

January 24, 1994, the Sabine County Commissioners' Court met in a regular meeting. The following members were present:

John L. Hyden	County Judge
Keith Clark	Commissioner Pct. #1
Lynn Smith	Commissioner Pct. #2
Carolyn White	Commissioner Pct. #3
Chester D. Cox, Sr.	Commissioner Pct. #4

Judge Hyden brought the meeting to order.

Bro. Clarence led the opening prayer.

In general business, Commissioner Clark made a motion to accept the reports of County Agent, John Toner and Justice of the Peace #2, Pl. 1, Daniel Featherston as presented. Commissioner Smith seconded. All voted for. Motion carried.

Minutes of the January 10th Court meeting were amended to read "petty cash adjusted from \$116.80 to \$113.57". Minutes were approved as amended.

Reports were given from Justice of the Peace #1, Pl. 1, Thomas Hamilton and Tax Assessor, Tammy Reeves. Commissioner Clark made a motion to accept the reports as presented. Commissioner Smith seconded. All voted for. Motion carried.

Commissioner Smith made a motion to accept the report from the County Clerk's office as presented. Commissioner Clark seconded. All voted for. Motion carried.

Agenda item #3- Commissioner Clark made a motion that the County pay \$100.00 a month toward the utilities for the East Sabine Senior Citizens Services. Commissioner Smith seconded. Commissioner Smith stated that he thinks they have a good program and the County should help if possible. All voted for. Motion carried.

Judge Hyden made the motion to the Court that the County Judge will find the monies from now until the end of the physical year, which will include January through September, 9 months. There shall be a transfer of \$900.00 and shall identify such transfer within the General fund as a specific line item account. Commissioner Clark seconded. All voted for. Motion carried.

Agenda item #4- 911 Commissioner Cox informed the Court that 911 needed a person from the taxing district and a person with financial training and experience.

Judge Hyden made a motion to amend the prior Resolution establishing 9 members to the board of DETCOG and increase that number from 9 to 11. Commissioner Cox seconded. Commissioner Smith amended the motion to specify that the 3 members above the 2 members from each precinct, be at large members and approved by the entire Court. Commissioner Cox seconded. Commissioner Smith added to the amended motion that 1 of these 3 at large members be nominated by County Judge and the other 2 members the Court at large. Second is in agreement with the change of the motion. All voted for. Motion carried. The motion is to read "911 committee shall be composed of 11 members instead of 9 and 3 at large instead of 1 and the 3 at large members, 1 shall be nominated by the County Judge and the other 2 by the Court at large. All voted for. Motion carried. Judge Hyden made the motion that the names of Jimmy Nethery and Bob Russell be placed in nomination to fill the 2 positions on the board of 911 as approved. Commissioner Cox seconded. Commissioner Clark made a

motion that they be approved by ackclamation. No second is needed. All voted for. Motion carried. The 2 nominations are so accepted and elected by this Court and shall begin service immediately. Commissioner Cox told the Court that he appreciated this and that the 2 men will be an asset to 911. He also told the Court that the office of the 911 workers has been moved to the County Barn.

In other general business, Sheriff Bradberry gave a report from his department for December '93. Commissioner Cox made a motion to accept the report as given. Commissioner Clark seconded. All voted for. Motion carried.

Agenda item #5 - Mr. Werner was not present.

Agenda item #6 - Rules, Procedures, Conduct and Decorum of the Meetings of the Sabine County Commissioners' Court - Judge Hyden made a motion to accept and approve the Resolution as presented to the Court. Commissioner Smith seconded. All voted for. Motion carried. See attached exhibit.

Agenda item #7 - Lease Purchase

Commissioner Clark made a motion that the Court is affirming the fact that the interest rate as quoted from the leasing company is 5.8%, the rate as quoted by the bank depository is 6% which is prime floating and as previously authorized by the Court and proper Resolution so reflected to proceed with the lease subject to the interest rate being equal or less than those rates quoted by our depository. Commissioner Cox seconded. All voted for. Motion carried. The lease is with Capitol City Leasing.

Agenda item #8- Line item transfer Commissioner Clark made a motion to approve the line item transfer. Commissioner Smith seconded. All voted for. Motion carried. See attached exhibit.

Court recessed 9:50 - Reconvened at 10:12.

Agenda item #9- Commissioner Clark made a motion to pay accounts and salaries. Cox seconded. All voted for. Motion carried.

Commissioner Cox made a motion to adjourn. Commissioner Clark seconded. Meeting Adjourned.

James W. Hyden
COUNTY JUDGE

Kristin C. Clark
COMMISSIONER PCT. #1

Lynn Smith
COMMISSIONER PCT. #2

Coralyn White
COMMISSIONER PCT. #3

Chester W. Cox Sr.
COMMISSIONER PCT. #4

Janice McDaniel
COUNTY CLERK





THE STATE OF TEXAS
County of Sabine
P.O. Box 720
Hemphill, Texas 75948

John L. Hyden, County Judge
Commissioners
Keith Clark Precinct #1
Lynn Smith Precinct #2
Kenneth White Precinct #3
Chester Cox, Sr. Precinct #4

RULES OF PROCEDURE, CONDUCT AND DECORUM
AT MEETINGS OF THE
SABINE COUNTY COMMISSIONERS' COURT

- I. All Regular, Special, Emergency and Executive Session Meetings of the Sabine County Commissioners' Court will be called and conducted in accordance with the provisions of the Texas Open Meetings Act, Article 6252-17, V.T.C.S.
- II. Regular, Special and Emergency Meetings of the Sabine County Commissioners' Court are open to the public and to representatives of the press and media. Executive Sessions of the Commissioners' Court are not open to the public, the press or the media and only those individuals expressly requested or ordered to be present are allowed to attend Executive Session.
- III. The Sabine County Commissioners' Court meets in Regular Session on the second and fourth Mondays of each month. In order for a matter or issue to appear as an agenda item on the Agenda or any Regular Meeting of the Commissioners' Court, a request must be filed with and approved by at least one member of the Commissioners' Court and/or the County Judge by 12:00 P.M. (noon) on the Wednesday immediately preceding the next Regular Meeting of the Commissioners' Court.
- IV. The business of Sabine County is conducted by and between the members of the Sabine County Commissioners' Court and by those members of the County staff, elected officials, department heads, consultants, experts and/or members of the public requested to be present and participate. While the public is invited to attend all meetings of the Commissioners' Court (except Executive Sessions) the public's participation therein is limited to that of observers unless a member or members of the public is requested to address the Commissioners' Court on a particular issue (or issues) or unless the member (or members) of the public completes a Public Participation Form and submits same to the County Clerk prior to the time the agenda item (or items) is addressed by the Court. A sample of the Sabine County Commissioners' Court Public Participation Form is attached hereto.
 - A. Each member of the public who appears before the Commissioners' Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Time for each speaker shall be maintained by the County Clerk or such other designated representative of the Commissioners' Court.
 - B. Maximum discussion on any agenda item, regardless of the number of members of the public wishing to address the Commissioners' Court on such agenda item (or items) shall be limited to thirty (30) minutes. In the event that more than six (6) members of the public wish to address a particular agenda item (or items), then only the first six (6) speakers will be recognized. To the extent possible, the six (6) members of the public recognized to speak shall be divided equally between those members of the public wishing to speak for the agenda item (or items) and those members of the public wishing to speak against the agenda item (or items).

- C. In matters of exceptional interest, the Court may, by the majority vote of the members of the Court in attendance at the meeting, either shorten or lengthen the time allocated for a particular member of the public, all members of the public and/or the amount of time allocated for all agenda items and/or a specific agenda item.
- D. It is the intention of the Court to provide an open access to the citizens of Sabine County to address the Commissioners' Court and express themselves on issues of County Government. Members of the public are reminded that the Sabine County Commissioners' Court is a Constitutional Court, with both judicial and legislative powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Sabine County Commissioners' Court also possesses the power to issue a Contempt of Court Citation under Section 81.024 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Proper attire for men, women and children is mandatory. Those members of the public who are inappropriately attired and/or who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court citation.
- E. It is not the intention of the Sabine County Commissioners' Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, individually or collectively. Accordingly, profane, insulting or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic or gender slurs or epithets will not be tolerated. Such action shall result in one or more of the following sanctions by the Court:
1. cancellation of a speaker's remaining time;
 2. removal from the Commissioners' Courtroom;
 3. a Contempt Citation; and/or
 4. such other civil and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.
- V. The County Judge is the presiding officer of the Sabine County Commissioners' Court and is a fully participating member thereof. In the event of the absence of the County Judge, the senior member of the Commissioners' Court (in terms of total number of years as an elected representative) present at the Regular, Special, Emergency Meeting or Executive Session, shall serve as the Judge Pro-Tem of the Court. However, nothing herein shall prevent the senior member of this Commissioner's Court from delegating this duty to another member of the Commissioners' Court.
- VI. The County Judge (or the designated Judge Pro-Tem of the Commissioners' Court), as presiding officer of the Commissioners' Court, is responsible for conducting all meetings and members of the public who have properly completed a Public Participation Form and submitted same to the County Clerk must wait to be recognized before they will be allowed to address the Court.
- VII. Special Rules for the Press and Media:
- A. No media personnel or equipment, including lights, cameras or microphones will be located on the Commissioners' Court bench nor closer than five feet (5') in front of the Commissioners' Court bench.

- B. Reporters and media technicians are required to structure their movements, equipment set-up and take-down and adjustments, etc. in such a manner as to not disrupt the Commissioners' Court deliberations or the ability of the public to see, hear and participate in the proceedings.
 - C. Interviews shall not be conducted inside the Commissioners' Courtroom during the time the Court is in session.
 - D. Media interviews which are conducted outside the Commissioners' Courtroom should be conducted in such a manner that the interview does not disturb, impede or disrupt the proceedings of any Regular, Special, Emergency and/or Executive Session Meeting of the Court.
- VIII. The Sheriff of Sabine County, Texas or his designated deputy shall serve as the Bailiff at all Regular, Special and Emergency Meetings of the Court. However, in the event of the absence of the Sheriff, or in the event that there exists a conflict of interest between the Sheriff, any member of the Sheriff's Department, and the Commissioners' Court, or in the event of an Executive Session of the Court in which the Sheriff is not an authorized participant, then in such event, the Court shall appoint such other commissioned peace officers as may be necessary and proper to serve as Bailiff of the Court to maintain order and decorum in the courtroom.
- IX. From time to time, the Commissioners' Court shall conduct town meetings and public hearings. These rules of procedure, conduct and decorum shall also apply to such town meetings and public hearings, however the Commissioners' Court may adopt such additional and supplemental rules for such meetings as may be necessary and appropriate to conduct such meetings in an orderly, efficient and proper manner.
- X. These Rules of Procedure, Conduct and Decorum at Meetings of the Sabine County Commissioners' Court shall be effective immediately upon adoption by the Court and shall remain in full force and effect until amended or repealed by a majority vote of the Commissioners' Court.

ADOPTED BY THE UNANIMOUS VOTE OF THE SABINE COUNTY COMMISSIONERS' COURT on this the 24th day of January, 1994.

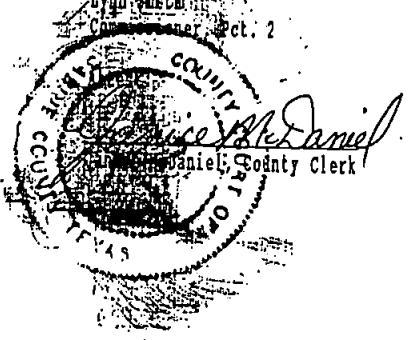
John L. Hyden
 John L. Hyden
 County Judge

Keith C. Clark
 Keith C. Clark
 Commissioner, Pct. 1

Carolyn White
 M. Carolyn White
 Commissioner, Pct. 3

Lynn Smith
 Lynn Smith
 Commissioner, Pct. 2

Chester D. Cox, Sr.
 Chester D. Cox, Sr.
 Commissioner, Pct. 4



Shirley McDaniel
 Shirley McDaniel
 County Clerk

Line-item transfer

DATE:

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	General	Auditor	Assistant Auditor	3,320.00
	General	Auditor	Social Security	725.00
	General	Auditor	Medical Insurance	1,462.00
	General	Auditor	Retirement	233.00
	General	Auditor	Workman's Comp.	100.00
	General	Auditor	Unemployment Insurance	100.00
	General	Auditor	Office Supplies	600.00
To:	General	Treasurer	Salary Deputy	3,320.00
	General	Treasurer	Social Security	725.00
	General	Treasurer	Medical Insurance	1,462.00
	General	Treasurer	Retirement	233.00
	General	Treasurer	Workman's Comp.	100.00
	General	Treasurer	Unemployment Insurance	100.00
	General	Treasurer	Office Supplies	600.00

Reason: To give Treasurer a full time deputy.

[Signature]

[Signature]
Department Head

January 24, 1994
Approved Commissioners Court

[Signature]
Attest County Clerk



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THE STATE OF TEXAS
County of Sabine
 P.O. Box 720
 Hemphill, Texas 75948

John L Hyden, County Judge
 Commissioners
 Keith Clark Precinct #1
 Lynn Smith Precinct #2
 Kenneth White Precinct #3
 Chester Cox, Sr. Precinct #4

SABINE COUNTY COMMISSIONERS' COURT

Public Participation Form

Instructions: Fill out all appropriate blanks. Please print or write legibly.

NAME: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____

PLACE OF EMPLOYMENT: _____

EMPLOYMENT TELEPHONE: _____

Do you represent any particular group or organization? _____

If you do represent a group or organization, please state the name, address and telephone number of such group or organization.

Which agenda item (or items) do you wish to address? _____

In general, are you for or against such agenda item (or items)? _____

Signature: _____

NOTE: This Public Participation Form must be presented to the County Clerk prior to the time that the agenda item (or items) you wish to address are discussed before the Court.

THE STATE OF TEXAS
COUNTY OF SABINE
I HEREBY CERTIFY THAT THESE DOCUMENTS WERE FILED AND
DULY RECORDED IN THE COMMISSIONERS COURT MINUTES OF SABINE
COUNTY, TEXAS.

VOL. X PAGE 1034
Janice McDaniel, County Clerk
by Louise Clark
DEPUTY



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