion, this building is not of quality construction and in the long term would cost the County money in high maintenance and operating expenses.

AN ALTERNATE PLAN - Since the "Barn" site is centrally located and has an excellent concrete slab, a alternate plan would be to:

1. Remove all existing buildings	\$10,000
2. General cleanup	3,000
3. New steel frame building	48,000
30 ft by 80 ft @ \$20/ft	
includes all utilities, HVAC,	
office space	
4. Vehicle hoist	3,000
TOTAL	\$64,000

This cost is high, but the building will be new and should have a serviceable life of 40 years. It can be located directly on the present slab and should be large enough to handle all the required functions of a County barn. It can be erected in a few weeks and will have office and storage space plus air conditioning, heating and all utilities.

Another idea is to have a similar type steel building, but have only a 30 ft by 20 ft area inclosed for vehicle repair and office space and have a large open area - 30 ft by 60 ft for vehicle maintenance and storage. All of the area would be under the same roof but the open area would not be heated or air conditioned. The cost estimate for this concept is:

1. Remove all	existing buildings	\$10,000
2. General cle	an up	3,000
3. Steel build	ing enclosed	12,000
30 IT by 20	ft 8 \$20/f+.	

4. Open steel building 30 ft by 60 ft @ \$7/ft 5. Vehicle hoist 12,600

3,000 \$40,600

This system has all the advantages of the first steel building idea except that the enclosed working area is smaller. The building is new and of quality construction as before.

USE OF THE YELLOWPINE FACILITY - The present facility at Yellowpine, here after called YP, provides and immediate solution to the County barn problem. This place has an enclosed area for vehicle repair and four maintenance bays under roof. It has a vehicle hoist that needs repair. It also needs cleaning up and certain renovations. The parking area outside the shop needs more hard surfacing so that heavy vehicles may be moved about and not get stuck in the mud. Its major disadvantage is that it is not centrally located. It is six miles from the proposed "Barn". A new fence should be built for security reasons. The estimate to make the YP facility into a County barn is:

1. Renovation and clean up	\$3,000
2. New hard stand area	2,000
3. New fence	1,000
TOTAL	\$6,000

This place may not be convenient to all areas of the County, but it is economically attractive. The extra cost of going an addition six miles to the YP location over going to the County "Barn" site would cost about:

1. Twelve miles round trip @ \$1.00/mile		\$ 12.00
2. Drive time - 1 hour @ \$10.00/hour	•	10.00
TOTAL		\$ 22.00

This means that the use of the YP site would cost the County \$22.00 more every time a vehicle had to go for service. The cost of renovating the YP location is so small that this travel cost would be more than offset by the high price of renovating or rebuilding at the "Barn".

Please note that all I have said in this report is based on my own estimates. I have not contacted any contractors who could perform such work or construction. If the Court so desires, I will be happy to under take a more detailed study with the help of the Citizens' Review Committee.

MM Patterin ..

SABINE COUNTY PERSONNEL POLICY MANUAL

This policy manual represents the work of many elected officials of the County and the County Review Committee. has been written based on a manual developed for a similar size County located in the panhandle region of Texas. It modified to meet the special needs of Sabine County.

The work began in May, and now a draft of the manual is ready for review and approval by the Commissioners' Court. Several features of this document need to be kept in mind while it is being reviewed:

- 1. A Personnel Committee is created which has oversight of all personnel matters and makes all decisions not normally handled by supervisors, in this case, the elected officials.
- 2. The concept of this manual is based on mutual trust between the elected officials and the County employees.
- 3. The operation of such a policy will depend on the development of several forms that must be used in many areas of employee relations. Some of these are:
 - a. Application for employment b. No fault separation forms c. Disciplinary action forms d. Job description forms

 - e. Time sheets
 - f. Accident report forms g. Vacation summary

 - h. Sick leave use summary
 i. Time off without pay summary
 - Job evaluation and promotion forms
 - k. Physical examination forms

Other types of forms may be needed as the program is put into place. Many of the forms listed above may be purchased from office supply houses. The one here in Hemphill will be glad to assist the County in The one here proper selection.

- 4. A performance review of every employee is required at least one a year. This is an important item and should not be taken lightly.
- 5. Any one working for the County and holding down another job must have the approval of his County supervisor.

6. The use of overtime is limited, and the granting of compensatory time is prohibited. Those employees having such time when this document is approved must submit a plan for using their compensatory time in a two year period.

Remember, this is a draft of a personnel policy. It reflects the thinking of lots of people, but it is still the responsibility of the Commissioners' Court to set down the plan as they see fit.

Another item that must be mentioned is the development and maintenance of a personnel file on every employee. All of his records and all forms pertaining to his job must be kept in an orderly fashion in this file.

Finally, this manual was typed using a software package called PFS WRITE. It has been installed on the County Treasurer's computer and all the manual is contained on a floppy disc that can be corrected and edited by utilizing that machine.

Sabine	COUNTY
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CANVASS STATEMENT THE STATE OF TEXAS OFFICE OF THE SECRETARY OF STATE AUGUST 10, 1991 CONSTITUTIONAL AMENDMENT ELECTION

•	ň 1:		VOTES
	owing elections for ce property taxation in a		
	In Favor		469
	Against		485
Proposition	n 2:		
Issu	ance of Bonds for Stu	ident Loans	
	In Favor		420
	Against		522
I, Nad	ine Gary	, County Clerk/Electi	ons Administrator of
Sa	bine Cou	unty do hereby certify the abov	e returns are true and
		_	10
correct as o	anvassed by the Com	umissioners Court on August]	1991.

RESOLUTION

At a regular meeting of the Commissioners Court, of County, Texas held on the Atlanday of August, 1991 or motion made by Carlin M Davie and seconded by Chester Commissioner Commissioner

the following Resolution was adopted:

the Piney Woods Resource and Development Area (RC&D) is composed of seven counties and six Soil & Water Conservation Districts and

the purpose of the Piney Woods RC&D is to identify and address problems concerning the environment, Whereas:

the Piney Woods RC&D is seeking recognition as a Whereas:

planning region, and applying for funding through the United States Soil Conservation Service,

NOW THEREFORE BE IT RESOLVED THAT, we, the members of Commissioners Court hereby support and endorse the designation of the Piney Woods RC&D Area as a planning region,

AND FURTHER RESOLVE, that favorable consideration be given to the Piney Woods Resource Conservation and Development area application.

WITNESS OUR SIGNATURES AND SEAL OF OFFICE this the 12 TO of August, 1991.

INTERLOCAL AGREEMENT FOR STREET CONSTRUCTION, REPAIR, AND MAINTENANCE BETWEEN SABINE COUNTY AND BROOKELAND ISD

THE STATE OF TEXAS
COUNTY OF SABINE

THIS AGREEMENT, made and entered into by and between SABINE,
TEXAS, hereinafter called "County", acting herein by and through its
County Judge and County Commissioners, pursuant to a resolution duly
passed by the Commissioners' Court of said County, and Brookeland
Independent School District, hereinafter called BISD, a body corporate
and politic, organized and existing under the General Laws of the
State of Texas, acting herein by and through its Board, thereunto duly
authorized;

WITNES.SETH:

WHEREAS, said County and BISD, pursuant to the provisions of the Interlocal Cooperation Act, Article 4413 32c), Revised Civil Statutes of Texas, 1925, as amended have determined that it would be to the best

interest of such County and BISD and to the inhabitants thereof that provisions be made for the repair of parking lots, and other driveways of BISD by Sabine County:

NOW, THEREFORE, THE BISD AND SABINE COUNTY AGREE that County may perform work for BISD consisting of the repair, and maintenance of parking lots, or other like facilities owned by BISD, provided however, all such work shall be performed in accordance with the following terms and conditions:

- 1. BISD, acting by and through its governing body, herein request Sabine County to perform any project within the scope of this Agreement. The request shall be in writing and directed to the Commissioners' Court. The request shall be made on the prescribed form attached hereto as Exhibit A. Prior to action on the request, the Commissioners Court may require BISD to provide any information it shall deem necessary to evaluate such request, including plans and specifications for the proposed project.
- 2. Before Sabine County may begin work on the project the Commissioners' court shall give specific written approval to such project in a document separate from this Agreement, which written consent shall describe the type of project to be undertaken and the location thereof. Such consent shall be made on the prescribed form attached hereto as Exhibit B. At Sabine County's sole discretion, such consent may be conditioned Upon BISD's prior approval of the project cost. Should such consent be so conditioned, Sabine County shall furnish BISD a written estimate of the cost of performing such work. No action shall be taken until such estimate is approved by BISD.
- 3. BISD, in consideration of the full and true performance of such work by Sabine County hereby agrees and binds itself to pay the Sabine County all costs actually incurred by Sabine County in performance of the work, including but not limited to the costs of all labor, material, and equipment used by Sabine County.

- 4. Upon completion, Sabine County shall provide BISD a statement of \$500 for this work performed. BISD shall remit to Sabine County payment of such costs within thirty (30) days fo receipt of the aforementioned statement.
- 5. BISD hereby represents that funds are available from the budget for the current fiscal year for payment for work anticipated to be performed hereunder.
- 6. This Agreement shall be effective on and from its date of execution for a term of one (1) year after the date hereof. This Agreement may be terminated at any time by either party upon 30 days written notice given by certified mail, receipt requested.
- 7. The work done by Sabine County pursuant to this Agreement shall be executed, performed and completed in good, substantial and workmanlike manner to the satisfaction of BISD.
- 8. BISD shall specify in writing any complaint as to the quality of workmanship performed by Sabine County.
- 9. Nothing herein is intended to require Sabine County to provide any right of way. It is understood and agreed that the providing of rights of way, engineering work, and plans, designs, and specifications shall be at the expense of BISD.
- 10. Sabine County shall have the right and authority, upon reasonable notice to the proper BISD official, to block streets and roadways, park equipment on rights of way, and to do all things reasonably necessary to perform such construction, maintenance or repairs.

- 11. Sabine County shall not be liable for any delay which may be caused by reason or account of unavoidable accident or other circumstances beyond its control. It is further understood and agreed that Sabine County shall perform such work only after and subject to fulfilling commitments and priorities on other Sabine County projects. Sabine County, upon completion of such work, shall clear away all tools, machinery, debris, and any materials or things which may be lying about the worksite, and shall do everything necessary to finish all the work in a complete and workmanlike manner, both in appearance and in fact.
- 12. Sabine County shall be liable for accidents and damages which may occur during such time and which may arise from the performance of any work by Sabine County under this Agreement (only to the extent provided by law.) Sabine County, during the progress of such work, shall adequately protect the work, adjacent property, and the public.
- 13. BISD hereby agrees to indemnify and hold Sabine County harmless for all damages, liabilities for which may be imposed by law upon BISD for acts of omission or commission by BISD during the term and performance of this contract.

EXECUTED this the 12th day of	of <u>Aug.</u> , 1991.
BROOKEVAND SD BY: Name John Lynch	SABINE COUNTY, TEXAS By: Richard Smith
Superintendent ATTEST:	C. Carlin In Dance O
Don Wood	C. Carlin McDaniel Commissioner, Precinct 1
BISD Board President	Lynn Emith Commissioner, Precinct 2
ATTECT	James Conn
ATTEST: Addid Hary Nadeine Gary	Commissioner, Precinct 3 Chester L. Coffee Chester Cox
County Glerk	Commissioner, Precinct 4

会

The Commissioners Court of Sabine County do hereby approve

Commissioner Smith, of Precinct 2, to do repair and improvement on the

parking lot and driveways at Brookeland Independent School District

for the amount of \$500.

Righard Smith County Judge

C. Carlin McDaniel
C. Carlin McDaniel
Commissioner Precinct 1

Lynn Smith
Commissioner, Precinct 2

James Conn Commissioner, Precinct 3

Chester Cox Commissioner, Precinct 4

I, NADINE GARY, Co	ounty Clerk of Sabine County,	Texas do hereby certify
	instrument was filed	19at
	O'Clock M. and c	duly recorded Mig. 28
19 91 at 9:00	O'Clock A. M.	•
NADINE GARY	clerk Jima (rollad_peputy

SABINE COUNTY

HEMPHILL TEXAS 75948

BLAN GREER

P. O. BOX 848

TO THE HONORABLE COMMISSIOENR'S COURT AND THE CITIZENS OF SABINE COUNTY:

I respectfully request that this governing body reconsider the Sheriff's Department Budget for the upcoming fiscal year for the following reasons.

- (1) 911 is scheduled to commence in January, 1992 and the Department will be expected to do a better job which will not be possible with less help.
- (2) The Department brings in enough revenue in six months to pay the salary for our 4th deputy for a full year by patrolling designated U.S. Forest Service and Corps. of Engineer parks.
- (3) The Department will have problems carrying out these contracts with the Forest Service and Corps of Engineers. Calls for assistance from the public will have to take 1st priority.
- (4) It is both my personal and professional opinion that this is not the time to cut law enforcement. We need to be considering more protection for the people of Sabine County rather than cutting the County's existing protection.

I strongly urge this body to set the Sheriff's Department budget at \$350,000.00 rather than the \$322,392.00 you have proposed. I will re-align the figures to fit \$350,000 and save the 4th deputy which I believe this department needs.

Instead of your proposed cut of \$76,628.00 on the budget I submitted, I request that you make a cut of \$49,020.00 which would make the Sheriff's Department budget \$350,000.00.

Blan Greer SHERIFF

SABINE COUNTY SHERIFF'S DEPARMTENT

WE THE UNDERSIGNED SINCERELY REQUEST THAT THE SABINE COUNTY COMMISSIONER'S COURT CONSIDER SOME OTHER MEANS TO BALANCE THE BUDGET OTHER THAN THE REDUCTION OF THE SHERIFF'S DEPARTMENT PERSONNEL.

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32. Biserly Darris
33. Kathleen Next
34. Monty Myhaufter
35. Denneth L. Webb
37. Fairaine Cruce
38. Alexia Roller
39. Briscilla Thoenton
40. Stephen English

WE THE UNDERSIGNED SINCERELY REQUEST THAT THE SABINE COUNTY COMMISSIONER'S COURT CONSIDER SOME OTHER MEANS TO BALANCE THE BUDGET OTHER THAN THE REDUCTION

OF THE SHERIEF'S DEPARTMENT PERSONNEL.

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WE THE UNDERSIGNED SINCERELY REQUEST THAT THE SABINE COUNTY COMMISSIONER'S COURT CONSIDER SOME OTHER MEANS TO BALANCE THE BUDGET OTHER THAN THE REDUCTION OF THE SHERIFF'S DEPARTMENT PERSONNEL.

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WE THE UNDERSIGNED SINCERELY REQUEST THAT THE SABINE COUNTY COMMISSIONER'S COURT CONSIDER SOME OTHER MEANS TO BALANCE THE BUDGET OTHER THAN THE REDUCTION OF THE SHERIFF'S DEPARTMENT PERSONNEL.

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