

Monday, May 17, 1993, the Sabine County Commissioners Court met in a called session at 8:30 A.M., with the following members present:

John L. Hyden	County Judge
Keith Clark	Commissioner, Prct. # 1
Lynn Smith	Commissioner, Prct. # 2
Kenneth White	Commissioner, Prct. # 3
Chester Cox, Sr.	Commissioner, Prct. # 4
Nadine Gary	County Clerk

Meeting called to order by Judge Hyden; Judge Hyden also led opening prayer.

8- Eddie Isinhower and Joe Anderson , Commercial Equipment Lease: Mr. Anderson stated he had been notified by Judge Hyden there were no funds available for continuing with lease. He had also received a letter from Commissioner Smith stating the County desires to terminate the lease, and the May payment would be the last. Mr. Isinhower said County should be responsible for making payments through September, which is the end of our fiscal year. This will be approximately \$12,000.00. Judge Hyden stated the funds were never available, and the county had entered into an illegal and unconstitutional agreement, because you can not pay a lease such as this out of debt service.

The Commissioners were under the impression the term of this lease was twelve months from the date of signing in June. Commissioner Smith said we entered into contract in good faith, and had planned to keep machine until debt was retired, which is about four years. Machine has performed well, but horizontal type machine does not work in this soil like the vertical type machine.

Commissioner Chester Cox thinks the machine is worth as much or more than is owed on it.

Mr. Isinhower and Mr. Anderson left to check the condition of the machine and report back to the court.

7 - Motion made by Commissioner Kenneth White to not close road off County Line Road and continue at current status. Judge Hyden seconded, and motion carried.

6 Policy/Procedures Manual: Motion made by commissioner Lynn Smith to approve policy manual^{as} written, in entirety, with the understanding we have right to change if necessary. This manual is written so we can change one part at a time. Commissioner Keith Clark seconded, and motion carried.

#4 - Dump Truck, Prct. 3: Tabled until May 24th.

#3 - Sheriff Department Vehicles: Judge explained a 36 month lease at 7.38% - to be paid from current funds at \$827.27 per month for 2 vehicles. 1st payment due 10/28/93. Commissioner Keith Clark made motion to go with lease instead of time warrant. Judge Hyden seconded, and motion carried. A lease will give us an out at the end of each year if vehicle is no longer needed. Court approved lease of last two sheriff department vehicles. 36 month lease.

Judge Hyden made motion action previously taken approving issuance of time warrant for purchase of two vehicles for Sheriff Department be rescinded. Commissioner Clark seconded, and motion carried.

Judge Hyden stated Johnny Ellender said it will cost \$170.00 to install mileage counter in another county car. The part is \$120.00 and labor \$50.00. Will be put in best old car.

Motion made by Judge Hyden that Commissioner Clark and Commissioner Smith have approval of court to identify surplus equipment to be sold. Judge will also provide proper notice to identify equipment. Commissioner Cox seconded, and motion carried.

Commissioner Cox made motion to re-establish Old Thomas Johnson Road as a county maintained road. Commissioner Clark seconded, and motion carried. This is .1 mile.

#1 - Unit Road System- A committee composed of Charles English, Melvin Reese, Joe Magee and Hollis Alford, met with the court to explain the Unit Road System. They had contacted counties who were on this system to see how it works. Harrison county, Panola county and Nacogdoches County. "See attached." Does not replace commissioners, but gives them time for other duties. Mr. Magee explained this system is a corporation between commissioners, Road Administrator and Citizens of county.

Commissioner White asked about cost of this system. He is against it.

Commissioner Cox states it will possibly cost more the first three or four years. He is for Unit Road System.

Commissioner Smith is not against people voting on this, but not in favor of holding Special election for voters to pay for.

Commissioner Clark was against it at first; now he is for letting people vote on it.

Motion made by Judge Hyden to let the people decide the issue. Commissioner Cox seconded, and motion carried.

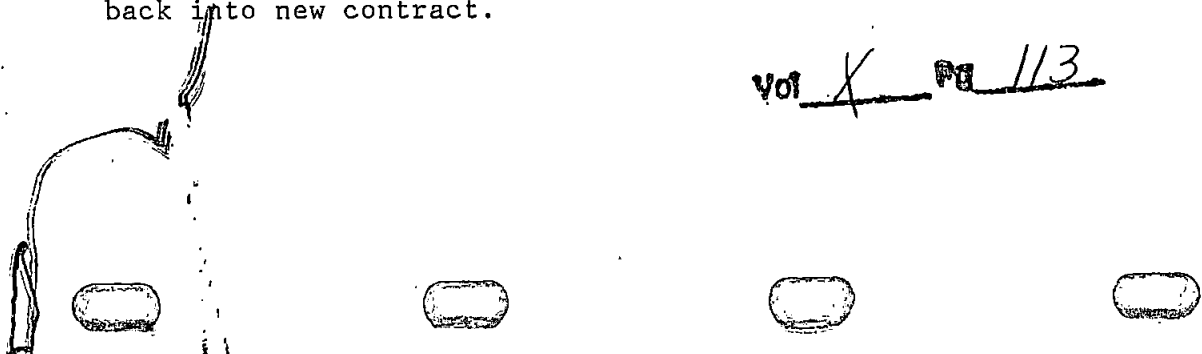
Commissioner Kenneth White asked to go on record as being against the Unit Road System.

Judge Hyden made motion do not call a Special election, but utilize an election we will have to pay for, and put it on the ballot and let people of this county decide. Commissioner Cox seconded. Motion to put question on November Ballot and let people decide. Motion carried. Three voted for; Commissioner Kenneth White abstained.

Solid Waste - an agenda item 5/24; also Budget Shortfall-General Fund.

Mr. Isinhower and Joe Anderson returned to court after inspecting Bo-Mag. They reported the market value to be \$120,000.00 to \$130,000.00. The County should clean and transport it to Longview. Leasing Company is looking at a loss of approximately \$17,000.00 when considering resale commission. County to pay transport cost of approximately \$4,000.00. Could add \$17,000.00 back into new contract.

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Court will contact them within one week concerning this. No action taken at this time.

Motion made by Commissioner Chester Cox that meeting adjourn. Commissioner Keith Clark seconded, and motion carried.

John D. [Signature]

COUNTY JUDGE

Keith C. Clark
COMMISSIONER, Prct. # 1

Lynn Smith
COMMISSIONER, PRCT. # 2

Keith White
COMMISSIONER, PRCT. # 3

Chester D. Cox
COMMISSIONER, PRCT. # 4

Radine [Signature]
COUNTY CLERK



CAPITAL CITY LEASING, INC.

**EXHIBIT E to
STATE AND MUNICIPAL LEASE/PURCHASE AGREEMENT**

CERTIFICATE OF RESOLUTIONS

I, Nadine Gary, do hereby certify that I am the duly elected, or appointed and acting Secretary/Clerk of the SABINE COUNTY, an agency/subdivision duly organized and existing under the laws of the State of TEXAS (the "Lessee"), and that the following resolutions have been presented to and duly adopted by the Commissioners at a meeting duly and regularly held and convened in accordance with applicable law on the 17 day of May, 19 93

WHEREAS, the Lessee is entering a State and Municipal Lease/Purchase Agreement ("Lease") dated May 17, 19 93 with Capital City Leasing, Inc.;

WHEREAS, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the calendar year;

WHEREAS, the source of funds in the current fiscal year's budget is none for lease/purchase payments due under the Agreement. We expect and anticipate adequate funds to be available for all future lease/purchase payments after the current fiscal year for the following reasons: Integral part of 1993-94 budget

NOW, THEREFORE, be it RESOLVED, that the Lessee be, and hereby is, authorized to enter into the Lease with Capital City Leasing, Inc. for a period of 36 months, and be it further

RESOLVED, that an official of the Lessee be, and hereby is, authorized, empowered and directed to sign on its behalf the Lease and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Lease.

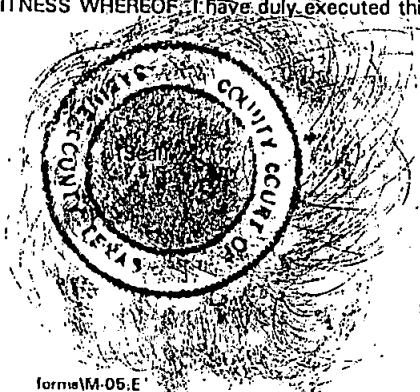
RESOLVED, that pursuant to Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, this Lease be and hereby is designated a "qualified tax-exempt obligation" includable within the ten million dollars (\$10,000,000) of the aggregate issues designated as "qualified tax-exempt obligations" for the calendar year within which this Lease is entered into.

RESOLVED, that Lessee shall not designate more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year as qualified tax-exempt obligations and Lessee, together with its subordinate entities, does not reasonably expect to issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year.

RESOLVED, the equipment as described in Exhibit "A" of such agreement is essential to the function of the undersigned or to the service we provide to our citizens. Further, we have an immediate need for, and expect to make immediate use of, substantially all of the equipment, which need is not temporary or expected to diminish in the foreseeable future. The equipment will be used by us only for the purpose of performing one or more of our governmental or proprietary functions consistent with the permissible scope of our authority. Specifically, the equipment was selected by us to be used as follows: _____

Patrol cars - Sheriff Office

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this 21 day of May, 19 93.



Lessee: SABINE COUNTY
(Municipal Entity)

By: Nadine Gary
(Signature of Secretary/Clerk)

Nadine Gary
(Printed Name)

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EXHIBIT C

PAYMENT SCHEDULE
MULTI-YEAR ADJUSTABLE PERIOD

INTEREST RATE: 7.38% AMOUNT: \$26,000.00
DAYS UNTIL 1st PAYMENT: 153 NO OF PAYMENTS: 36
PAYMENT AMOUNT: \$827.27 PAYMENTS/YEAR: 12

PAYMENT DATE	PAYMENT AMOUNT	INTEREST PAID	PRINCIPAL PAID	OPTION TO PURCHASE
1 10/28/93	\$827.27	\$804.71	\$22.56	\$26,617.56
2 11/28/93	\$827.27	\$159.84	\$667.43	\$25,916.73
3 12/28/93	\$827.27	\$155.73	\$671.54	\$25,212.56
4 01/28/94	\$827.27	\$151.60	\$675.67	\$24,505.05
5 02/28/94	\$827.27	\$147.44	\$679.83	\$23,794.18
6 03/28/94	\$827.27	\$143.26	\$684.01	\$23,079.93
7 04/28/94	\$827.27	\$139.05	\$688.22	\$22,362.29
8 05/28/94	\$827.27	\$134.82	\$692.45	\$21,641.24
9 06/28/94	\$827.27	\$130.56	\$696.71	\$20,916.77
10 07/28/94	\$827.27	\$126.27	\$701.00	\$20,188.85
11 08/28/94	\$827.27	\$121.96	\$705.31	\$19,457.48
12 09/28/94	\$827.27	\$117.62	\$709.65	\$18,722.63
13 10/28/94	\$827.27	\$113.25	\$714.02	\$17,984.30
14 11/28/94	\$827.27	\$108.86	\$718.41	\$17,242.45
15 12/28/94	\$827.27	\$104.44	\$722.83	\$16,497.08
16 01/28/95	\$827.27	\$99.99	\$727.28	\$15,748.18
17 02/28/95	\$827.27	\$95.51	\$731.76	\$14,995.71
18 03/28/95	\$827.27	\$91.01	\$736.26	\$14,239.67
19 04/28/95	\$827.27	\$86.48	\$740.79	\$13,480.04
20 05/28/95	\$827.27	\$81.92	\$745.35	\$12,716.80
21 06/28/95	\$827.27	\$77.34	\$749.93	\$11,949.93
22 07/28/95	\$827.27	\$72.72	\$754.55	\$11,179.43
23 08/28/95	\$827.27	\$68.08	\$759.19	\$10,405.26
24 09/28/95	\$827.27	\$63.41	\$763.86	\$9,627.41
25 10/28/95	\$827.27	\$58.71	\$768.56	\$8,845.87
26 11/28/95	\$827.27	\$53.98	\$773.29	\$8,060.62
27 12/28/95	\$827.27	\$49.22	\$778.05	\$7,271.64
28 01/28/96	\$827.27	\$44.43	\$782.84	\$6,478.91
29 02/28/96	\$827.27	\$39.62	\$787.65	\$5,682.41
30 03/28/96	\$827.27	\$34.77	\$792.50	\$4,882.14
31 04/28/96	\$827.27	\$29.89	\$797.38	\$4,078.06
32 05/28/96	\$827.27	\$24.99	\$802.28	\$3,270.16
33 06/28/96	\$827.27	\$20.05	\$807.22	\$2,458.42
34 07/28/96	\$827.27	\$15.08	\$812.19	\$1,642.83
35 08/28/96	\$827.27	\$10.09	\$817.18	\$823.36
36 09/28/96	\$827.27	\$5.06	\$822.21	\$0.00
	\$29,781.72	\$3,781.72	\$26,000.00	

LESSEE: _____
LESSOR: _____

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THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.

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MADINE BARY, COUNTY CLERK
by Lennie Clark
DEPUTY



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UNIT ROAD SYSTEM STUDY FOR SABINE COUNTY

DATE OF STUDY: JANUARY 1993 THROUGH APRIL 1993

PARTICIPANTS IN STUDY:

M. J. REESE: RETIRED, BELL HELICOPTER
PRODUCTION SUPERVISOR

JOE MAGEE: RETIRED, EXXON, C.P.A.
FACILITIES MGT. & CONTRACT ADMINISTRATION

RAY MELETON: TEMPLE-INLAND, DISTRICT FORESTER

HOLLIS ALFORD: RETIRED EDUCATION & ADMINISTRATION

CHARLES ENGLISH: RETIRED, CONOCO PROF. ENGINEER,
MAINTENANCE ENGINEERING

COUNTIES EVALUATED:

HARRISON UNIT SYSTEM IN OPERATION

PANOLA UNIT SYSTEM IN OPERATION

NACOGDOCHES UNIT SYSTEM IN OPERATION

CHEROKEE PETITION FOR UNIT SYSTEM FAILED CURRENTLY ON APPEAL
STATE AUTHORIZATION FOR OPTIONAL COUNTY ROAD SYSTEM. (COMMONLY
CALLED UNITIZED OR UNIT SYSTEM)

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TEXAS STATUTES: ARTICLE 6702-1 SECTIONS 3.201 THROUGH 3.213
(ATTACHMENT #1)

PURPOSE OF STUDY:

TO EVALUATE POSITIVE AND NEGATIVE FEATURES OF COUNTIES
OPERATING UNDER THE UNIT SYSTEM.

RESULTS OF THE STUDY AND ITS POTENTIAL APPLICATION TO SABINE
COUNTY.

I. UNDERSTANDING THE UNIT SYSTEM

- A. THE COUNTY COURT ESTABLISHES ROAD & BRIDGE POLICY. THE
ROAD ADMINISTRATOR IMPLEMENTS COUNTY POLICY.
- B. THE UNIT SYSTEM PROVIDES TIME FOR COMMISSIONERS TO DEAL
WITH OTHER PROBLEMS THAT MUST HAVE MORE ATTENTION.
 1. INTERDEPARTMENTAL ACTIVITIES
 2. INSURANCE RISK MANAGEMENT AND CONTROL
 3. PHYSICAL FACILITIES, COURT HOUSE, BARN, ETC.



UNIT ROAD SYSTEM STUDY FOR SABINE COUNTY
RESULTS OF THE STUDY CONTINUED
PAGE 2

4. ESTABLISH AND MANAGE A SYSTEM FOR ROAD USE PERMITS AND AGREEMENTS FOR HEAVY VEHICLES.
5. DEVELOPMENT ACTIVITIES CONCERNING
 - (a) INDUSTRIAL
 - (b) COMMERCIAL
 - (c) TOURISM
6. INTERGOVERNMENTAL RELATIONS, STATE CITY, COUNTY, FEDERAL. (ie INTERSTATE 69, ETC.)
7. IDENTIFY AND DEFINE WITH A PROPER LEGAL DESCRIPTION, THE RIGHT OF WAY FOR ALL COUNTY ROADS AND EXECUTE A PROPER TITLE TRANSFER TO SABINE COUNTY.
8. ASSUME RESPONSIBILITY FOR CONTRACT DEVELOPMENT AND PROPER EXECUTION.
9. GRANTS IN AID, DEVELOPMENT AND APPLICATION.
10. EQUIPMENT PERFORMANCE EVALUATION AND MAINTENANCE PROGRAM.
11. LIAISON BETWEEN COUNTY COURT AND ROAD ADMINISTRATOR.
12. WASTE MANAGEMENT DEVELOPMENT AND ENFORCEMENT.

C. ROAD ADMINISTRATOR ACTIVITIES

1. PLANNING

- (a) DEVELOP A SCHEDULE FOR ROUTINE MAINTENANCE OF COUNTY ROADS.
- (b) DEVELOP RECORD KEEPING PROCEDURES FOR:
 1. EQUIPMENT
 2. SUPPLIES
 3. FUEL
 4. MANPOWER
- (c) PRODUCE A FORECAST OF SPECIAL PROJECTS ON A YEARLY BASIS.
- (d) DEVELOP THE ANTICIPATED COSTS FOR ROUTINE AND SPECIAL PROJECTS FOR BUDGET CONSIDERATION.

2. OPERATIONAL

- (a) SUPERVISE THE DAILY ACTIVITIES OF COUNTY MAINTENANCE PERSONNEL.
- (b) OVERSEE THE DEPLOYMENT OF COUNTY EQUIPMENT TO INSURE PROPER APPLICATION FOR THE PROJECT.
- (c) INSURE THAT ALL PROJECTS HAVE ADEQUATE MATERIALS AVAILABLE AT THE JOB SITE.

3. ADMINISTRATIVE

- (a) ADMINISTER A SAFETY PROGRAM.
- (b) HOLD REGULAR SAFETY MEETINGS.
- (c) PROVIDE COUNTY COURT WITH TIMELY UPDATES ON WORK IN PROGRESS AND WORK PLANNED.
- (d) COORDINATE WITH THE COUNTY COURT TO ESTABLISH PRIORITIES.
- (e) ESTABLISH AND MAINTAIN A WORK ORDER SYSTEM FOR ALL WORK

II. COMPARATIVE STATISTICAL INFORMATION

A. ROAD MILEAGE

1. SABINE COUNTY APPROXIMATELY 340 MILES, 95% GRADED.
2. HARRISON COUNTY APPROXIMATELY 750 MILES, 550 MILES
HARD SURFACE, 200 MILES GRADED.
3. PANOLA COUNTY APPROXIMATELY 974 MILES, 95% OIL
SURFACE.
4. NACOGDOCHES COUNTY APPROXIMATELY 960 MILES, 460
MILES SURFACED, 500 MILES GRADED.
5. CHEROKEE COUNTY APPROXIMATELY 978 MILES, NO
INVENTORY.

B. YEARLY BUDGET FOR ROAD & BRIDGE

1. SABINE COUNTY	\$ 753,730.00
2. HARRISON COUNTY	
3. PANOLA COUNTY	\$2,174,597.00
4. NACOGDOCHES COUNTY	\$1,500,000.00
5. CHEROKEE COUNTY	\$2,060,000.00

C. NOMINAL ROAD COST/MILES

1. SABINE COUNTY	\$2,217.00 DOLLARS/MILES
2. PANOLA COUNTY	\$2,232.00 DOLLARS/MILES
3. NACOGDOCHES COUNTY	\$1,562.00 DOLLARS/MILES
4. CHEROKEE COUNTY	\$2,106.00 DOLLARS/MILES

D. COMMENT:

MAKING THIS TYPE OF COMPARISON IS NOT AN ACCURATE
MEASURE OF PERFORMANCE FOR THE FOLLOWING REASONS.

1. DIFFERENT COSTS ASSOCIATED WITH HARD SURFACE
V. S. GRADED ROADS.
2. SERVICES PROVIDED BY COUNTIES ARE DIFFERENT.

III. ATTACHMENTS

- A. STATE STATUTES.
- B. ADVANTAGES DISADVANTAGES.
- C. LISTING OF COUNTIES ON UNIT SYSTEM WITH MAP.
- D. ROAD USE DOCUMENT EXAMPLES.
- E. ORGANIZATION DIAGRAM FOR UNIT SYSTEM AND PRECINCT
SYSTEM.

ARTICLE NO. 6702-1

14 195

Funding

Sec. 3.210. All expenditures for the construction and maintenance of the county roads and the operation of the county road department shall be paid out of the road and bridge funds strictly in accordance with annual budgeted appropriations. However, on application of the county road engineer, the commissioners court may transfer any part of any unencumbered appropriation balance for some item within the road and bridge fund budget to some other item.

Competitive bidding

Sec. 3.211. All equipment, materials, and supplies for the construction and maintenance of county roads and for the county road department shall be purchased by the commissioners court on competitive bids in conformity with estimates and specifications prepared by the county road engineer. However, on recommendation of the county road engineer and when in the judgment of the commissioners court it is considered in the best interest of the county, purchases in an amount not to exceed \$5,000 may be made through negotiation by the commissioners court or the commissioners court's authorized representative on requisition to be approved by the commissioners court or the county auditor without advertising for competitive bids. Before any claim covering the purchase of the equipment, materials, and supplies and for any services contracted for by the commissioners court may be ordered paid by the commissioners court, the county road engineer must certify in writing the correctness of the claim and must certify that the respective equipment, materials, and supplies covered by the claim conform to specifications approved by him, that the equipment, materials, and supplies were delivered in good condition, and that any road department services contracted for by the commissioners court have been satisfactorily performed. This section does not permit the division or reduction of purchases for the purpose of avoiding the requirement of taking formal bids on purchases that would otherwise exceed \$5,000.

Bonding

Sec. 3.212. The county road engineer and other administrative personnel of the county road department as required by the commissioners court shall give bond in an amount and with surety approved by the commissioners court. The premiums on the bonds shall be paid by the county.

Oath

Sec. 3.213. The county road engineer must take the official oath of office.

CHAPTER 4. FINANCE

SUBCHAPTER A. FUNDS

County and road district highway fund

Sec. 4.001.

- (a) The State Treasurer shall distribute to the counties on or before October 15 of each year the money appropriated from the county and road district highway fund for that fiscal year.
- (b) The allocation of the money among the counties is determined as follows:
 - (1) one-fifth of the money appropriated is allocated on the basis of area, determined by the ratio of the area of the county to the area of the state;

- (2) The commissioners court may, when considered best, construct, grade, gravel, or otherwise improve any road or bridge by contract, advertise for bids, and reject any bid. The contract shall be awarded to the lowest responsible bidder, who shall enter into bond with good and sufficient sureties payable to and to be approved by the county judge, in a sum determined by the court, conditioned on the faithful compliance with the contract. At the time of making the contract the court shall direct the county treasurer to pass the amount of money stipulated in the contract to a particular fund and to keep a separate account of the money. The money may be used for no other purpose and can only be paid out on the order of the court.

Donations

Sec. 3.103. The commissioners court or road commissioners may accept donations of money, land, labor, equipment, or any other kind of property or material to aid in building or maintaining roads in the county.

Injuring property

Sec. 3.104. Any person who knowingly or wilfully destroys, injures, or misplaces any bridge, culvert, drain, sewer, ditch, signboard, or milepost or anything of like character placed on any road for the benefit of the road is liable to the county and any person injured for all damages caused by that action.

Person authorized to drain land along public road

Sec. 3.105.

- (a) The commissioners court, a road commissioner, or a road superintendent may authorize a person to make a drain along a public road for the purpose of draining the person's land. The road superintendent must have the concurrence of the commissioners court to grant the authorization.
- (b) The person shall make the drain under the direction of the commissioners court, road commissioner, road superintendent, or another person designated by the commissioners court.

Law cumulative

Sec. 3.106. This subchapter is cumulative of all other general laws on the subject of roads and bridges but in case of conflict with those laws, this subchapter controls.

Counties exempt from application of this law

Sec. 3.107. The counties of Angelina, Aransas, Blanco, Bowie, Calhoun, Camp, Cass, Cherokee, Comal, Dallas, Delta, DeWitt, Fayette, Franklin, Galveston, Gillespie, Grayson, Gregg, Harris, Harrison, Henderson, Hill, Hopkins, Houston, Jack, Jackson, Jasper, Lamar, Lavaca, Limestone, McLennan, Milam, Montgomery, Morris, Nacogdoches, Newton, Panola, Parker, Rains, Red River, Refugio, Sabine, San Augustine, Shelby, Smith, Tarrant, Titus, Travis, Trinity, Tyler, Upshur, Van Zandt, Victoria, Washington, and Wood are exempt from this subchapter. However, the commissioners courts of Dallas and Collin counties may accept and adopt this subchapter instead of the special acts for Dallas or Collin county, if in its judgment, the provisions of this subchapter are better suited to Dallas or Collin county than the special laws.



Harmon County ATTACHMENT (B)

ADVANTAGES OF UNIT ROAD SYSTEM

1. Budgeting as a unit, rather than 4 precincts.
2. Unitized purchasing.
3. Better use of machinery and manpower.
4. Standardized road building/road work due to road administrator covering entire county.
5. Easier to refuse to do road work not allowed by law.
6. One warehouse instead of four.
7. Frees commissioners so they can devote more time to county business.
8. Hiring/firing is less political.

DISADVANTAGES OF UNIT ROAD SYSTEM

1. Comes under special bid law.
2. People expect individual commissioners to answer to them.
3. Commissioners feel they don't have anything to do if they aren't working on roads.

WHAT IS REQUIRED TO MAKE IT WORK

1. A committed and agreeable Commissioners Court (all 5).
2. A road administrator or engineer who can organize and lead; knowledgeable about bid law, specifications, best use of men and equipment.
3. Commissioners and constituents who don't get petty and jealous that one precinct is getting more than another, and who can and will defend the new system as a cost cutter.

THE COUNTY UNIT ROAD SYSTEM

AS YOU ARE AWARE, THE UNIT ROAD SYSTEM PLACES ALL ROAD & BRIDGE PERSONNEL AND EQUIPMENT UNDER THE CONTROL AND SUPERVISION OF AN ENGINEER. MANY PEOPLE ASSUME THIS MEANS THAT THE COMMISSIONER'S ARE NO LONGER INVOLVED IN MAINTAINING THE COUNTY ROADS. THIS ASSUMPTION IS ENTIRELY FALSE. AFTER ALL, THE COMMISSIONER'S COURT HAS THE ULTIMATE RESPONSIBILITY FOR SEEING THAT THE ROAD SYSTEM IS PROPERLY MAINTAINED. HERE IN PANOLA COUNTY, THE COMMISSIONERS HAVE REMAINED VERY ACTIVE IN THE ROAD & BRIDGE DEPARTMENT. THEY HAVE BEEN A TREMENDOUS HELP IN MONITORING ROAD CONDITIONS AND REPORTING PROBLEMS AS THEY DEVELOP, AS WELL AS MONITORING EMPLOYEE JOB PERFORMANCE IN THE FIELD. WITH OVER 900 MILES OF COUNTY ROAD AND AN UNUSUALLY HIGH VOLUME OF HEAVY TRUCK TRAFFIC, IT WOULD BE IMPOSSIBLE FOR MYSELF AND FOUR FOREMEN TO KEEP UP. THIS ALSO HELPS KEEP THE COMMISSIONERS IN CONTACT WITH THEIR CONSTITUENTS.

IN CHANGING FROM A PRECINCT SYSTEM TO A UNIT SYSTEM, IT IS IMPERATIVE THAT THE COMMISSIONER'S RECOGNIZE AND RESPECT THE CHAIN OF COMMAND REQUIRED IN THIS TYPE OF ORGANIZATION. THE ENGINEER MUST BE ALLOWED TO ESTABLISH HIMSELF WITH THE EMPLOYEES AND THEY MUST REALIZE THAT THEY CANNOT BYPASS HIM/HER. THIS PROCESS MAY REQUIRE ONLY A FEW WEEKS FOR SMALL DEPARTMENTS, OR SEVERAL MONTHS FOR LARGER ONES. IT TOOK 15 MONTHS FOR A FEW OF OUR EMPLOYEES TO FINALLY COME TO TERMS WITH THE CHANGE.

ANOTHER IMPORTANT CONSIDERATION IS THE ESTABLISHMENT OF POLICIES AND GUIDELINES FOR THE ROAD & BRIDGE DEPARTMENT. SOME EXAMPLES WOULD BE MINIMUM STANDARDS FOR ACCEPTING NEW ROADS INTO THE ROAD SYSTEM, PERSONNEL POLICIES, EMPLOYEE SAFETY STANDARDS, STATE & FEDERAL REGULATORY COMPLIANCE, ECT. THIS WILL PROVIDE THE ENGINEER WITH A SOUND BASIS FOR MAKING RECOMMENDATIONS TO THE COURT AND FOR DEALING WITH CONTROVERSIES THAT WILL ARISE.

LISTED BELOW ARE SOME OF THE ADVANTAGES AND DISADVANTAGES OF THE UNIT SYSTEM.

ADVANTAGES

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- ALLOWS FOR CONSOLIDATION OF SERVICES SUCH AS MAINTENANCE AND PURCHASING.
- ALLOWS EASIER CONCENTRATION OF RESOURCES FOR PRIORITY PROJECTS AND/OR EMERGENCIES.
- PROVIDES FULL-TIME SUPERVISION OF DAILY WORK AND ALLOWS COMMISSIONERS TO SPEND MORE TIME DEALING WITH OTHER ASPECTS OF COUNTY GOVERNMENT.
- MORE UNIFORM APPLICATION OF PERSONNEL POLICIES.
- PROVIDES A SINGLE CONTACT FOR VENDORS, CONTRACTORS, AND OTHERS CONCERNING THE ROAD SYSTEM.
- PROVIDES A BUFFER FROM CONSTITUENT PRESSURES FOR ELECTED OFFICIALS.
- THE ENGINEER'S RESPONSIBILITIES NEED NOT BE LIMITED TO ROAD & BRIDGE ACTIVITIES. OTHER AREAS INCLUDE EMERGENCY MANAGEMENT

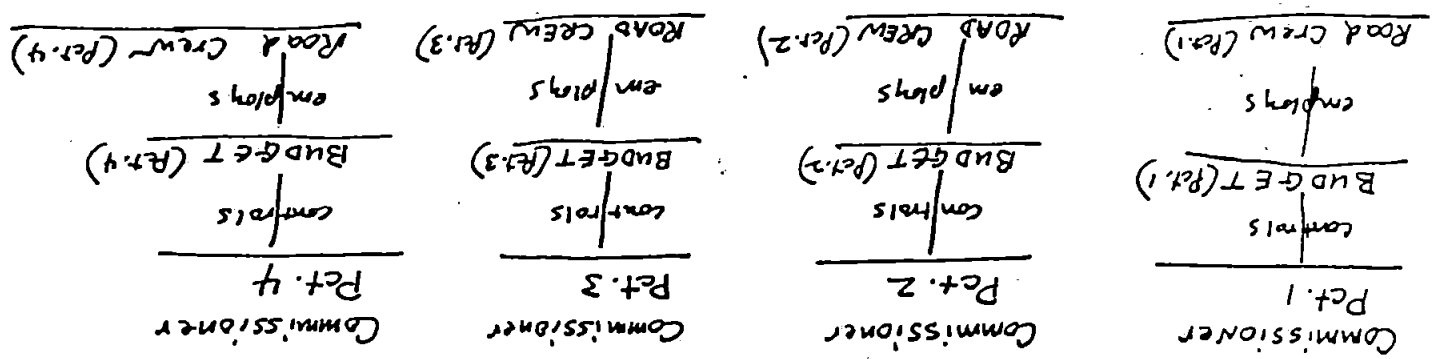
AND PLANNING, 911 AND RURAL ADDRESSING, SOLID WASTE DISPOSAL
AND FLOOD PLAIN MANAGEMENT..

DISADVANTAGES

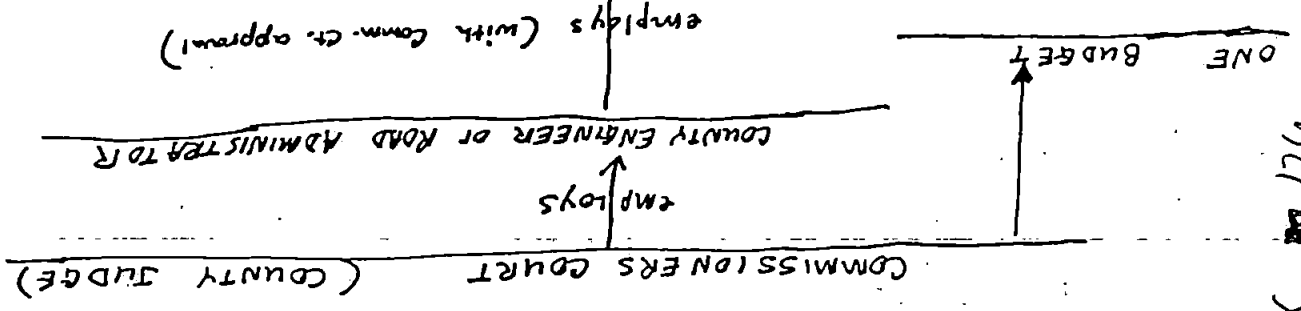
CONSTITUENTS MAY FEEL THAT THEY ARE LOSING CONTROL EVEN MORE
CONTROL OF THEIR LOCAL GOVERNMENT.

FAILURE TO ESTABLISH GOOD POLICIES AND GUIDELINES WILL
RESULT IN CONFLICTS.

PRECINCT SYSTEM



UNIT SYSTEM



~~RA~~ ~~X~~ ~~DA~~ ~~DA~~ ~~7/2/12~~

COMMISSIONER TALKS ONLY TO ENGINEER/ADMINISTRATOR. ENGINEER/ADM. DEALS DIRECTLY WITH FOREMEN AND CREWS. ENG/ADM. IS PRIMARILY RESPONSIBLE FOR R+8 BUDGET, BUT CONSULTS WITH EACH COMMISSIONER. EACH COMMISSIONER IS FREE TO BRING TO THE ATTENTION OF ENG/ADM PROBLEM AREAS IN HIS PCT.

Attachment C

Vol X Page 127

Counties that operate on Unit Road System -

1	County Population	19723	County Seat	Flower
2	Adams	182111	County Seat	Rockport
3	Bee	30765	County Seat	Burkville
4	Bell	1169911	County Seat	Barton
5	Benton	204803	County Seat	Southtown
6	Bragg	145689	County Seat	Ingletown
7	Bryan	8921	County Seat	Bryan
8	Brewster	29331	County Seat	Alpines
9	Colwell	21172	County Seat	Lockhart
10	Cherokee	244500	County Seat	Albany
11	Collins	4138	County Seat	McKenney
12	Colquhoun	51354	County Seat	Washington
13	Cornel	73171	County Seat	New Bremen
14	Craig	5350	County Seat	Botetown
15	Crawe	5442	County Seat	Crawe
16	Crockett	193708	County Seat	Ozona
17	Darton	3295	County Seat	Darton
18	Dickens	15617	County Seat	Dickens
19	Edin	2342	County Seat	Oliver
20	Edwards	14801	County Seat	Rock Springs
1	Fazio	227186	County Seat	Parson
2	Holston	5738	County Seat	Holston
3	Hoodlum	6218	County Seat	Seymour
4	Hoskins	38276	County Seat	Mars Hill
5	Howard	5774	County Seat	Big Springs
6	Jim Hogg	1043	County Seat	Hallsboro
7	Kent	36449	County Seat	Jackson
8	Keen	2581	County Seat	Kennett
9	Kennedy	3627	County Seat	Brooksville
30	Maxson	915347	County Seat	Maxson
1	Menard	2378	County Seat	Menard
1	County Population	915396	County Seat	Flower
2	Adams	512398	County Seat	Rockport
3	Bee	512358	County Seat	Burkville
4	Bell	817939	County Seat	Barton
5	Benton	512204	County Seat	Southtown
6	Bragg	409849	County Seat	Ingletown
7	Bryan	409757	County Seat	Bryan
8	Brewster	915837	County Seat	Alpines
9	Colwell	512398	County Seat	Lockhart
10	Cherokee	409267	County Seat	Albany
11	Collins	214548	County Seat	McKenney
12	Colquhoun	806475	County Seat	Washington
13	Cornel	512620	County Seat	New Bremen
14	Craig	817865	County Seat	Botetown
15	Crawe	915558	County Seat	Crawe
16	Crockett	915392	County Seat	Ozona
17	Darton	817585	County Seat	Darton
18	Dickens	886235	County Seat	Dickens
19	Edin	915332	County Seat	Oliver
20	Edwards	512685	County Seat	Rock Springs
1	Fazio	512334	County Seat	Parson
2	Holston	409766	County Seat	Holston
3	Hoodlum	512379	County Seat	Seymour
4	Hoskins	903935	County Seat	Mars Hill
5	Howard	915263	County Seat	Big Springs
6	Jim Hogg	512531	County Seat	Hallsboro
7	Kent	36437	County Seat	Jackson
8	Keen	2571	County Seat	Kennett
9	Kennedy	3627	County Seat	Brooksville
30	Maxson	915347	County Seat	Maxson
1	Menard	2378	County Seat	Menard

2	Midland	120428	Midland	Wm B Ashden	915 688 1147
3	Moore	18305	Dumas	Jack Powell	806 935 5588
4	Orange	94872	Orange	John McDonald	409 883 7740
5	Panola	25185	Carthage	John Curdray	903 693 0391
6	Randall	88924	Canyon	Charles Purcell	806 655 701 270
7	Reeves	15338	Pecos	?	915 445 5418
8	Schleicher	3591	Eldorado	John Griffin	915 853 2766
9	Smith	161257	TYLER	Larry Craig	903 535 0575
40	Sterling	1449	Sterling City	Bob Browne	915 378 3481
1	Sutton	6786	Sanera	Mrs Carter Fields	915 387 2711
2	Tarrant	1,162,247	Ft Worth	Tom Vandersgriff	817 534 1441
3	Terrell	1394	Sanderson	Charles Stavley	915 345 2421
4	Texas	545 587	Austin	Bill Aleshire	512 473 9555
5	Uvalde	26222	Uvalde	Bill Mitchell	512 278 6614
6	Waller	26343	Hempstead	Freddie Zach	409 826 3357
7	Washington	26877	Brenham	Dorothy Morgan	409 836 9374
8	Webb	133807	Laredo	Mercurio Martinez	512 721 2500
49*	Nacodoches	55416	Nacodoches	Ocie Weitmerlan	409 560 7755

Pending Elections

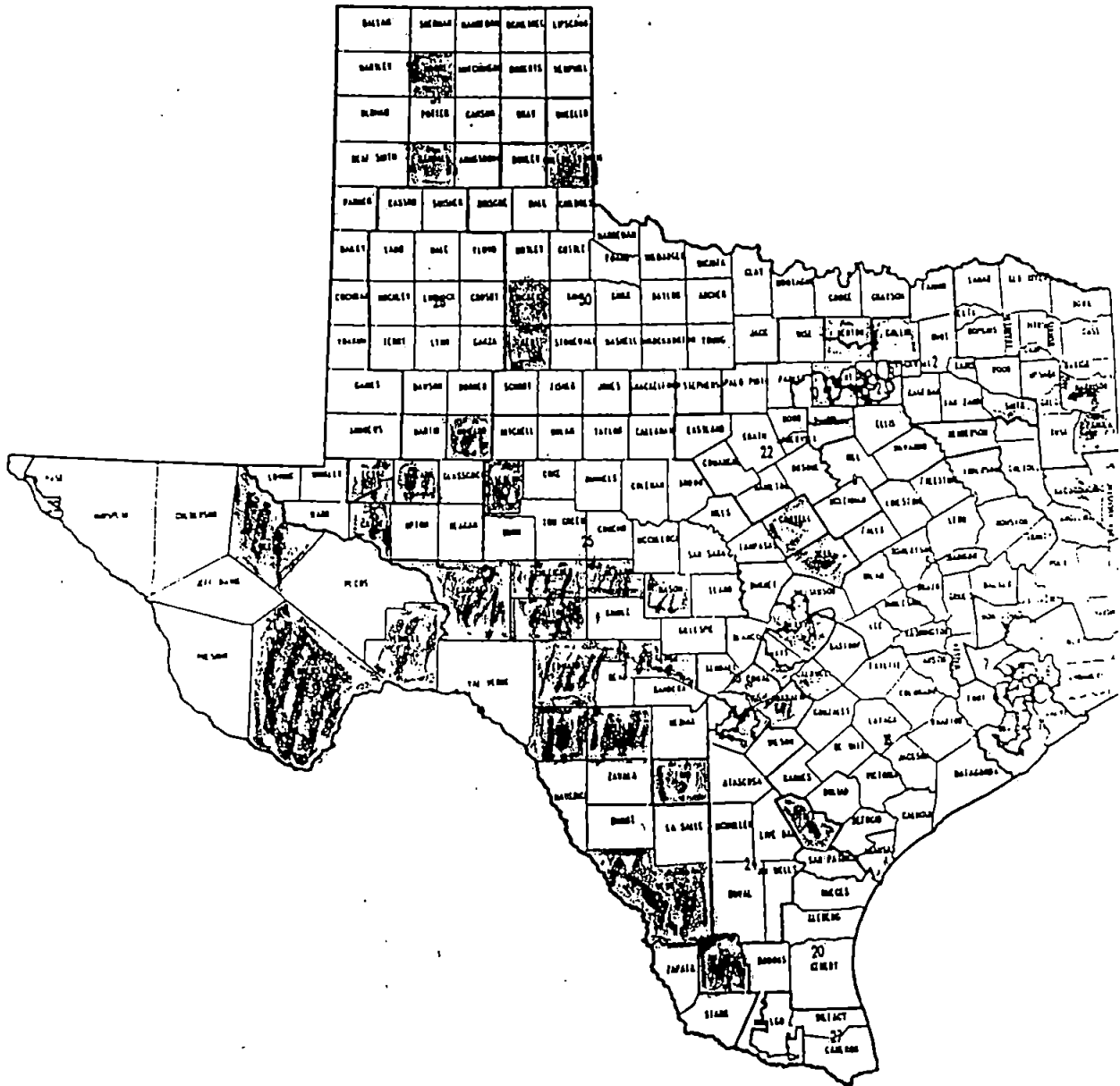
Cherokee 41906 Rusk Craig Caldwell 903 683 2324
 Rusk 47585 Henderson Sandra Hodges 903 657 0302

Counties under 10,000 (15)

Counties 10,000 to 30,000 (12)

Counties over 30,000 (22)

Texas Senatorial Districts*:



Terrazas v. Slagle
Plan S567

THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.



VOL. X PAGE 118
NADINE GARY, COUNTY CLERK
by Loretta Clark
DEPUTY

Vol X Pg 129

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/11/93	United World Life Ins.	Insurance for July, 1993; Group Insurance	3764	General	\$ 5,187.84
05/11/93	Tipton Ford	2. 1993 Crown Victoria; 4 dr. @ 13300.00 each.	3765	General	26,600.00
05/11/93	United World Life Ins.	Insurance Filing Fee	3766	General	35.00
05/12/93	Mary L. Benham	Jury duty - 1 day - District Court	3769	General	6.00
05/12/93	D. R. Boyett	Jury duty - 1 day - District Court	3772	General	6.00
05/12/93	Kay C. Boudreaux	Jury duty - 2 days- District Court	3773	General	12.00
05/12/93	Mamie S. Bobbitt	Jury duty - 1 day - District Court	3774	General	6.00
05/12/93	O. D. Boyd	Jury duty - 1 day - District Court	3775	General	6.00
05/12/93	Benny R. Bragg	Jury duty - 1 day - District Court	3776	General	6.00
05/12/93	Virginia J. Brackin	Jury duty - 1 day - District Court	3778	General	6.00
05/12/93	Jerry Button	Jury duty - 1 day - District Court	3779	General	6.00
05/12/93	Robert K. Butler	Jury duty - 1 day - District Court	3780	General	6.00
05/12/93	Sally R. Butler	Jury duty - 2 days- District Court	3781	General	12.00
05/12/93	William M. Cannon	Jury duty - 1 day - District Court	3784	General	6.00
05/12/93	Tammie D. Chance	Jury duty - 1 day - District Court	3786	General	6.00
05/12/93	Joseph L. Click	Jury duty - 1 day - District Court	3788	General	6.00
05/12/93	Charles F. Coday	Jury duty - 2 days- District Court	3789	General	12.00
05/12/93	James W. Corley	Jury duty - 2 days- District Court	3791	General	12.00
05/12/93	Vertie B. Davis	Jury duty - 1 day - District Court	3796	General	6.00
05/12/93	John B. Dent	Jury duty - 1 day - District Court	3797	General	6.00
05/12/93	Norman Q. Dew	Jury duty - 1 day - District Court	3798	General	6.00
05/12/93	H. W. Dudley	Jury duty - 1 day - District Court	3801	General	6.00
05/12/93	Frances S. Ferguson	Jury duty - 1 day - District Court	3804	General	6.00
05/12/93	Sylvia A. Ferguson	Jury duty - 1 day - District Court	3805	General	6.00

Grand Total

Approved: John W. [Signature]
 County Judge

Attest: Madeline Gray - 5/27/93
 County Clerk Date

Keith C. Clark
 Comm. Pct. 1

Leann Smith
 Comm. Pct. 2

Kenneth White
 Comm. Pct. 3

Charles D. [Signature]
 Comm. Pct. 4

Fund Totals
 General
~~XXXXXXX~~
~~XXXXXXXXXXXXXXX~~
 Total

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	Grace E. Fowler	Jury duty - 2 days- District Court	3806	General	\$ 12.00
05/12/93	Lloyd Ford	Jury duty - 1 day - District Court	3807	General	6.00
05/12/93	Rodney Frazier	Jury duty - 1 day - District Court	3808	General	6.00
05/12/93	Joan L. Goodart	Jury duty - 1 day - District Court	3811	General	6.00
05/12/93	Hollis W. Greenwood	Jury duty - 2 days- District Court	3812	General	12.00
05/12/93	Mary F. Grisby	Jury duty - 1 day - District Court	3813	General	6.00
05/12/93	Phillip M. Griffin	Jury duty - 1 day - District Court	3814	General	6.00
05/12/93	Tony W. Greer	Jury duty - 1 day - District Court	3815	General	6.00
05/12/93	GTE Texas	Telephone bills: Judge - 126.48; Co. Clerk - 29.02; Veterans Service Officer - 30.64; Dist. Clerk - 42.95; J.P. #1 - 36.88; J.P.#2 - 29.32; Co. Attorney - 47.69; Co. Treasurer - 35.98; Tax Office - 112.02; Sheriff's Office - 525.35 and County Extension Agent - 31.54	3816	General	1,047.87
05/12/93	Amanda G. Hammock	Jury duty - 1 day - District Court	3817	General	6.00
05/12/93	Patrick B. Hays	Jury duty - 1 day - District Court	3818	General	6.00
05/12/93	Robert Hangen	Jury duty - 1 day - District Court	3819	General	6.00
05/12/93	L. C. Holman	Jury duty - 1 day - District Court	3822	General	6.00
05/12/93	Ronnie Hobbs	Jury duty - 1 day - District Court	3823	General	6.00
05/12/93	Diane B. Husband	Jury duty - 1 day - District Court	3824	General	6.00
05/12/93	Jimmy R. Huffman	Jury duty - 1 day - District Court	3825	General	6.00
05/12/93	Helen J. Hyden	Jury duty - 1 day - District Court	3826	General	6.00
05/12/93	Janice B. Jacks	Jury duty - 1 day - District Court	3827	General	6.00
05/12/93	Jerlene M. Edge	Jury duty - 1 day - District Court	3828	General	6.00
05/12/93	William A. Jones	Jury duty - 1 day - District Court	3829	General	6.00
Grand Total					

Approved: John Dwyer
 County Judge

Keith C. Clark
 Comm. Pct. 1

Lynn Smith
 Comm. Pct. 2

Attest: Radine Gray - 5/27/93
 County Clerk Date

Renneth White
 Comm. Pct. 3

Chuter O. Carter
 Comm. Pct. 4

Fund Totals

General	XXXXXXX
Per. Serv.	XXXXXXXXXX
Total	XXXXXXXXXX

Sabine County, Texas
 Summary of claims to be approved May 24, 19 93

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	Stephen B. Lee	Jury duty - 1 day - District Court	3832	General	\$ 6.00
05/12/93	Wendell M. Lynn	Jury duty - 1 day - District Court	3834	General	6.00
05/12/93	Bruce D. Martin	Jury duty - 1 day - District Court	3835	General	6.00
05/12/93	Jimmy A. Maxey	Jury duty - 1 day - District Court	3836	General	6.00
05/12/93	Tommy L. McGee	Jury duty - 1 day - District Court	3837	General	6.00
05/12/93	Charles B. Melde	Jury duty - 1 day - District Court	3838	General	6.00
05/12/93	Raymond I. Meleton	Jury duty - 1 day - District Court	3840	General	6.00
05/12/93	Debra A. Morrison	Jury duty - 2 days- District Court	3841	General	12.00
05/12/93	Gaylon B. Murray	Jury duty - 2 days- District Court	3842	General	12.00
05/12/93	Willis M. Norman	Jury duty - 1 day - District Court	3843	General	6.00
05/12/93	Don C. Patton	Jury duty - 1 day - District Court	3844	General	6.00
05/12/93	Gary R. Parks	Jury duty - 1 day - District Court	3845	General	6.00
05/12/93	Don L. Phillips	Jury duty - 1 day - District Court	3847	General	6.00
05/12/93	Charles D. Potts	Jury duty - 1 day - District Court	3848	General	6.00
05/12/93	Henry O. Reeves	Jury duty - 1 day - District Court	3850	General	6.00
05/12/93	Patricia A. Russell	Jury duty - 2 days- District Court	3851	General	12.00
05/12/93	Murlene C. Seago	Jury duty - 1 day - District Court	3854	General	6.00
05/12/93	Martha J. Smith	Jury duty - 1 day - District Court	3855	General	6.00
05/12/93	Merry L. Stanley	Jury duty - 1 day - District Court	3856	General	6.00
05/12/93	Michael E. Todd	Jury duty - 2 days- District Court	3860	General	12.00
05/12/93	Bettye B. Wagstaff	Jury duty - 1 day - District Court	3864	General	6.00
05/12/93	Billy J. Walden	Jury duty - 1 day - District Court	3865	General	6.00
05/12/93	Harvel G. Walker	Jury duty - 1 day - District Court	3866	General	6.00
05/12/93	Nell H. Walker	Jury duty - 2 days- District Court	3867	General	12.00
05/12/93	Sadie R. Ward	Jury duty - 1 day - District Court	3868	General	6.00
Grand Total					6.00

proved: [Signature]
 County Judge

Attest: [Signature] 5/27/93
 County Clerk Date

[Signature]
 Comm. Pct. 1

[Signature]
 Comm. Pct. 2

[Signature]
 Comm. Pct. 3

[Signature]
 Comm. Pct. 4

Fund Totals
 General
~~XXXXXXX~~
~~XXXXXXX~~
 Total

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	April M. Welch	Jury duty - 1 day - District Court	3869	General	\$ 6.00
05/12/93	D. T. Welch	Jury duty - 1 day - District Court	3870	General	6.00
05/12/93	Chester Williams	Jury duty - 2 days- District Court	3871	General	12.00
05/12/93	Donal R. Wood, Jr.	Jury duty - 1 day - District Court	3872	General	6.00
05/14/93	Capital City Leasing, Inc.	Payment No. 21 on Computers; Lease #M-553	3874	General	715.33
05/14/93	Charles Jeffery Coulter	Salary - 40 hrs. @ 6.07 hr. - Sheriff's Dept.	3875	General	203.80
05/17/93	First State Bank	Social Security and Withholding for wages paid 05/15/93	3876	General	3,896.79
05/18/93	AL & H	Invoice #7526 Special Meeting in Comm. Court	3938	General	484.20
05/18/93	Video Systems	Invoice #03100692 VHS TC-20	3956	General	197.50
05/18/93	P & J Trophies & Engraving	6 Name Badges & Engraving	3951	General	38.79
05/18/93	Brookshires	Invoice #222797 Coffee & Supplies	3940	General	11.32
05/18/93	General Micrographics Cor	Invoice #015164 Case of DocuCopy Chem-Pak	3946	General	78.75
05/18/93	Coast to Coast	Invoice #753485; 753480 Supplies for C.H.	3943	General	8.46
05/18/93	Butler Paper	Invoice #058664-00 Janitor Supplies	3941	General	207.49
05/18/93	Grover C. Winslow	Account #1474 X-rays for Lady that fell in C.H.	3945	General	119.25
05/18/93	Lyfkin Typewriter & Cash Reg	Invoice #4391 KAtun Toner #215Z	3948	General	45.60
05/18/93	Christian County Bookstore	Invoice #5134; 5143; 5123;	3942	General	83.15
05/18/93	Rogers Office Supply	Invoice #14382 Statement of Condition	3952	General	32.00
05/18/93	Motorola	Invoice #S9548696 Contract Billing	3950	General	160.00
05/19/93	William G. Bradberry	Reimbursement on Petty Cash	3953	General	138.19
05/19/93	Christian County Bookstore	Invoice #5136; 5154 Office Supplies S.D.	3942	General	36.85
05/19/93	Corley's Texaco	1 flat	3944	General	7.00
05/19/93	Southwest Uniforms	Invoice #2185 Blouses	3954	General	141.40

Grand Total

Approved: [Signature]
 County Judge

Attest: [Signature] 5/27/93
 County Clerk Date

[Signature]
 Comm. Pct. 1

[Signature]
 Comm. Pct. 2

[Signature]
 Comm. Pct. 3

[Signature]
 Comm. Pct. 4

Fund Totals

General	XXXXXXX
XXXXXXX	XXXXXXX
XXXXXXX	XXXXXXX
XXXXXXX	XXXXXXX
Total	XXXXXXX

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/19/93	Texas Association of Co.	TAC Unemployment Compensation	3955	General	1,321.84
05/20/93	Geraldine Beeson	Salary - 1/2 Month	3877	General	443.99
05/20/93	Naomi Louise Clark	Salary - 1/2 Month	3878	General	414.61
05/20/93	Charles Jeffery Coulter	Salary - 1/2 Month	3879	General	406.35
05/20/93	Gladys Nadine Gary	Salary - 1/2 Month	3880	General	435.36
05/20/93	Aimee Lynn Johnson	Salary - 1/2 Month	3881	General	414.61
05/20/93	Amy Mildred Marcantel	Salary - 1/2 Month	3882	General	414.61
05/20/93	Dwight P. McDaniel	Salary - 1/2 Month	3883	General	593.48
05/20/93	B. Janice McDaniel	Salary - 1/2 Month	3884	General	432.47
05/20/93	Laura Dorane McCroskey	Salary - 1/2 Month	3885	General	391.66
05/20/93	James M. Mills	Salary - 1/2 Month	3886	General	707.51
05/20/93	Freddie Mae Moody	Salary - 1/2 Month	3887	General	406.35
05/20/93	Bobbie Ann Myers	Salary - 1/2 Month	3888	General	429.30
05/20/93	Johnnie Lou Palmer	Salary - 1/2 Month	3889	General	414.61
05/20/93	Lula Jane Parks	Salary - 1/2 Month	3890	General	302.65
05/20/93	Yvette Louise Parks	Salary - 1/2 Month	3891	General	406.35
05/20/93	Thomas R. Philips	Salary - 1/2 Month	3892	General	707.51
05/20/93	Sheeta Denis Procell	Salary - 1/2 Month	3893	General	429.30
05/20/93	Tammy J. Reeves	Salary - 1/2 Month	3894	General	585.36
05/20/93	Lisa Chandler Sepulvado	Salary - 1/2 Month	3895	General	414.61
05/20/93	Charles F. Sommers	Salary - 1/2 Month	3896	General	414.61
05/20/93	Ollie Faye Sparks	Salary - 1/2 Month	3897	General	537.41
05/20/93	James L. Thornton	Salary - 1/2 Month	3898	General	749.72
Grand Total					

proved: John D. [Signature]
 County Judge

Attest: Radine [Signature] 5/27/93
 County Clerk Date

Keith C. Clark
 Comm. Pct. 1

Lynn Smith
 Comm. Pct. 2

Kenneth [Signature]
 Comm. Pct. 3

Charles C. [Signature]
 Comm. Pct. 4

Fund Totals
 General
~~XXXX~~
~~XXXX~~ ~~XXXX~~ ~~XXXX~~
 Total

Sabine County, Texas
 Summary of claims to be approved May 24, 19 93

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/20/93	Tanya Kim Walker	Salary - 1/2 Month			
05/20/93	Bruce W. White	Salary - 1/2 Month	3899	General	\$ 585.36
05/20/93	Rhonda S. Williams	Salary - 1/2 Month	3900	General	663.45
05/20/93	James Edgar Williams	Salary - 1/2 Month	3901	General	432.47
05/20/93	Jeanette Bryan	Salary	3902	General	406.35
05/20/93	William G. Bradberry, Sr	Salary	3903	General	70.19
05/20/93	Clarice C. Clark	Salary	3904	General	1,529.49
05/20/93	Jimmy S. Clark	Salary	3905	General	327.13
05/20/93	Arthur Ellison	Salary	3906	General	337.13
05/20/93	Daniel R. Featherston	Salary	3907	General	509.85
05/20/93	Thomas J. Hamilton	Salary	3908	General	664.55
05/20/93	John Larry Hyden	Salary	3909	General	571.25
05/20/93	Millard R. Jordan	Salary	3910	General	1,009.89
05/20/93	Mary Lou Russell	Salary	3911	General	514.44
05/20/93	Barbara Roy Smith	Salary	3912	General	779.40
05/20/93	Billy Don Sparks	Salary	3913	General	380.24
05/20/93	Gene Walker	Salary	3914	General	1,343.47
05/20/93	Jerry Dan Webb	Salary	3915	General	528.87
05/20/93	Charles Mithcell	Expense	3916	General	725.47
05/20/93	Joe B. Golden	Salary	3917	General	42.00
05/20/93	John Brendan Toner	Salary and Expense	3918	General	64.42
05/20/93	John W. Mitchell	Salary	3919	General	457.33
05/17/93	Rebecca Cummings	Jury duty - 1 day - District Court	3920	General	64.00
05/17/93	Pauline McClelland	Jury duty - 1 day - District Court	3352	General	6.00
			3353	General	6.00

Grand Total

Approved: John Dwyer
 County Judge

Keith C. Clark
 Comm. Pct. 1

Lynn Smith
 Comm. Pct. 2

Attest: Patricia Berry 5/27/93
 County Clerk Date

Keith White
 Comm. Pct. 6

Chuter D. Costin
 Comm. Pct. 4

Fund Totals
 General
~~XXXX~~
~~XXXX~~
~~XXXX~~
 Total

Sabine County, Texas
 Summary of claims to be approved May 24, 19 93

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/17/93	Robert M. Griffin	Jury duty - 1 day - District Court	3354	General	\$ 6.00
05/17/93	Larry Harris	Jury duty - 1 day - District Court	3355	General	6.00
05/17/93	Linda Stroud	Jury duty - 1 day - District Court	3356	General	6.00
05/17/93	Dixie Crocker	Jury duty - 1 day - District Court	3357	General	6.00
05/17/93	Virgie Simmons	Jury duty - 1 day - District Court	3358	General	6.00
05/17/93	Jackie Craft	Jury duty - 1 day - District Court	3359	General	6.00
05/17/93	Freddie Taylor	Jury duty - 1 day - District Court	3360	General	6.00
05/17/93	David Haney	Jury duty - 1 day - District Court	3361	General	6.00
05/17/93	Evelyn Brown	Jury duty - 1 day - District Court	3362	General	6.00
05/17/93	Idean Spriggs	Jury duty - 1 day - District Court	3363	General	6.00
05/20/93	Hart Forms & Services	Invoice #623750 - Early Voting Bal. & Gen. Set	3947	General	113.39
05/21/93	Hart Forms & Services	Invoice #623998 - Capias Instanter - Dist. Clk.			
		Invoice #623935 - Precept of serve-copy of indictm. - District Clerk's Office	3947	General	43.69
05/21/93	Maudie Hamilton	Grand Jury - 1 day	3921	General	10.00
05/21/93	Matthew Bender & Company	Invoice #42919710 - Crim. Prac. 23 - 507.05			
		Invoice #43949809 - Crim. Prac. 27 - 607.82			
		Invoice #44234510 - Crim. Prac. 28 - 199.83			
		Less 184.00 paid	3949	General	1,130.10
05/24/93	W. L. Boone	Salary - 48 hrs. @ 5.00 hr. - Dump Maint.	3922	General	221.64
05/24/93	Suzan E. Frank	Salary - 54 hrs. @ 4.24 hr. - Dump Maint.	3924	General	211.94
05/24/93	Joe C. Kelley	Salary - 64 hrs. @ 5.00 hr. - Dump Maint.	3924	General	295.52
05/24/95	T. W. Thomas	Salary - 71 hrs. @ 4.50 hr. - Dump Maint.	3925	General	294.66

Grand Total

proved: [Signature]
 County Judge

Attest: [Signature] 5/27/93
 County Clerk Date

[Signature]
 Comm. Pct. 1

[Signature]
 Comm. Pct. 2

[Signature]
 Comm. Pct. 3

[Signature]
 Comm. Pct. 4

Fund Totals

General	XXXXXX
XXXXXX	XXXXXX
XXXXXX	XXXXXX
Total	\$66,136.54

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	First State Bank	Social Security and Withholding for wages paid 05/10/93	1929	Road & Bridge #1	\$ 549.06
05/12/93	GTE Texas	Telephone bill; 787-2501	1930	Road & Bridge #1	38.49
05/18/93	Napa Auto Hemphill	Invoice #045862; 045870; 046673	1955	Road & Bridge #1	25.17
05/19/93	Bryan & Bryan	Invoice #001073 Road Oil	1948	Road & Bridge #1	7,296.64
05/24/93	Keith Clent Clark	Salary - 1/2 Month	1936	Road & Bridge #1	735.30
05/24/93	Billy Kyle Finley	Salary - 80 hrs. @ 7.43 hr.	1939	Road & Bridge #1	440.15
05/24/93	Jerry Ray Miller	Salary - 80 hrs. @ 7.43 hr.	1943	Road & Bridge #1	507.17

Grand Total

Approved: John D. Hyde
 County Judge

Keith C. Cook
 Comm. Pct. 1

Supan Smith
 Comm. Pct. 2

Attest: Radine Gray 5/27/93
 County Clerk Date

Ferris White
 Comm. Pct. 3

Charles D. Cook
 Comm. Pct. 4

Fund Totals

XX General Fund XXXX
 R & B #1
 XX Fed XXX Rev XXX Share XXXX
 Total \$9,591.98

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	First State Bank	Social Security and Withholding for wages paid 05/10/93			
05/18/93	G-M Water Supply Corp.	Invoice 1262 Water Bill	1929	Road & Bridge #2	\$ 266.91
05/18/93	East Texas Machinery	Invoice #051193 Parts	1953	Road & Bridge #2	17.59
05/20/93	Sidney L. Smith	Salary	1950	Road & Bridge #2	48.28
05/21/93	Forestry Supply Service, Inc.	Invoice #5247; Parts	1932	Road & Bridge #2	1,529.49
05/24/93	Dascome Davis Felts	Salary - 40 hrs. @ 7.43 hr.	1951	Road & Bridge #2	147.65
05/24/93	Earl Clifton Gibson, Jr.	Salary - 39½ hrs. @ 6.50 hr.	1938	Road & Bridge #2	245.93
05/24/93	Kenneth R. Roach	Salary - 67 hrs. @ 7.43 hr.	1940	Road & Bridge #2	219.14
			1944	Road & Bridge #2	354.14
Grand Total					

proved: John Rhoads
 County Judge

Attest: Robert King 5/27/93
 County Clerk Date

Keith C. Clark
 Comm. Pct. 1

Lynn Smith
 Comm. Pct. 2

Kenneth White
 Comm. Pct. 3

Charles D. Cook
 Comm. Pct. 4

Fund Totals
 XXXXXXXX
 R & B #2
 XXXXXXXX
 Total \$2,829.13

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	First State Bank	Social Security and Withholding for wages paid 05/10/93			
05/18/93	Napa Auto Parts	Invoice #045868; 046057; 046148; 046693	1929	Road & Bridge #3	\$ 331.88
05/18/93	Geo. P. Bane	046883; 046894; Parts	1955	Road & Bridge #3	73.26
05/18/93	Three Way Texaco	Invoice #C70185; C70223; C70224; Credit-1913.99	1952	Road & Bridge #3	421.87
05/18/93	H & H Pipe & Steel	Bill from 02-27-93 - 04-28-93	1947	Road & Bridge #3	852.98
05/18/93	Davis Tailer & Truck	Invoice #34894	1954	Road & Bridge #3	186.00
05/20/93	Kenneth Eugene White	Invoice #13550	1949	Road & Bridge #3	310.00
05/24/93	Francis Roger AuClaire	Salary	1933	Road & Bridge #3	1,529.49
05/24/93	Dascome Davis Felts	Salary - 80 hrs. @ 7.43 hr.	1934	Road & Bridge #3	477.79
05/24/93	Lonnie B. Harley	Salary - 40 hrs. @ 7.43 hr.	1938	Road & Bridge #3	245.94
05/24/93	Marvin Ottis Stroud	Salary - 80 hrs. @ 7.43 hr.	1941	Road & Bridge #3	477.79
		Salary - 80 hrs. @ 7.43 hr.	1945	Road & Bridge #3	490.21

Grand Total

Approved: John D. [Signature]
 County Judge

Keith C. Clark
 Comm. Pct. 1

Attest:

Madeline [Signature] - 5/27/93
 County Clerk Date

Lynn Smith
 Comm. Pct. 2

Kenneth White
 Comm. Pct. 3

Charles D. [Signature]
 Comm. Pct. 4

Fund Totals

~~XXXXXXXXXX~~
~~XXXXXXXXXX~~
~~XXXXXXXXXX~~
 Total \$5,397.21

Sabine County, Texas
 Summary of claims to be approved May 24, 19 93

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/12/93	First state Bank	Social Security and Withholding for wages paid 05/10/93	1929	Road & Bridge #4	\$ 479.62
05/18/93	Napa AUto PARTS Hemphill	Invoice #045999; 046119; 046324; 046696; 047303; 046553	1955	Road & Bridge #4	114.68
05/20/93	Chester D. Cox, Sr.	Salary	1931	Road & Bridge #4	1,430.74
05/24/93	Bryan & Bryan	Invoice #001073 - Road oil	1948	Road & Bridge #4	7,296.64
05/24/93	Troy Burch	Salary - 80 hrs. @ 7.43 hr.	1935	Road & Bridge #4	483.98
05/24/93	James K. Edwards	Salary - 80 hrs. @ 7.43 hr.	1937	Road & Bridge #4	461.19
05/24/93	Alva R. Horton	Salary - 80 hrs. @ 7.43 hr.	1942	Road & Bridge #4	447.50

Grand Total

proved: John D. [Signature]
 County Judge
Keith C. Clark
 Comm. Pct. 1

[Signature]
 Comm. Pct. 2

Attest: [Signature] 5/27/93
 County Clerk Date
[Signature]
 Comm. Pct. 3

[Signature]
 Comm. Pct. 4

Fund Totals
~~General~~ XXXX
~~R & B~~ #4
~~XXXX~~ XXXX XXXX XXXX
 Total \$10,714.35

Sabine County, Texas
 Summary of claims to be approved May 26, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/18/93	IBM Corporation	Invoice #53D3877; Q885588	53275	Debt Service	670.51

Grand Total

Approved: *John D. Byrd*
 County Judge

Keith C. Clark
 Comm. Pct. 1

Lynn Smith
 Comm. Pct. 2

Attest: *Madison Gray* - 5/27/93
 County Clerk Date

Kenneth E. White
 Comm. Pct. 3

Charles D. Collier
 Comm. Pct. 4

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Fund Totals
 Debt Service
~~XXXXX~~
~~XXXXX~~
~~Fedxxx~~ ~~Revxxx~~ ~~Sharing~~
 Total \$670.51

Sabine County, Texas
 Summary of claims to be approved May 24, 19 93

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/17/93	First State Bank	Social Security and Withholding for wages paid 05/10/93	53268	Road & Bridge Spl.	\$ 113.40
05/18/93	Napa AUto PARTs Hemphill	Invoice #046277; #044728; #044736; #044449; #044715 and #044738 - Parts	53274	Road & Bridge Spl. Road & Bridge Spl.	95.80

Grand Total

proved: John W. [Signature]
 County Judge

Keith C. Clark
 Comm. Pct. 1

Leann Smith
 Comm. Pct. 2

Attest: Radial [Signature] 5/27/93
 County Clerk Date

Kenneth White
 Comm. Pct. 3

Chuter D. [Signature]
 Comm. Pct. 4

Fund Totals
 ROAD & BRIDGE SPECIAL
~~XXXXXXX~~
~~XXXXXXX~~
~~XXXXXXX~~
 Total \$209.20

Sabine County, Texas
 Summary of claims to be approved May 24, 1993

Date Received	Vendor Name	Brief Description	Check#	Account	Amount
05/17/93	First State Bank	Social Security and Withholding for wages paid 05/15/93	53269	New Criminal Justice	\$ 224.19
05/18/93	Jefferson Co. Council	John Renfroe 04/22-04/30	53277	New Criminal Justice	360.00
05/19/93	Billy D. Sparks	Floor Mats for New Car	53276	New Criminal Justice	7.00
05/19/93	Law Enforcement Equip. Co	Invoice #10951 Black Suit & Boots	53278	New Criminal Justice	84.95
05/20/93	Vicky Lynn Armstrong	Salary - 1/2 Month	53270	New Criminal Justice	391.66
05/20/93	Terry Lynn Vaughn	Salary - 1/2 Month	53271	New Criminal Justice	443.99
05/21/93	Rach Veterinary Clinic	Account for March and April; Bath, dip and feed for Chico	53279	New Criminal Justice	108.89

Grand Total

Approved: [Signature]
 County Judge

Attest: [Signature] 5/27/93
 County Clerk Date

[Signature]
 Comm. Pct. 1

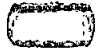
[Signature]
 Comm. Pct. 2

[Signature]
 Comm. Pct. 3

[Signature]
 Comm. Pct. 4

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Fund Totals
 NEW CRIMINAL JUSTICE
 XXXXXXXXXX
 XXXXXXXXXX
 XXXXXXXXXX
 Total \$1,620.68



Specifications
Road Base Material
Sabine County, Texas

Specifications

Road Maintenance Stone:

- . Salient Characteristics
 - . Material Classification: Glauconite
 - . Specific Gravity : 2.8 - 3.0
 - . Unit Weight : 113 - 128 lbs./cu. ft.
- . Gradation:
 - . 95 - 100% passing 2'' screen
 - . 40 - 60% passing 3/4'' screen
 - . 20 - 30% passing #4 mesh
- . Analysis Percentages: (105 degree celsius)
 - . 18 - 28% by weight Silicon Dioxide
 - . 4 - 14% by weight Aluminum Trioxide
 - . 3 - 7% by weight Calcium Oxide
 - . 35 - 45% by weight Iron Trioxide
 - . 3 - 7% by weight Magnesium Oxide
- . Percent Wear on Grading "A" - Less than 65

BIG "4", INC.

GENERAL CONTRACTOR
301 NORTH STREET BOX 478 HEMPHILL, TEXAS 75948
OFFICE (409) 787-2733 MOBILE (409) 787-3611

May 27, 1993

Rock Prices for the year of 1993 are as follows:

Road Base-----\$ 5.75 per cyd.

Billy J. McGee
Billy J. McGee
President

Accepted

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Proposal



**H.G. BYLEY & SONS
CONSTRUCTION, INC.**

P.O. Box 1328
HEMPHILL, TEXAS 75948
(409) 787-3960

Accepted

May 27, 1993

Sabine County
Sabine County Courthouse
Hemphill, Texas 75948

We would like to submit a bid as follows;

Crushed Road Base - - - - - @ \$6.00 Cu. Yd.

This rock has been approved for use of the U.S. Forestry Service.
See attached rock testing report.

WE PROPOSE to furnish labor and material — complete in accordance with above specifications, and subject to conditions found on both sides of this agreement, for the sum of:

_____ dollars (\$_____).

Payment to be made as follows: _____

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. (Read reverse side).

Respectfully submitted,
H.G. BYLEY & SONS
CONSTRUCTION, INC.

Date of Acceptance _____

By _____

By *H.G. Byley*

By _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

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PICKETT-JACOBS CONSULTANTS, INC.
Geotechnical and Materials Engineering

Huntsville Office
1423 Sycamore
Huntsville, Texas 77340
(409)295-3899

Lufkin (Home) Office
1609 South Chestnut, No. 107
Lufkin, Texas 75901
(409)634-5044

Tyler Office
5520 Old Bullard Road, No. 117
Tyler, Texas 75703
(214)581-5596

DATE 5-14-93
JOB NO. 221-92
REPORT NO. 5-1

REPORT OF TESTS FOR FLEXIBLE BASE

PROJECT: **H.G. Byley & Sons, Hemphill, Texas**
CLIENT/ARCH./ENGR.: **H.G. Byley & Sons, Hemphill, Texas**
CONTRACTOR:
TYPE OF TEST: **Sieve Analysis on Flexible Base**
IDENTIFICATION/OTHER DATA: DATE SAMPLED: **5-13-93**
SAMPLED BY: **Client**
TYPE OF MATERIAL: **Crushed glauconitic stone**
LOCATION: **N/A**

RESULTS

SAMPLE NO.	ATTERBERG LIMITS (%)			PERCENT PASSING DESIGNATED SIEVE					
	LL	PL	PI	2"	1-3/4"	1"	1/2"	NO. 4	NO. 40
1938 Forest Service Grading Q	--	--	--	100.0	100.0	80.7	49.7	33.2	12.4*
				100	90-100	65-90	45-70	25-55	15-40
1938 Forest Service Grading R	--	--	--	100.0	64.2	32.7	26.0	15.5	
				100	60-90	30-55	22-43	11-30	

REMARKS: Samples met noted specifications, except as denoted by an (*).

SUBMITTED BY:
PICKETT-JACOBS CONSULTANTS, INC.

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William V. Jacobs
William V. Jacobs, P.E.





PICKETT-JACOBS CONSULTANTS, INC.
Geotechnical and Materials Engineering

Huntsville Office
1790 Highway 19
Huntsville, Texas 77340
(409) 295-3899

Lufkin (Home) Office
1609 South Chestnut, No. 107
Lufkin, Texas 75901
(409) 634-5044

Tyler Office
1820 Shiloh Road, No. 1405
Tyler, Texas 75703
(903) 581-5596

DATE 5-19-93
JOB NO. 221-92
REPORT NO. 5-2

GENERAL TEST REPORT

PROJECT: **H.G. Byley & Sons, Inc., Hemphill, Texas**
CLIENT/ARCH./ENGR.: **H.G. Byley & Sons, Inc., Hemphill, Texas**
CONTRACTOR:
TYPE OF TEST: **Atterberg Limits and Los Angeles Abrasion Test**
SAMPLE NO./IDENTIFICATION: **See below**

On May 13, 1993, personnel with H.G. Byley & Sons delivered a sample of crushed glauconitic stone to our laboratory. An Atterberg limits and Los Angeles Abrasion Test was performed on this sample. Results follow:

Sample No.	Atterberg Limits(%)			Los Angeles Abrasion Percent Wear, Grading A
	LL	PL	PI	
1938	Non-Plastic			62.8
<u>U.S. Forest Service Specification:</u>	35(max)	--	12(max)	65(max)

Note: Sample meets noted specification.

Submitted by:
PICKETT-JACOBS CONSULTANTS, INC.

THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.



VOL. X PAGE 144
MADINE GARY, COUNTY CLERK
by Louise Clark
DEPUTY

William V. Jacobs
William V. Jacobs, P.E.

TREASURERS' QUARTERLY REPORT
FOR MONTHS OF
JANUARY, FEBRUARY AND MARCH, 1993

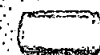
FUND	BALANCE LAST QUARTER	RECEIPTS	DISBURSEMENTS	BALANCE
GENERAL	144,271.51	562,365.54	502,616.39	204,020.66
ROAD & BRIDGE #1	51,220.51	70,048.69	28,218.85	93,050.35
ROAD & BRIDGE #2	106,323.70	82,923.12	37,848.52	151,398.30
ROAD & BRIDGE #3	80,675.25	81,426.70	32,469.01	129,632.94
ROAD & BRIDGE #4	123,560.73	180,353.72	120,904.69	183,009.76
HOUSE BILL #841	868.50	890.00	957.50	801.00
HOUSE BILL #451	236.25	217.50	258.00	195.75
HOUSE BILL # 21	922.50	980.00	1,020.50	882.00
HOUSE BILL # 11	346.50	290.00	375.50	261.00
ARREST FEES	1,180.00	840.00	1,180.00	840.00
JUDICIAL COURT AND PERSONNEL TRAINING	144.90	122.00	157.10	109.80
FAILURE TO MAINTAIN FINANCIAL RESPONSIB.	67.50	75.00	75.00	67.50
COMPREHENSIVE REHABILITATION	-0-	25.00	2.50	22.50
DEBT SERVICE	52,843.18	56,915.57	59,963.31	49,795.44
RECORD RETENTIONS	6,875.84	1,379.95	-0-	8,255.79
ROAD & BRIDGE SPECIAL	13,312.01	15,088.03	3,294.96	25,105.08
CRIMINAL JUSTICE	12,047.12	64.33	11,792.43	319.02

STATE OF TEXAS ¶
COUNTY OF SABINE ¶

I, OLLIE FAYE SPARKS, County Treasurer of said County, do solemnly swear that the above Quarterly Report is true and correct.

Ollie Faye Sparks
COUNTY TREASURER, SABINE COUNTY, TEXAS

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A F F I D A V I T

We, the County Judge and County Commissioners of Sabine County, Texas, do hereby certify that Art. 1636 has been in all things complied within the May Term, 1993 Commissioners' Court and that we have counted the money held by the County Treasurer as reported to us by said Treasurers' Quarterly Report, and that we find the following accounts in each fund to-wit:

GENERAL	204,020.66
ROAD & BRIDGE #1	93,050.35
ROAD & BRIDGE #2	151,398.30
ROAD & BRIDGE #3	129,632.94
ROAD & BRIDGE #4	183,009.76
HOUSE BILL #841	801.00
HOUSE BILL #451	195.75
HOUSE BILL # 21	882.00
HOUSE BILL # 11	261.00
ARREST FEES	840.00
JUDICAIL COURT AND PERSONNEL TRAINING	109.80
FAILURE TO MAINTAIN FINANCIAL RESPONSIB.	67.50
COMPREHENSIVE REHABILITATION	22.50
DEBT SERVICE	49,795.44
RECORD RETENTIONS	8,255.79
ROAD & BRIDGE SPECIAL	25,105.08
CRIMINAL JUSTICE	319.02

Jim Olson

COUNTY JUDGE

Radice Hays

COUNTY CLERK

Keith C. Clark

COMMISSIONER, PRECINCT #1

Lynn Smith

COMMISSIONER, PRECINCT #2

Kenneth P. ...

COMMISSIONER, PRECINCT #3

Charles D. ...

COMMISSIONER, PRECINCT #4

VOL. X PAGE 149
MADINE GARY, COUNTY CLERK
by Louise Clark
DEPUTY



Line-item transfer

DATE: May 24, 1993

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From: 1. General	County Treasurer	Furniture & Office Supplies	\$15.00
2. General	County Treasurer	Furniture & Office Supplies	\$20.00
To: 1. General	County Treasurer	Other & Schools	\$15.00
2. General	County Treasurer	Bonds	\$20.00

Reason:

Line-items over in budget.

Ollie Faye Spence
Department Head

[Signature]
Approved Commissioners Court

[Signature]
Attest County Clerk

VOL X PG 151



FILED FOR RECORD
AT 9:15 O'CLOCK P.M.

JUN 04 1993

Nedine Gasey
Clerk, County Court, Sabine County
BY _____ DEPUTY

**County Hotel Occupancy
Tax Ordinance**

Section 10.01. Definitions.

The following words, terms and phrases are defined as follows:

(a) Hotel: Any building or buildings in which the public may, for a consideration, obtain sleeping accommodations, including hotels, motels, tourist homes, houses or courts, lodging houses, inns, rooming houses, or other buildings where rooms are furnished for a consideration, but not including hospitals, sanitariums or nursing homes.

(b) Consideration: The cost of the room in a hotel only if the room is ordinarily used for sleeping, and not including the cost of any food served or personal services rendered to the occupant of such room not related to the cleaning and readying of such room for occupancy.

(c) Occupancy: The use or possession, or the right to the use or possession, of any room or rooms in a hotel if the room is one which is ordinarily used for sleeping and if the occupant is other than a permanent resident as hereinafter defined.

(d) Person: Any individual, company, corporation or association owning, operating, managing or controlling any hotel.

(f) Tax assessor-collector: The tax assessor and collector of the County of Sabine.

(g) Quarterly period: The regular calendar quarters of the year, the first quarter being composed of the months of October, November and December; the second quarter being the months of January, February and March; the third quarter being the months of April, May and June; and the fourth quarter being the months of July, August and September.

(h) Permanent resident: Any occupant who has or shall have the right to occupancy of any room or rooms in a hotel for at least thirty (30) consecutive days during the calendar year or preceding year.

Section 10.02. Tax Levied; Amount; Exemptions.

There is hereby levied a tax of seven percent (7%) of the price paid for a room in a hotel on every person who, under a lease, concession, permit, right of access, license, contract, or agreement, pays for the use or possession or for the right to the use or possession of a room that is in a hotel, costs \$2.00 or more each day, and is ordinarily used for sleeping. The price of a room in a hotel does not include the cost of food served by the hotel and the cost of personal services performed by the hotel for the person except those services related to the cleaning and

readying of the room for possession.

Exceptions are as follow:

- (a) No tax shall be imposed upon a permanent resident.
- (b) No tax shall be imposed for federal or state employees traveling on official business.
- (c) No tax shall be imposed for diplomatic personnel who present a Tax Exemption card issued by the United States Department of State.
- (d) No tax shall be imposed for federal or state military personnel traveling on official military business. This exemption does not cover military staff on leave or between stations.

Section 10.03. Collection of Tax.

Every person owning, operating, managing or controlling any hotel shall collect the tax levied by this ordinance for the County of Sabine.

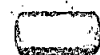
The hotel operator shall be entitled to one half of one percent (.05%) of the hotel occupancy tax revenues collected as reimbursement for the operator's administrative costs for collecting the tax. However, as hereinbelow provided, this reimbursement may be forfeited at the discretion of the county if the hotel operator fails to timely pay over the tax or timely file a report as required by the county or file a false report with the county.

Section 10.04. Quarterly Reports to Tax Assessor-Collector.

On the last day of the month following each quarterly period (beginning the last day of the month following the third quarterly period of calendar year 1993), every person required to collect the tax imposed hereby shall file a report with the assessor-collector of taxes showing the price paid for all room occupancies in the preceding quarter, the amount of the tax collected on such occupancies, and any other information the assessor-collector may reasonably require. Such person shall pay the tax due on such occupancies at the time of filing such report. The report shall be in a form prescribed by the assessor-collector. The assessor-collector is hereby authorized and directed to do all such things necessary or convenient to carry out the terms of this ordinance. The assessor-collector shall have the authority to request and receive within a reasonable time documentation for information contained in the report to the county by the hotel.

Section 10.05. Rules and Regulations of Tax-Assessor collector: Access to Books and Records.

The assessor-collector shall have the power to make such rules and regulations as are reasonable and necessary to effectively collect the tax levied hereby, and shall upon reasonable notice have access to books and records necessary to enable him to determine the correctness of any report filed as required by this ordinance, and the amount of taxes due under the provisions of this article.



Section 10.06 Penalties.

If any person shall fail to file a report as required herein or shall file a false report or shall fail to pay to the tax assessor-collector the tax as imposed herein when said report or payment is due, he shall forfeit five percent (5%) of the amount due as penalty, and after the first thirty (30) days, he shall forfeit an additional five percent (5%) of such tax. However, such penalty shall never be less than One and No/100 (\$1.00) Dollar. Delinquent taxes shall draw interest at the rate of ten percent (10%) per annum beginning sixty (60) days after the date on which the tax was due.

Section 10.07 Additional Penalties.

The County is hereby authorized to take the following actions against any person required to collect the tax imposed hereby and pay the collection over to the County and who has failed to file a report, or filed a false report, or failed to pay the tax when due:

- (a) Require the forfeiture of any revenue the county allowed the hotel operator to retain for its cost of collecting the tax;
- (b) Bring suit against the hotel for noncompliance; and/or
- (c) Bring suit against the hotel seeking any other remedies provided under Texas law.

Section 10.08. Additional Authorization to Bring Suit.

The County Attorney is hereby authorized to bring suit against any person required to collect the tax imposed hereby and required to pay the collection over to the County and who has failed to file a report, or filed a false report, or failed to pay the tax when due. Such suit may seek to collect such tax not paid or to enjoin such person from operating a hotel in the county until the tax is paid or the report is filed or both, as applicable and as provided in the injunction.

Section 10.09. Use of Revenue Derived From Levy of Hotel Occupancy Tax.

The revenue derived from any hotel occupancy tax imposed and levied by this ordinance may be used only to promote tourism and the convention and hotel industry, and that use is limited to the following:

- (1) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities (as such is defined in V.A.T.S. Tax Code, Section 351.001);
- (2) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- (3) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the county or its vicinity;

(4) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms; and

(5) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums:

(A) at or in the immediate vicinity of convention center facilities; or

(B) located elsewhere in the county or its vicinity that would be frequented by tourists, convention delegates, or other visitors to the county.

Revenue derived from the tax authorized by this chapter may not be used for the general revenue purposes or general governmental operations of a county.

Section 10.10. Administrative Requirements; Accounting; Keeping of Records.

The Commissioners Court may, by contract, delegate to a person, including another governmental entity or a private organization, the management or supervision of programs and activities funded with revenue from the hotel occupancy tax. The Commissioners Court shall approve in writing in advance the annual budget of the entity to which it delegates those functions, and shall require the entity to make periodic reports to the Commissioners Court at least annually listing the expenditures made by the entity of revenue from the tax provided by the county.

The entity must maintain the revenue provided by the county from the tax in a separate account established for that purpose and may not commingle that revenue with any other money or maintain it in any other account.

The county may not delegate to any person or entity the management or supervision of its convention and visitors programs and activities funded with revenue from the hotel occupancy tax other than by contract as provided herein.

The approval by the County Commissioners of the annual budget of the entity to which these functions are delegated creates a fiduciary duty in the person or entity with respect to the revenue provided by the county to the person or entity under the contract.

A person or entity with whom the county contracts to conduct authorized activities shall maintain complete and accurate financial records of each expenditure of hotel occupancy tax revenue made by the person or entity and, on request of the Commissioners Court or other person, shall make the records available for inspection and review.

Hotel occupancy tax revenue may be spent for day-to-day operations, supplies, salaries, office rental, travel expenses, and other administrative costs only if those administrative costs are

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incurred directly in the promotion and servicing of expenditures hereinbefore authorized. The portion of the total administrative costs for activities for which hotel occupancy tax revenue may be used may not exceed the administrative costs actually incurred in conducting the authorized activities.

Hotel occupancy tax revenue may not be spent for travel for a person to attend an event or conduct an activity the primary purpose of which is not directly related to the promotion of the person's job in an efficient and professional manner.

Section 10.11. Effective Date.

The hotel occupancy tax authorized herein shall become effective commencing on the first day of the month following the date upon which this ordinance, or an amended form thereof, has been adopted and enacted by the Sabine County Commissioners Court.

Section 10.12. Severability.

In the event that any one or more of the provisions, clauses, or words of this ordinance or the application thereof to any situation or circumstance shall for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any other provisions, clauses, or words of this ordinance or the application thereof to any other situations or circumstance and it is intended that this ordinance shall be severable and that it shall be construed and applied as if such invalid or unconstitutional clause, section, provision, or word had not been included herein.

Approved and adopted by the Commissioners Court of Sabine County, Texas, this the 24th day of May 1993, To become effective July 1, 1993.

Keith C. Clark
Keith C. Clark - Comm. Pct. 1

Lynn Smith
Lynn Smith - Comm. Pct. 2

Kenneth White
Kenneth White - Comm. Pct. 3

Chester D. Cox, Sr.
Chester D. Cox, Sr. - Comm. Pct. 4

John L. Hyden
John L. Hyden
County Judge

Nadine Gary
Nadine Gary, County Clerk

U

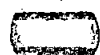
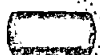
THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.

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MADINE BARRY, COUNTY CLERK
by Laurie Clark
DEPUTY

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Member # 43

PREMIUM ESTIMATE

INSURED:
Sabine County

POLICY PERIOD
FROM: 7-01-93
TO: 6-30-94

CLASSIFICATION OF OPERATIONS DESCRIPTION	CODE NUMBER	PREMIUM BASIS	RATES	MANUAL PREMIUMS
		TOTAL ANNUAL REMUNERATION	PER \$100 OF REMUNERATION	
LAW ENFORCEMENT	7720	195,759	9.25	18,108
CLERICAL OFFICE EMPLOYEES	8810	118,568	0.64	759
EXECUTIVE OFFICERS NOC	8809	138,518	0.78	1,080
COUNTY COMMISSIONERS	5606	89,200	5.44	4,852
STREET CONST/HVY EQ OPERATORS	5506	170,084	23.60	40,140
BUILDING OPERATORS (JANITORS)	9015	4,169	10.61	442

MINIMUM PREMIUM SHALL BE \$350

MANUAL PREMIUM SUBJECT TO EXPERIENCE MODIFICATION	65,382
TIMES THE EXPERIENCE MODIFICATION FACTOR OF	1.15
MODIFIED PREMIUM	75,189
LESS DISCOUNT 20%	15,038
TOTAL ESTIMATED PREMIUM	\$60,151

THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.



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NADINE GAY, COUNTY CLERK
by Louis Clark
DEPUTY

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