

Monday, September 22, 1997, the Sabine County Commissioners' Court met in regular session. The following members were present:

Jack Leath	County Judge
Keith Clark	Commissioner Pct. #1
Lynn Smith	Commissioner Pct. #2
Doyle Dickerson	Commissioner Pct. #3
Will Smith, Sr.	Commissioner Pct. #4
Janice McDaniel	County Clerk

Judge Leath called the meeting to order at 8:30 a. m. and Bro. Clarence Howell led the Court in prayer.

Agenda item #1-General Business

Commissioner Clark moved to approve the minutes for the September 8 regular session and the September 15 special session/public hearing of Commissioners' Court. Commissioner Lynn Smith seconded. All voted for. Motion carried.

Agenda item #21-Road Name Change Request

Three roads were advertised to be discussed today.

The first road up for discussion is the road now named "Shacklefoot Road." Tony Greer and Mr. Miller are asking that the road be renamed "Reedie Road." Mr. Bragg and Sharon Bragg are present asking that it remain "Shacklefoot Road."

Tony Greer said that Reedie Miller's family requested that the road be named as a memorial to her. He submitted a form to name the road "Reedie Road" and that is what it was named by the 911 Advisory Committee. Then he went into the office and the road was named "Shacklefoot," which is what the Braggs wanted it named. He said that all he wanted is for the road to be named whatever the majority of the people that live on the road wanted. Mr. Greer said that two weeks ago he submitted to the Court a list of names of people that want the road named "Reedie Road." He still feels that the majority of people that live on the road wants it to be named "Reedie Road."

Judge Leath said that the reason for the name being changed was for the historical significance brought to the Court by Mr. Bragg and his son. One approved reason for changing a road name is to recognize historical significance. The Court has since decided that it should be advertised before changing the name so that all interested parties could give their request and provide documentation to support their request.

Mr. Miller said that the right-of-way had been cleared before

put gravel on it. He said that they had requested the road be named "Herman" road. They compromised and asked that the road be named for historical value instead of being named after an individual.

Judge Leath asked Janice Webb if the original request was for "Herman Bragg" road and she said that it was for "Herman" road.

Sharon Bragg said that they asked for votes of the people living on the road except Mr. Miller, if they wanted the road named changed to "Reedie" road. She said that naming the road "Shacklefoot" in no way was to dishonor Mr. Bragg or Mrs. Miller. Naming it for historical value seemed a better way.

Commissioner Doyle Dickerson moved to leave the road name as "Shacklefoot" as opposed to "Reedie" road. Commissioner Lynn Smith seconded.

Commissioner Lynn Smith said that he wanted the people to know that he feels that both have valid points. He thinks the Court made the right decision.

Judge Leath said that we probably made a mistake in not numbering the roads instead of naming them, but the Court needs to follow the guide lines in making changes.

All voted for the motion. Motion carried.

Commissioner Lynn Smith told everyone present that the Court may act on putting a regulation on renaming roads later in the meeting. The regulation will not allow a road to come before the Court again for a year for renaming after it has been advertised to be discussed and the Court takes action on it.

The next advertised road to be discussed is changing "Loblolly" to "Finley Point" or "Friendly Point" or "Kyle Point" road in Timberlane Estates.

William Lanier told the Court that he opposes all of them. There are six or seven permanent residents and a total of thirty-six landowners. There are forty-nine lots in the subdivision.

Janice Webb said that all the streets were renamed in 1994 because of duplication so the street names that Mr. Lanier has are not the ones showing on the 911 maps. She said that the residents are wanting to change all the names in the subdivision.

Judge Leath said that the only road change advertised and that can be acted on is "Loblolly."

Commissioner Lynn Smith moved to table this item for two weeks or to the next regular Court meeting to allow the residents of the subdivision to get with Janice Webb about names for the roads.

These roads will be allowed to come back before the Court even if the Court votes for a one year limitation. Commissioner Clark seconded. All voted for. Motion carried.

The last road advertised to be discussed is "Woodland Hills" to "Bobby Palmer" road. This is FM 2784.

Johnnie Patty said that she is requesting the change because everyone knows the road as "Palmer" road or "Bobby Palmer" road.

Lorine Wood said that she has lived there thirty-four years and would like to leave it as "Woodland Hills." She presented the Court with signatures of people that live on the road and others that use the road to get to their property from town.

Bob Russell said that the 911 Advisory Committee choose the name not for historical value but for the way the road ran. The road name change request in his opinion falls outside the guidelines.

Pawnie Sikes told the Court that she has traveled the road all her life, seventy-three years. The road has always been known as "Palmer road" and she is not for naming it "Woodland Hills."

Judge Leath said that in February of last year, the 911 Advisory Committee put a list of proposed road names in a notebook. They put the list in the County Judge's office. It was advertised in the paper more than once. If anyone wanted to make a change, to come and let your request be known. Practically no one came. Next, the names were put on the maps and the maps were put in the Judge's office. This was still before the Court adopted the road names. It was advertised again to come if you had a road name change request. We had a few people that came. Now that the names have been adopted, we have a lot of change request. The paper is the only way we have of advertising and Judge Leath said that he feels we have done a good job. He said that this particular request does not meet the requirements within the guidelines of the original resolution.

Commissioner Will Smith moved to leave the road named "Woodland Hills" road. Commissioner Clark second. Judge Leath, Commissioners Will Smith and Lynn Smith and Clark voted for. Commissioner Dickerson opposed. Motion carried.

Judge Leath asked if anyone present wished to present a petition requesting a road name change after it is properly advertised.

Mr. Otto Buenger from River Bend subdivision said that Commissioner Clark had told him that he did not need a petition at

next regular Court meeting. Everyone will be given a chance to speak.

Mr. Buenger, from Riverbend, asked if a petition would be helpful at the meeting and Judge Leath told him yes. A petition signed by people living on FM 3382.

Agenda item #27-Sheriff

Sheriff Philips told the Court that we have a problem that is about to become more of a problem. He had to use the contract cowboy for the County to catch an emu. The emu was on FM 1592 on private property eating a lady's roses in her yard. It took five horsemen to catch it. We do not have a bill yet, but it is going to be substantial and we do not know whom it belongs to. The emu is incarcerated at the County Cowboy's ranch. We have to go through the process just like we have to do with cattle. We have advertised in the newspaper and we will have a sell on the front steps of the Courthouse. No one is going to buy it. He said that when he talked to people with emus, they just laughed.

Sheriff Philips said that if the County does not do something to address the problem of anyone buying this emu, it will belong to the County from now on. Emu food is expensive. He said that he is proposing for the Commissioners' Court to enact to contract with Dr. Roch to dispose of the animal if no one shows up to buy it. There are six of these animals loose in the County that he knows of and the potential for a serious problem is here. These animals are vicious. There is a documented case in West Texas where a deputy was attacked by one. If one of his deputies feels that his or her life is in danger, they will protect themselves.

Judge Leath moved to go through all the proper procedures and if the emu does not sell, contract with Dr. Roch to humanly dispose of it. Commissioner Dickerson seconded. All voted for. Motion carried. Judge Leath said that he would an opinion from the County Attorney.

Agenda item #4-Set Sheriff and Constable Fees for 1998

Commissioner Lynn Smith moved to go with the Sheriff's recommendation of \$75.00 for the following notices and service fees: subpoenas, summons, orders of sale, forcible detainer, small claims citations, Justice Court citation and all other Courts' citations. Also, \$100.00 for the following writs: writ of attachment, writ of garnishment, writ of sequestration and writ of possession. Commissioner Dickerson seconded. All voted for. Motion carried.

Agenda item #5-Computer - County Clerk's Office

Janice McDaniel, County Clerk, is requesting permission from



the Court to purchase a computer from the Records Retention fund that is collected in her office. The computer would not be networked with the other computers in her office. The State is now sending forms that are to be used by the Clerk on disk. These disks are to be down loaded on a computer in the Clerk's office.

Commissioner Lynn Smith moved to allow the Clerk to make this purchase out the RR funds with the understanding that she will see if there are any computers in any of the other departments that are not being used. Commissioner Dickerson seconded.

In discussion, Commissioner Clark said that he thinks we should go out for bids. Judge Leath said that the money is not enough that we are required to go out for bids. Commissioner Clark said that he would be satisfied if the Clerk would get at least three bids. Judge Leath asked the Clerk to get three bids that will be comparable to each other.

All voted for the motion. Motion carried.

Agenda item #6-Open "RFP's" Audit

Four proposals were received. They are as follows:

1. Todd & Associates/Lufkin, Tx. Estimated total fee per year 1997-1998 \$10,500.00 Hourly rate-Owner/Partner-\$75.00 - Staff-\$50.00
2. Pattillo, Brown & Hill/Waco, Tx. Approximate fee per year 1997-1998 \$9,000.00. Hourly rate-Partner-\$80.00 -Manager-\$62.00 -Senior-\$42.00 -Staff-\$30.00.
3. Ken Rogers & Associates/Nacogdoches, Tx.-Gross fee per year 1997-1998 \$9,750.00 Hourly rates vary according to the degree of responsibility and experience level of personnel assigned.
4. Crowell, Pipes & Associates/Nacogdoches, Tx.-All inclusive maximum fee for 1997-1998 \$9,800.00.

Judge Leath said that anything we request that would not be normally included in the audit would cost extra no matter what firm we choose.

Commissioner Clark moved to contract with Crowell, Pipes & Associates/Nacogdoches, Tx. Commissioner Dickerson seconded. All voted for. Motion carried. See attached copies.

The reason for not taking the lowest bid is that if we have to have any extra work done, the hourly rates and travel fees could more than offset the difference in yearly cost given.

The reason for not accepting the next lowest bid is that they were our last audit firm and we were not pleased with the time frame in which the audit was done and completed.

Court recessed at 9:12 a.m.

hearing to officially make this road a one way road. Commissioner Lynn Smith seconded. All voted for. Motion carried. See attached copy of notice.

Agenda item #17-Off System Bridge Replacement

The three bridges just completed are over the cost estimate. The County will be billed by TXDOT for our percentage. The cost will be \$6,608.42 for Boragas Creek bridge, \$2,202.50 for Easley Creek bridge and \$3,184.79 for Palo Gaucho Creek bridge.

Judge Leath moved to pay this expense over the estimated cost. Commissioner Dickerson seconded. All voted for. Motion carried.

Judge Leath gave a report to the Court on the next bridges up for replacement. He asked TXDOT to hold up on Palo Gaucho Creek bridge, Tebo Creek bridge and Housen Bayou bridge. Clark Slacum told Judge Leath that unless they got a letter saying that we wanted to drop these bridges, the cost would continue to go up no matter if anything was being done at this time or not. They still charge an overhead fee. TXDOT takes the bid and awards the contract on the bridges. After completion of the project, they have what they call a settle up cost. If the contractor ran over cost, he is paid and the County is billed for the 20 percent or 10 percent, whichever is the agreed percentage. Judge Leath said the question is if we can afford to go ahead with these bridges.

The Court discussed that the cost to the County will be more to get out than it will be to build the bridges on Watts Creek, Maddox Creek and Pace Creek. It was decided to go ahead with these bridges.

Judge Leath moved to cancel the bridges on Palo Gaucho Creek and Housen Bayou. Commissioner Will Smith seconded. All voted for. Motion carried. The Court decided not to make a decision on the bridge on Tebo Creek until they look at it. See attached copy.

Agenda item #8-Roads and Subdivisions Upgrade

This is to be placed on the next regular Court agenda.

Agenda item #9-Gradall

This is to be placed on the next regular Court agenda.

Agenda item #11-Hotel-Motel Tax--Richard Chapman

Mr. Chapman is not present in Court.

Judge Leath told the Court that Mr. Chapman wants to be exempt from the Hotel/Motel tax. He feels that he was not fairly represented in the brochure.

No action taken.

Agenda item #12-Hill Country Estate

Commissioner Will Smith moved to accept Lake View Drive and Hill Country Drive as public roads with County maintenance.

The Court discussed that this has already been done. Motion died for lack of a second.

Agenda item #14-Informed Choice - Insurance

This benefit has been offered free of charge by Blue Cross/Blue Shield, our health insurance carrier, in the past. Now there will be a charge for this service.

Commissioner Lynn Smith moved to drop the informed choice part of our health insurance. Commissioner Clark seconded. All voted for. Motion carried. See attached copy.

Agenda item #15-Road Material Bid Request

Commissioner Clark moved to advertise for bid for road base material for a two-year contract. Commissioner Dickerson seconded. All voted for. Motion carried. See attached copy of bid notice.

Agenda item #16-Richard Burnett, C.P.S. Renew Contract

No action.

Agenda item #18-American Municipal Service Corporation

Judge Leath said that during the budget workshops, he asked for money to hire a person to collect over due fines. Since then he said that he came across this corporation that is in the business of collecting over due fines. They have a good track record. It cost us nothing if they do not collect the fine. If they do collect, they charge 25 percent. We can back out of the contract in 30 days. The Court Coordinator will give a list of fines due after carefully checking them out at the Sheriff's department and probation department to make sure it has not been paid or settled.

Judge Leath moved to sign a contract with American Municipal Service Corporation to collect over due fines. Commissioner Will Smith seconded. All voted for. Motion carried. See attached copy.

Agenda item #19-Susan Dunmire

Mrs. Dunmire is not present in Court today.

No action.

Agenda item #20-Line Item Transfers

Commissioner Will Smith moved to approve the line item transfers for the Sheriff. Motion dies for lack of a second.

Commissioner Will Smith moved to approve the line item transfers for the Sheriff. Commissioner Dickerson seconded. Commissioner Dickerson withdrew his second. Commissioner Will

Commissioner Lynn Smith abstained. Motion carried.

Commissioner Will Smith moved to approve the line item transfers for the Sheriff. Commissioner Dickerson seconded. All voted for. Motion carried.

Commissioner Clark moved to approve the line item transfers for the Tax Assessor/Collector. Commissioner Lynn Smith seconded. All voted for. Motion carried.

Commissioner Lynn Smith moved to approve the line item transfers for the County Attorney. Commissioner Will Smith seconded. All voted for. Motion carried.

Commissioner Will Smith moved to approve the line item transfers for the County Agent. Commissioner Dickerson seconded. All voted for. Motion carried.

Commissioner Lynn Smith moved to approve the line item transfers for County Court. Commissioner Clark seconded. All voted for. Motion carried.

Commissioner Clark moved to approve the line item transfers for District Court. Commissioner Will Smith seconded. All voted for. Motion carried.

Commissioner Lynn Smith moved to approve the line item transfers for Non-Department. Commissioner Dickerson seconded. All voted for. Motion carried.

Commissioner Clark moved to approve the line item transfers for the County Treasurer. Commissioner Will Smith seconded. All voted for. Motion carried.

Commissioner Lynn Smith moved to approve the line item transfers for the District Clerk. Commissioner Dickerson seconded. All voted for. Motion carried.

Commissioner Lynn Smith moved to approve the line item transfers for the County Clerk. Commissioner Clark seconded. All voted for. Motion carried.

Commissioner Dickerson moved to approve the line item transfers for JP #1. Commissioner Will Smith seconded. All voted for. Motion carried.

Commissioner Clark moved to approve the line item transfers for JP #2. Commissioner Lynn Smith seconded. All voted for. Motion carried.

See attached copies of line item transfers.

Agenda item #22-Software Maintenance

Judge Leath told the Court that a bill was received from the Software Group for software maintenance for the two JP offices and

the Sheriff's department. The bill is for \$3,000.00 per quarter, almost \$13,000.00. This figures to be about \$275.00 per week. This covers all legislative updates and an eight hundred number that the JP offices and the Sheriff's office can call for assistance with the program. An agreement was signed by the previous Judge with them at the time of purchase to be effective one year later. Judge Leath said that he has talked to that group about this being an outrageous figure and asked for some other proposal from them. He has not received another option from the company. If you do not pay this and you have to call them, then you pay their fee. Judge Leath said that he will continue to negotiate with them and see what he can do.

This was discussion only. No action taken.

Agenda item #23-Senate Bill #1534

This item was taken care of at the last Court meeting.

Agenda item #25-City of Bronson

Commissioner Dickerson moved to accept the map of the City of Bronson to accept every street in Bronson for County maintenance. Commissioner Will Smith seconded. All voted for. Motion carried. See attached copy of map.

Agenda item #26-Regulations on Road Name Changes

Commissioner Clark moved as of right now, any road that comes before the Court and a final decision is made by the Court on the road name, that road cannot come before the Court again for road name change for one year. This does not include the request on road names made today that a final decision was not made on. It does not include road names that did not go through the proper procedure. Commissioner Dickerson seconded. All voted for. Motion carried.

Back to Agenda item #11-Hotel/Motel Tax -- Richard Chapman

Tony Greer met with the Court with two proposals submitted by the Tourism Commission.

One proposal is for disbursement of brochures of "Best of All Places." The total cost for the proposal is \$2,715.00. Also, a request for Milam Settlers Day in the amount of \$2,715.00.

Judge Leath moved to approve this request. Commissioner Lynn Smith seconded. All voted for. Motion carried.

The second proposal is for \$4,500.00 for the 1997 Third Annual Art Show.

Commissioner Clark moved to approve this request. Commissioner Dickerson seconded. All voted for. Motion carried. See attached copies.

and given all approval to pay to. Commissioner Dickerson seconded.  
All voted for. Motion carried.

Commissioner Will Smith moved to adjourn. Commissioner  
Dickerson seconded. Meeting adjourned.

<u>Jack Leaty</u>	COUNTY JUDGE
<u>Keith G. Clark</u>	COMMISSIONER PCT. #1
<u>Henry Smith</u>	COMMISSIONER PCT. #2
<u>Doug Dickerson</u>	COMMISSIONER PCT. #3
<u>W.D.</u>	COMMISSIONER PCT. #4

ATTEST:

<u>Janice McDermid</u>	COUNTY CLERK
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SABINE COUNTY ROAD & BRIDGE  
ACCOUNTS PAYABLE LEDGER  
09-19-97

091997  
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Entry	Date	Description	Account #	Document	Stat	Due	Amount
<b>(BIG4)</b>							
26	09-19-97	20 LOADS/SPECIAL MIX	BIG "4", INC. 6662.6030			0	1,080.00
Total							\$1,080.00
<b>(C3FE)</b>							
9	09-09-97	NAILS	CIRCLE THREE FEED 6657.6030	7826		-10	9.75
Total							\$9.75
<b>(DSHA)</b>							
10	08-22-97	BOX NAILS	D & S HARDWARE 6657.6030	0770		-27	29.99
Total							\$29.99
<b>(ETAC)</b>							
3	09-06-97	5.97 UNIT COLD PATCH	EAST TEXAS ASPHALT CO. 6378.6010	11278		-13	128.35
Total							\$128.35
<b>(FEWO)</b>							
24	09-18-97	WELD & REPAIR GRABS	FED WOODS 6345.6010	4357		-1	20.00
Total							\$20.00
<b>(FUEQ)</b>							
11	09-03-97	KING PIN	FUTURE EQUIPMENT 6357.6040	T05558		-16	619.62
12	09-03-97	PREPAID UPS CHARGE	6357.6040	T05558		-16	27.55
Total							\$647.17
<b>(HALL)</b>							
1	09-04-97	2 DO NOT ENTER SIGNS	HALL SIGNS, INC. 6657.6010	404895		-15	61.18
2	09-04-97	FREIGHT	6657.6010	404895		-15	9.07
Total							\$70.25
<b>(HGBY)</b>							
25	09-01-97	126 YDS ROAD BASE	H. G. BYLEY & SONS 6662.6040	10718		-18	756.00
Total							\$756.00

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\$60.00

Total

(TPCI) TERRILL PETROLEUM

4	09-04-97	542 GALLONS GAS	6335.6010	41487	-15	539.00
5	09-04-97	985 GALLONS DIESEL	6336.6020	41495	-15	809.58
6	09-05-97	24 GALLONS DIESEL	6336.6020	41504	-14	19.43
7	09-16-97	12 GALLONS GAS	6336.6020	41649	-3	11.36
8	09-02-97	800 GALLONS DIESEL	6336.6030	41445	-17	664.72
14	09-02-97	12/1 URSA 30	6341.6040	41447	-17	18.50
15	09-02-97	3 GALLONS GAS	6335.6040	41447	-17	11.87
16	09-03-97	13.4 GALLONS GAS	6335.6040	41474	-16	2.89
17	09-05-97	31.4 GALLONS GAS	6335.6040	41496	-14	30.99
18	09-08-97	33.2 GALLONS GAS	6335.6040	41520	-11	30.33
19	09-08-97	495 GALLONS DIESEL	6336.6040	41529	-11	421.20
20	09-08-97	18 GALLONS GAS	6335.6040	41530	-11	16.44
21	09-09-97	20 GALLONS GAS	6335.6040	41560	-10	18.31
22	09-10-97	29.6 GALLONS GAS	6335.6040	41576	-9	27.09
23	09-15-97	35.6 GALLONS GAS	6335.6040	41620	-4	31.72
Total						\$2,653.43

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\$5,454.94  
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Total of Ledger

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SIGN HERE FOR PAYMENT APPROVAL

Jack Leath  
Jack Leath  
County Judge

SIGN HERE FOR PAYMENT APPROVAL

Janice McDaniel  
Janice McDaniel  
County Clerk

SIGN HERE FOR PAYMENT APPROVAL

Keith C. Clark

Keith C. Clark  
Commissioner, Pct. #1

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Lynn Smith

Lynn Smith  
Commissioner,, Pct. #2

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Doyle Dickerson

Doyle Dickerson  
Commissioner, Pct. #3

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Will Smith Sr.

Will Smith Sr.  
Commissioner, Pct. #4

APPROVED FOR PAYMENT BY SABINE COUNTY COMMISSIONERS COURT SEPTEMBER 22, 1997.

108	08-28-97	STORAGE BAGS	6500.5600	542390	-21	71.90
109	08-28-97	RESTRAINING CHAIN	6500.5600	542390	-21	39.80
110	08-28-97	CLOTHES CHECKING BAG	6500.5600	542390	-21	140.40
111	08-28-97	FREIGHT	6500.5600	542390	-21	8.69
112	08-28-97	LEG IRONS	6500.5600	542112	-21	110.25
113	08-28-97	FREIGHT	6500.5600	542112	-21	4.99

Total

\$376.03

(BOSA)

BOGEL SALES, INC.

134	08-07-97	INSTANT HAND SANITIZ	6313.5600	127433	-42	38.98
180	09-18-97	CASE ROLL TOWEL	6310.4080	129538	-1	22.10
181	09-18-97	CASE TOILET TISSUE	6310.4080	129538	-1	44.95
182	09-18-97	CASE GLASS CLEANER	6310.4080	129538	-1	28.75
183	09-18-97	2 DUST MOP HEADS	6310.4080	129538	-1	15.60
184	09-18-97	2 COTTON MOPHEADS	6310.4080	129538	-1	7.00

Total

\$157.38

(BROK)

BROOKSHIRE BROTHERS, INC.

44	09-05-97	RECEIPT BOOKS	6310.4990	726061	-14	7.98
158	07-27-97	KOOPER PLUS SCOU	6313.5600	732103	-52	1.57
159	07-27-97	IBUPROFEN	6543.5600	732103	-52	3.99
160	07-27-97	PRISONERS BOARD	6542.5600	732103	-52	36.30
<del>161</del>	<del>07-28-97</del>	<del>MEAT, SAUSAGE, SAUCE</del>	<del>6542.5600</del>	<del>732109</del>	<del>-51</del>	<del>114.98</del>
162	07-30-97	FORKS, BREAD, PLATES	6542.5600	732115	-49	9.33
163	07-30-97	ASPIRIN, ZANTAC	6543.5600	732116	-49	7.96
164	07-30-97	COOKIES, BREAD, MILK	6542.5600	732116	-49	23.46
165	08-03-97	LAWN BAG	6313.5600	732126	-46	2.49
166	08-03-97	BRRF, MILK, TOMATO	6542.5600	732126	-46	22.65
167	08-04-97	IBURPROFEN	6542.5600	732135	-45	3.99
168	08-04-97	BREAD, ONIONS, PEAS	6542.5600	732135	-45	21.22
169	08-06-97	FLY SWATTERS NET	6313.5600	732148	-43	2.98
170	08-06-97	TEA, BUTTER, RICE	6542.5600	732148	-43	9.86
171	08-08-97	FILM	6500.5600	726858	-41	38.97
172	08-13-97	FILM	6500.5600	731653	-36	25.98
173	08-13-97	BREAD, TEA, SUGAR	6542.5600	726900	-36	18.11
174	08-16-97	FILM	6500.5600	731666	-33	51.96
175	08-16-97	PRISONERS BOARD	6542.5600	731666	-33	43.68
176	08-18-97	IBUPROFEN	6543.5600	731673	-31	3.99
177	08-18-97	BREAD, BEEF, COFFEE	6542.5600	731673	-31	21.74
178	08-20-97	PRISONERS BOARD	6542.5600	731682	-29	33.44
179	08-22-97	DETERGENT, LIQ DISH	6313.5600	731694	-27	6.28

Total

\$512.91  
997.93

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SABINE COUNTY GENERAL FUND  
ACCOUNTS PAYABLE LEDGER  
09-19-97

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Entry	Date	Description	Account #	Document	Stat	Due	Amount
(CCLI)		CAPITAL CITY LEASING, INC.					
15	09-18-97	PAYMENT #22 OF 60	6502.4500	M511AD		-1	661.83
16	09-18-97	PAYMENT #22 OF 60	6502.4550	M511AD		-1	397.10
25	09-18-97	PAYMENT #22 OF 60	6502.4570	M511AD		-1	397.10
146	09-18-97	PAYMENT #22 OF 60	6502.5600	M511AD		-1	1,191.30
Total							\$2,647.33
(CONO)		CONOCO INC.					
55	07-26-97	10.55 GALLONS GAS	6335.5600	0008427		-53	11.39
56	07-28-97	14.41 GALLONS GAS	6335.5600	0008893		-51	17.00
57	07-30-97	11.90 GALLONS GAS	6335.5600	3687913		-49	12.67
58	08-27-97	EXEMPTED TAXES	6335.5600	84000		-22	-6.75
Total							\$34.31
(CTCH)		COAST TO COAST HOME & AUTO					
69	08-02-97	ARMOR ALL 1/2 GALLON	6451.5600	1151964		-47	13.99
70	08-05-97	2 PENNZOIL 10W30	6335.5600	1151971		-44	2.98
71	08-06-97	2 LAW BOY OIL MIX	6450.5600	1151974		-43	3.38
72	08-20-97	ARMOR ALL, ZIP WAX	6451.5600	1151807		-29	18.58
73	08-20-97	CLEAR TAPE	6310.5600	1151811		-29	6.99
74	08-20-97	WATER NOZZLE	6500.5600	1151813		-29	5.69
75	08-30-97	OIL, COUPLER, WASHER	6450.5600	1151831		-19	14.02
Total							\$65.63
(DEON)		DECISIONONE CORPORATION					
116	09-01-97	TELETYPE	6501.5600	7908721		-18	55.00
Total							\$55.00
(DIPA)		DIXIE PAPER COMPANY					
131	08-26-97	9.5X11 STD. PERF	6313.5600	202845		-23	17.50
132	08-26-97	DIXIE 38X58 WHITE	6313.5600	202845		-23	15.60
133	08-26-97	CASE KITCHEN TOWEL	6313.5600	202845		-23	16.00
Total							\$49.10
(DRAC)		DRUMMOND AMERICAN CORPORATION					
117	08-28-97	SCOT-FREE PENETRANT	6313.5600	5128139		-21	26.82
118	08-28-97	BRISTOL DISFT N DEOD	6313.5600	5128139		-21	38.38
119	08-28-97	DISARM DISINFCT CLN	6313.5600	5128139		-21	110.28
120	08-28-97	DEPICT CREME CLENSR	6313.5600	5128139		-21	111.48
121	08-28-97	FRESH START PORT SKI	6313.5600	5128139		-21	89.52

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Total

\$448.18

(ETCO)

## EASTEX COMMUNICATIONS

101	09-01-97	SEPT. MAINTENANCE	6480.5600	029718	-18	170.80
102	08-15-97	REPAIR CAMERA SWITCH	6480.5600	027193	-34	60.00
103	08-15-97	TRAVEL	6480.5600	027193	-34	81.25
104	08-15-97	PARTS ONLY	6480.5600	027230	-34	68.00
105	08-18-97	MICROPROCESSOR	6480.5600	027253	-31	76.00
106	08-18-97	REPAIR VIDEO SWITCH	6480.5600	027253	-31	120.00
107	08-26-97	JULY & AUG. MAINTENAN	6480.5600	29628	-23	320.00

Total

\$896.05

(FAFR)

## FAT FRED'S

188	09-06-97	CUPS AND ICE	6106.4350	22737	-13	3.10
189	09-11-97	BAG OF ICE	6106.4350	22941	-8	1.15
190	09-12-97	BAG OF ICE	6106.4350	24401	-7	1.15
191	09-13-97	BAG OF ICE	6106.4350	24433	-6	1.15

Total

\$6.55

(FAUP)

## FAIRY UPSHAW, CHEROKEE CO CLERK

8	09-08-97	CATINA L. BRADY	6535.4260	#20,139	-11	238.00
9	09-11-97	SANDRA NELSON	6535.4260	#20,170	-8	238.00

Total

\$476.00

(FNBC)

## FIRST NATIONAL BANK IN CAMERON

4	09-18-97	PAYMENT #36 OF 60	6613.4090	M410AA	-1	621.30
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Total

\$621.30

(GALL)

## GALL'S INC.

125	08-27-97	5 CHAIN HANDCUFFS	6540.5600	51669988	-22	74.95
126	08-27-97	SHIPPING & HANDLING	6540.5600	51669988	-22	5.57

Total

\$80.52

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SABINE COUNTY GENERAL FUND  
ACCOUNTS PAYABLE LEDGER  
09-19-97

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Page 4

Entry	Date	Description	Account #	Document	Stat	Due	Amount
(GCTF)		GCT FIRE & SAFETY					
139	08-29-97	6 PORT. INSPECTIONS	6450.5600	7191		-20	27.00
140	08-29-97	2 FIRE HOSE INSPECT	6450.5600	7191		-20	12.00
141	08-29-97	3 RECHARGE 5#ABC	6450.5600	7191		-20	22.80
142	08-29-97	3 N2 LABELS	6450.5600	7191		-20	3.00
143	08-29-97	2 ABC LABEL	6450.5600	7191		-20	3.00
144	08-29-97	3 PULL PINS	6450.5600	7191		-20	2.25
145	08-29-97	BRACKET	6450.5600	7191		-20	5.49
Total							\$75.54
(GLBU)		GLENDA BURWOOD					
26	09-15-97	REGISTRATION FEE	6470.4750	800732		-4	35.00
27	09-15-97	108 MILES @ .28 MILE	6470.4750			-4	30.24
28	09-15-97	LUNCH	6470.4750	0112		-4	4.32
Total							\$69.56
(GTET)		GTE SOUTHWEST					
185	09-19-97	TELEPHONE BILL	6420.5600	787-2266		0	546.35
186	09-19-97	TELEPHONE BILL	6420.5600	C01-2587		0	113.23
187	09-19-97	TELEPHONE BILL	6420.5600	1FD-6770		0	37.02
Total							\$696.60
(HEDC)		HEMPHILL DRUG COMPANY					
52	07-31-97	JERRY STOKES	6543.5600	787-545		-49	15.45
53	08-18-97	KAYE STAPP	6543.5600	788-653		-31	7.15
54	08-18-97	KAYE STAPP	6543.5600	788-652		-31	10.65
Total							\$33.25
(IBMC)		IBM CORPORATION - DP7					
6	08-31-97	DOT BAND PRINTER	6613.4090	87T1125		-19	95.00
Total							\$95.00
(KCDR)		K-C DRUGS #2					
114	08-08-97	RICK GREER	6543.5600	50259		-41	102.75
Total							\$102.75

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136	07-29-97	DRIVE COPY WIN 3.1	6500.5600	A5174321	-50	12.95
137	07-29-97	FREIGHT	6500.5600	A5174321	-50	3.00
138	07-29-97	CREDIT MEMO	6500.5600	A5174321	-50	-179.95
Total						\$15.95

(MITO) MICKEY TOMPKINS, CSR

11	08-22-97	COURT REPORTER SERV.	6534.4350	0	-27	90.00
Total						\$90.00

(NAPH) NAPA AUTO PARTS - HEMPHILL

84	07-11-97	CHAMMOIS, ARMOR ALL	6451.5600	129273	-68	32.37
85	08-11-97	CHAMMOIS	6451.5600	131353	-38	19.49
86	08-29-97	SERVICE CHARGE	6451.5600	5520	-20	0.50
Total						\$52.36

(NIGA) NICHOLS GARAGE

94	08-14-97	ALIGNED FRONT END	6451.5600	UNIT #62	-35	35.00
95	08-19-97	OIL FILTER	6451.5600	UNIT #62	-30	4.60
96	08-19-97	5 QUARTS OIL	6451.5600	UNIT #62	-30	8.75
97	08-19-97	PCV VALVE	6451.5600	UNIT #62	-30	4.45
98	08-19-97	AIR FILTER	6451.5600	UNIT #62	-30	5.99
99	08-19-97	OIL SEND UNIT	6451.5600	UNIT #62	-30	10.34
100	08-19-97	LABOR AND REPAIR	6451.5600	UNIT #62	-30	25.00
Total						\$94.13

(POST) POSTMASTER

7	09-18-97	RENTAL FEE	6315.4090	BOX 219	-1	20.00
Total						\$20.00

(PRIN) PRIMA INTERNATIONAL

147	08-28-97	6MB CMPACT FLASH	6500.5600	19780	-21	139.00
148	08-28-97	COMPACT FLASH ADAPT	6500.5600	19780	-21	20.00
149	08-28-97	FREIGHT	6500.5600	19780	-21	25.00
Total						\$184.00

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SABINE COUNTY GENERAL FUND  
ACCOUNTS PAYABLE LEDGER  
09-19-97

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Page 6

Entry	Date	Description	Account #	Document	Stat	Due	Amount
(QUCO)		QUILL CORPORATION					
29	09-10-97	10-DIGIT CALCULATOR	6310.4750	4484506	-9		25.99
30	09-10-97	AC ADAPTER	6310.4750	4484506	-9		5.99
31	09-10-97	DOZ RULED PADS	6310.4750	4484506	-9		11.44
33	09-10-97	6 PANASONIC RIBBONS	6310.4970	4484506	-9		52.14
41	09-03-97	DATA DRIVE CLEANER	6310.4990	4385792	-16		14.98
42	09-03-97	SMALL ORDER CHARGE	6310.4990	4385792	-16		2.50
43	09-03-97	FREIGHT	6310.4990	4385792	-16		14.00
Total							\$127.04

(RGNJ)		ROBERT G. NEAL JR., ATTORNEY					
10	09-10-97	MICHAEL VIZINA	6531.4350	NO. 5675	-9		200.00
Total							\$200.00

(ROSU)		ROGERS OFFICE SUPPLY					
1	09-12-97	DAYMINDER REFILL	6310.4000	9927	-7		15.70
12	09-12-97	2 PACKAGES LABELS	6310.4500	9920	-7		14.40
13	09-05-97	BTL STAMP PAD INK	6310.4500	9785	-14		3.05
14	09-05-97	BOX RUBBER BANDS	6310.4500	9785	-14		0.99
18	09-05-97	PAIR SCISSORS	6310.4550	9796	-14		4.00
19	09-05-97	1M PRINTED ENVELOPES	6310.4550	9796	-14		81.80
20	09-05-97	2DZ LARGE BIND CLIPS	6310.4550	9796	-14		3.98
21	09-05-97	DOZ MED BINDER CLIPS	6310.4550	9796	-14		0.75
22	09-05-97	DOZ CANARY LEGAL PAD	6310.4550	9796	-14		6.99
23	09-12-97	GRAY CHAIR	6310.4570	9912	-7		229.00
34	09-12-97	4 RING BINDERS	6310.4970	9933	-7		5.96
35	09-12-97	6 ROLLS SCOTCH TAPE	6310.4970	9933	-7		11.94
36	09-12-97	2 PKGS INDEX TABS	6310.4970	9933	-7		10.90
37	09-12-97	CALCULATOR RIBBON	6310.4970	9933	-7		1.29
38	09-12-97	TWO STORAGE BOXES	6310.4970	9933	-7		3.58
39	09-12-97	TWO BOXES STAPLES	6310.4970	9933	-7		1.98
40	09-12-97	12BXS BINDER CLIPS	6310.4970	9933	-7		4.80
45	09-05-97	3 BXS GEM CLIPS	6310.6650	9786	-14		0.42
46	09-05-97	BOX CORRECTION TAPES	6310.6650	9786	-14		3.39
47	09-05-97	BOX FILE GUIDES	6310.6650	9786	-14		18.50
48	09-05-97	DOZ MIRADO PENCILS	6310.6650	9786	-14		2.50
192	09-18-97	GREEN GLO LABELS	6310.6650	10045	-1		6.50
193	09-19-97	BLACK FILE CABINET	6310.6650	104	0		150.00
Total							\$587.42

(SCAT)		SABINE COUNTY ATTORNEY					
32	09-16-97	CHECKS FOR ACCOUNT	6310.4750	0	-3		11.99
Total							\$11.99

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Total

\$1,000.00

(SEST)

SECRETARY OF STATE

2	09-05-97	SEMINAR BOOK	6310.4030	0	-14	25.00
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Total

\$25.00

(SMAU)

SMITH'S AUTO SUPPLY

76	08-21-97	DISC PADS	6451.5600	UNIT #64	-28	45.60
77	08-21-97	REAR SHOES	6451.5600	UNIT #64	-28	26.00
78	08-21-97	FUEL FILTER	6451.5600	UNIT #64	-28	14.34
79	08-21-97	PLUGS	6451.5600	UNIT #64	-28	14.70
80	08-21-97	OIL FILTER	6451.5600	UNIT #64	-28	7.00
81	08-21-97	FIVE QUARTS OIL	6451.5600	UNIT #64	-28	9.75
82	08-21-97	LABOR AND REPAIR	6451.5600	UNIT #64	-28	150.00
83	08-21-97	TURNED ROTORS & DRUM	6451.5600	UNIT #64	-28	48.00

Total

\$315.39

(SPLW)

SPEEDY LUBE &amp; WASH

130	08-03-97	SUPER LUBE	6335.5600	09747	-46	23.95
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Total

\$23.95

(SYSC)

SYSCO FOOD SERVICE - BEAUMONT

150	08-01-97	PAPER TOWEL	6313.5600	70801008	-48	20.33
151	08-01-97	TOILET TISSUE	6313.5600	70801008	-48	33.02
152	08-01-97	PRISONERS BOARD	6542.5600	70801008	-48	232.50
153	08-22-97	PINE CLEANER	6313.5600	70822008	-27	18.42
154	08-22-97	FLOOR FINISH DIAMOND	6313.5600	70822008	-27	35.30
155	08-22-97	PRISONERS BOARD	6542.5600	70822008	-27	490.24
156	08-29-97	PRISONERS BOARD	6542.5600	70829008	-20	248.78
157	08-22-97	CREDIT/CORN	6542.5600	70822008	-27	-94.95

Total

\$983.64

(TDPS)

TX DEPARTMENT OF PUBLIC SAFETY

127	08-13-97	TEXAS CRIMINAL LAW	6310.5600	0	-36	6.00
128	08-13-97	DRUG LAWS	6310.5600	0	-36	5.50
129	08-13-97	TEXAS TRAFFIC LAW	6310.5600	0	-36	6.00

Total

\$17.50

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SABINE COUNTY GENERAL FUND  
ACCOUNTS PAYABLE LEDGER  
09-19-97

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Entry	Date	Description	Account #	Document	Stat	Due	Amount
(TPCI) TERRILL PETROLEUM CO., INC.							
49	09-05-97	10 GALLONS GAS	6480.6690	41510		-14	9.35
50	09-12-97	10 GALLONS GAS	6480.6690	41615		-7	8.98
51	09-17-97	10 GALLONS GAS	6480.6690	41662		-2	8.81
Total							\$27.14
(TRIA) TRIAD							
115	08-18-97	OEM WORKS 3.0 5 PK	6310.5600	00048215		-31	69.00
Total							\$69.00
(TSDI) TEXAS STATE DISTRIBUTORS, INC.							
123	08-28-97	.45 VAR 1 PISTOL	6500.5600	113886		-21	579.00
124	08-28-97	Z54 GRN/ORG	6500.5600	113886		-21	79.00
Total							\$658.00
(TSGI) THE SOFTWARE GROUP, INC.							
17	09-10-97	SMALL COUNTY RECEIPT	6310.4550	17842		-9	70.25
24	09-10-97	SMALL COUNTY RECEIPT	6310.4570	17842		-9	70.24
Total							\$140.49
(WAGA) WALLER'S GARAGE							
87	08-21-97	SPARK PLUGS (EIGHT)	6451.5600	59726		-28	16.00
88	08-21-97	FUEL FILTER	6451.5600	59726		-28	15.42
89	08-21-97	AIR FILTER	6451.5600	59726		-28	11.00
90	08-21-97	WIRE SET	6451.5600	59726		-28	123.98
91	08-21-97	PAIR PLUGS	6451.5600	59726		-28	3.19
92	08-21-97	OIL FILTER	6451.5600	59726		-28	7.25
93	08-21-97	MECHANICAL LABOR	6451.5600	59726		-28	56.00
Total							\$232.84
(WALM) WAL-MART #214							
59	08-27-97	ELMO S CD	6505.5600	9853		-22	12.97
60	08-27-97	ROCKIN RADIO	6505.5600	9853		-22	9.97
61	08-27-97	COTTON PUFF	6505.5600	9853		-22	0.88
62	08-27-97	2PK BANDANA	6505.5600	9853		-22	2.16
63	08-27-97	ROPE	6505.5600	9853		-22	1.97
64	08-27-97	POSTERBOARD	6505.5600	9853		-22	1.52
65	08-27-97	POSTERBOARD	6505.5600	9853		-22	1.52
66	08-27-97	POSTERBOARD	6505.5600	9853		-22	1.52
67	08-27-97	POSTERBOARD	6505.5600	9853		-22	1.52

Total

\$35.55

(XROX)

5 09-02-97 QUARTERLY CHARGE XEROX CORPORATION 6500.4090 58313793 -17 57.00

Total

\$57.00

Total of Ledger

~~\$12,467.38~~

~~16,456.15~~

SIGN HERE FOR PAYMENT APPROVAL

Jack Leath

Jack Leath  
County Judge

SIGN HERE FOR PAYMENT APPROVAL

Janice McDaniel

Janice McDaniel  
County Clerk

SIGN HERE FOR PAYMENT APPROVAL

Keith C. Clark

Keith C. Clark  
Commissioner, Pct. #1

SIGN HERE FOR PAYMENT APPROVAL

Lynn Smith

Lynn Smith  
Commissioner, Pct. #2

SIGN HERE FOR PAYMENT APPROVAL

Doyle Dickerson

Doyle Dickerson  
Commissioner, Pct. #3

SIGN HERE FOR PAYMENT APPROVAL

Will Smith Sr.

Will Smith Sr.  
Commissioner, Pct. #4

APPROVED FOR PAYMENT BY SABINE COUNTY COMMISSIONERS COURT SEPTEMBER 22, 1997.

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RECORD RETENTION FUND  
ACCOUNTS PAYABLE LEDGER  
09-19-97

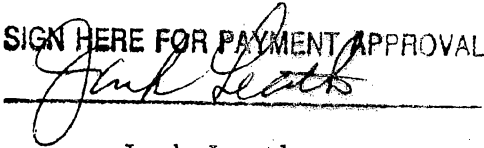
091997  
Page 1

Entry	Date	Description	Account #	Document	Stat	Due	Amount
(FNBC)		FIRST NATIONAL BANK IN CAMERON					
1	09-18-97	PAYMENT #36 OF 60	775.6450	M410AA		-1	1,000.00
Total							\$1,000.00

Total of Ledger

\$1,000.00  
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SIGN HERE FOR PAYMENT APPROVAL



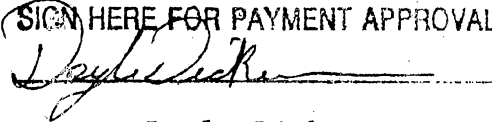
Jack Leath  
County Judge

SIGN HERE FOR PAYMENT APPROVAL



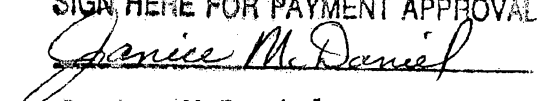
Keith C. Clark  
Commissioner, Pct. #1

SIGN HERE FOR PAYMENT APPROVAL



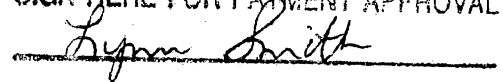
Doyle Dickerson  
Commissioner, Pct. #3

SIGN HERE FOR PAYMENT APPROVAL



Janice McDaniel  
County Clerk

SIGN HERE FOR PAYMENT APPROVAL



Lynn Smith  
Commissioner, Pct. #2

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Will Smith Sr.  
Commissioner, Pct. #4

APPROVED FOR PAYMENT BY SABINE COUNTY COMMISSIONERS COURT SEPTEMBER 22, 1997.

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1	09-18-97 DAN HAMMOCK	6100.6400	AUG. 97	-1	1,705.00
2	09-18-97 TIM WION	6100.6400	AUG. 97	-1	1,705.00
3	09-18-97 RICKY BARLOW	6100.6400	AUG. 97	-1	1,705.00
4	09-18-97 STEPHEN BURR	6100.6400	AUG. 97	-1	605.00

Total

\$5,720.00

Total of Ledger

\$5,720.00

SIGN HERE FOR PAYMENT APPROVAL

*Jack Leath*

Jack Leath  
County judge

SIGN HERE FOR PAYMENT APPROVAL

*Keith C. Clark*

Keith C. Clark  
Commissioner, Pct. #1

SIGN HERE FOR PAYMENT APPROVAL

*Doyle Dickerson*

Doyle Dickerson  
Commissioner, Pct. #3

SIGN HERE FOR PAYMENT APPROVAL

*Janice McDaniel*

Janice McDaniel  
County Clerk

SIGN HERE FOR PAYMENT APPROVAL

*Lynn Smith*

Lynn Smith  
Commissioner, Pct. #2

SIGN HERE FOR PAYMENT APPROVAL

*Will Smith Sr.*

Will Smith Sr.  
Commissioner, Pct. #4

APPROVED FOR PAYMENT BY SABINE COUNTY COMMISSIONERS COURT SEPTEMBER 22, 1997.

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*Accepted*



**CROWELL, PIPES & ASSOCIATES**

Certified Public Accountants, A Professional Corporation

Sandra J. Crowell, CPA  
Monte C. Pipes, CPA  
Carolyn A. Pipes, CPA

5021 Justin • P.O. Box 632100 • Nacogdoches, TX 75963-2100 • (409) 560-3723 • Fax: (409) 560-5632

September 16, 1997

Honorable Judge Jack Leath and  
Members of the Commissioners Court  
Sabine County  
Hemphill, Texas

Thank you for the opportunity to submit a proposal to provide Sabine County with audit services for the year ending September 30, 1997.

The financial and compliance audit of the County's financial statements will be performed in accordance with generally accepted auditing standards established by the American Institute of Certified Public Accountants; the AICPA industry audit guide Audits of State and Local Governmental Units; Government Auditing Standards, issued by the U.S. General Accounting Office; the Single Audit Act Amendments of 1996; and the provisions of OMB-Circular A-133.

Our audit procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of certain assets and liabilities by correspondence with creditors, legal counsel and banks and such other tests as we consider necessary to form an opinion on the fairness of presentation of the financial statements. We will obtain an understanding of the internal control structure to the extent necessary to assess control risk. If weaknesses are noted, appropriate recommendations will be reviewed with the Commissioners Court and management letters issued.

Based on our prior experience with providing audit services to County governments, the all inclusive maximum fee, which includes all out of pocket costs, for the year ending September 30, 1997 is \$9,800. For the year ending September 30, 1998 audit, the fee will remain the same.

Designated to make the presentation for our firm is Monte C. Pipes, CPA, Partner, Crowell, Pipes & Associates, 5021 Justin, P.O. Box 632100, Nacogdoches, Texas (409)560-3723.

Sincerely,

Monte C. Pipes, CPA  
Crowell, Pipes & Associates

NOTE



The audit of the County's financial statements will be performed in accordance with generally accepted government auditing standards established by the American Institute of Certified Public Accountants; in accordance with the American Institute of Certified Public Accountants Audits of State and Local Governmental Units audit and accounting guide, the Governmental Accounting Standards Board, Governmental Accounting and Financial Reporting Standards; Government Auditing Standards issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996 and OMB Circular A-133.

Our audit procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of certain assets and liabilities by correspondence with creditors, legal counsel and banks and such other tests as we consider necessary to form an opinion on the fairness of presentation of the financial statements. We will obtain an understanding of the internal control structure and report any reportable conditions.

The primary purpose of our audit is to express an opinion on the financial statements however, our engagement is subject to the inherent risk that material errors, irregularities, or illegal acts, including fraud or defalcations, if they exist, will not be detected. However, we will promptly inform you of such matters that come to our attention.

Should any unusual conditions which may require auditing or accounting services to exceed the total compensation come to our attention, we will promptly bring the matter to the attention of the County. We will not proceed with performance of additional services required by such unusual conditions unless specifically authorized by you.

## QUALIFICATIONS

### Type of Organization

Crowell, Pipes & Associates is a local firm with offices in Nacogdoches, Texas. Our firm offers a variety of services to local and regional clients. We perform tax services for individuals, farms and ranches, corporations, and partnerships, management advisory and accounting services for small to medium size businesses and audit services for corporate and governmental entities. We are members of the American Institute of Certified Public Accountants, the Texas Society of Certified Public Accountants, and the East Texas Chapter of Certified Public Accountants.

The partners at Crowell, Pipes & Associates will be actively involved in all areas of the audit work. Prior to any field work, we will carefully plan the audit procedures and document the control system. Because of the significant County audit experience of our partners and staff, and the ongoing, active participation of the partners in the audit, we do not have to budget training and supervisory time. Our experience and our effective preliminary planning will enable us to economically utilize the time in your offices in an efficient manner, with minimal disruption of your daily routine.

### Number of Staff Assigned to Sabine County Audit

We anticipate assigning four staff to the County's audit. These include the engagement partner, another partner at the firm and two staff accountants.

Our firm, and member certified public accountants are properly licensed before the Texas State Board of Public Accountancy. Our firm is a member in good standing of the American Institute of Certified Public Accountants and have been in excess of five (5) years. Our firm and individuals assigned to the County's audit meet the independence standards as promulgated by the General Accounting Office's Government Auditing Standards, 1988 Revision.

### AICPA Quality Review

We have been enrolled in the American Institute of CPA's Peer Review Program since 1988 which requires that our audit workpapers and procedures be reviewed by independent CPA's to verify compliance with standards of quality for our profession. In June of 1997, an independent CPA performed a detailed review of our accounting and auditing practice. Attached is the unqualified report issued based on the peer review.

NOTE

## Audit Approach

At Crowell, Pipes & Associates our approach to performing an annual audit emphasizes designing audit procedures that are specific to the **unique** requirements of each client. As part of our planning, we obtain an understanding of your internal control structure.

This includes the control environment such as management philosophy and operating style, organizational structure, control methods and personnel policies. We also review your accounting records and the methods used in processing transactions to create the records. And we examine the internal control procedures that you have integrated with the control environment and accounting system to reduce the probability that errors or irregularities would occur and not be detected.

We estimate that total hours to complete the job will be 275 hours. Based on these hours our all inclusive maximum fee will be \$9,800, including out of pocket expenses, for both 1997 and 1998. Our average billing rate is \$36 per hour.

Included in the fee for the audit engagement will be any assistance provided to personnel for current concerns that might arise during our field work in the County offices. Further, we are glad to provide the County with technical assistance via correspondence or telephone throughout the year as needed. As may be necessary, should we be updated on matters that may affect the County, we will provide updates on an ongoing basis through newsletters, copies of articles or pertinent publications we may receive. We are committed to providing ongoing support to all our clients.



# **TODD & ASSOCIATES**

CERTIFIED PUBLIC ACCOUNTANTS

Office (409) 632-8181 • Fax (409) 632-8338

502 South First Street  
Lufkin, Texas 75901-3828

P.O. Box 468  
Lufkin, Texas 75902-0468

*Rejected*

September 19, 1997

Honorable Judge and County Commissioners  
Sabine County, Texas  
Hemphill, Texas 75948

It is our pleasure to submit our proposal to conduct the annual audits of the general purpose financial statements of Sabine County, Texas as of and for the years ending September 30, 1997 and 1998.

Todd & Associates, a Lufkin based firm, is a member of the American Institute of Certified Public Accountants and, therefore, is required to undergo a peer review every three years. The firm has recently completed a peer review and anticipates a clean opinion to be rendered. Our peer review plan calls for inspections every year and an outside review every three years. Our firm has been a member in good standing of the AICPA and TSCPA since inception.

Our audit team will consist of:

NAME	LEVEL	HOURLY BILLING RATE
Melvin R. Todd	Owner/Partner	\$75
Lynn Lindsey	Staff In-Charge	\$50

Our experience in governmental accounting and auditing includes current clients City of Hudson, Texas and Diboll Housing Foundation. We also had experience with our previous firm, including, but not limited to, Angelina County, City of Lufkin, Lufkin ISD and Corrigan-Camden ISD.

Our total estimated fee for the Sabine County audits will be \$10,500 for each year requested.

If you agree with the terms of our proposal, please sign the enclosed engagement letter and return it to us at your earliest convenience.

If you have any questions concerning this proposal, do not hesitate to contact us at your convenience.

Very truly yours,

*Melvin R. Todd*

Melvin R. Todd, CPA  
TODD & ASSOCIATES

September 19, 1997

Honorable Judge and  
County Commissioners  
Sabine County, Texas  
Hemphill, Texas 75948

We are pleased to confirm our understanding of the services we are to provide for Sabine County, Texas for the year ending September 30, 1997 and September 30, 1998.

We will audit the general purpose financial statements of Sabine County, Texas as of September 30, 1997 and 1998. The general purpose financial statements will include: combined statement of assets liabilities and fund balances - cash basis - all fund types, statement of revenues, expenditures and changes in fund balance resulting from cash transactions - governmental funds, statement of revenues, expenses and changes in fund equity - cash basis - budget and actual.

Our audits will be Single Audits conducted in accordance with generally accepted auditing standards; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act of 1984; and the provisions of OMB Circular A-128, "Audits of State and Local Governments," and will include tests of the accounting records of Sabine County and other procedures we consider necessary to enable us to express an unqualified opinion that the financial statements are fairly presented, in all material respects, in conformity with the cash basis of accounting and to report on the Schedule of Federal Financial Assistance and on Sabine County's compliance with laws and regulations and its internal accounting controls as required for a Single Audit.

The audits shall include all funds and account groups of the County. We shall assist in finalizing the County's annual financial report and shall include an opinion in that report regarding the County's financial statements and supplemental financial schedules. We will have the responsibility of printing copies of the reports and management letters.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected customers, creditors, and banks. We will request written representations from your attorneys as part of the engagement. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

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Sabine County, Texas  
September 19, 1997  
Page 2

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. However, because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. We will advise you, however, of any matters of that nature that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any losses that might be incurred during any later periods for which we are not engaged as auditors.

We understand that you will provide us with basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the maintenance of adequate records and related internal control policies and procedures, the selection and application of accounting principles, and the safeguarding of assets.

We understand that your employees will type all cash, accounts receivable, accounts payable, and other confirmations we request and will locate any invoices selected by us for testing. Your accounting department will also provide us with detailed schedules upon request.

Our audit is not specifically designed and cannot be relied on to disclose reportable conditions, that is significant deficiencies in the design or operation of the internal control structure. However, during the audit, if we become aware of such reportable conditions or ways that we believe management practices can be improved, we will communicate them to you in a separate letter.

Fees for these services, at our standard rates, together with any out-of-pocket costs, will be billed to you monthly by invoices dated the last day of each month as work progresses. Our invoices are due and payable on presentation in Angelina County, Texas at our office, 502 South First, Lufkin, Texas 75904.

We estimate our total fee for this engagement to be \$10,500.00 including out-of-pocket expenses for each year.

Should any unusual conditions which may require additional auditing or accounting services come to our attention, we shall promptly notify you. We will not proceed with performance of additional services required by such unusual conditions unless specifically authorized by you.

We are pleased to have this opportunity to serve you.

If this letter correctly expresses your understanding, please sign the enclosed copy where indicated and return it to us.

Very truly yours,

*Todd & Associates*

TODD & ASSOCIATES  
Certified Public Accountants

OFFICER:

Melvin R. Todd, CPA

APPROVED:

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

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# KEN ROGERS & ASSOCIATES, LTD.

CERTIFIED PUBLIC ACCOUNTANTS

A LIMITED LIABILITY COMPANY

1329 N. University Drive, Nacogdoches, Texas 75961  
409-564-8186

*Rejected*

Ken Rogers, CPA (Retired)  
Gary Johnson, CPA  
Michael Hall, CPA  
Terre McLemore, CPA  
Kenneth Rodriguez, CPA

September 17, 1997

Honorable Judge and County Commissioners  
Sabine County, Texas  
P.O. Drawer 580  
Hemphill, Texas 75948

Dear Judge and Commissioners:

In response to your request for an audit, we would like for you to consider this proposal. We appreciate this opportunity to provide Sabine County with an audit in accordance with generally accepted governmental auditing standards.

Our audit will include a study and evaluation of the internal accounting controls and the controls that ensure compliance with federal and state guidelines. Based on this study, we will design and implement substantive and other tests that we deem necessary in the circumstances. Our primary goal is to render an opinion on the presentation of the County's financial statements and its degree of compliance with applicable federal and state regulations and laws. We plan to rely on County staff to prepare certain schedules and to provide other assistance which should keep the cost of the audit to a minimum.

The timing of the audit will depend upon when the information is available to us, but should be November and December for field work, and January for report preparation. We anticipate presentation of the draft report to you by February 1, 1998 for discussion purposes, after which, we will present the completed report to the Commissioner's Court for acceptance at its February meeting. These time schedules are preliminary, and are subject to change if needed, upon request of the Commissioners' Court. We will be willing to accommodate you for any scheduling problems encountered.

If you agree with the terms of our proposal, please sign the enclosed engagement letter and return it to us. The person authorized to present this proposal is Mrs. Terre McLemore, CPA. She can be reached by phone at (409) 564-8186 and by mail at 1329 North University Drive, Nacogdoches, Texas 75961. If you have any questions concerning this proposal, do not hesitate to contact us at your convenience.

We look forward to working with you in the near future.

Sincerely,

*Ken Rogers & Associates, Ltd.*

KEN ROGERS & ASSOCIATES, LTD.

September 17, 1997

Honorable Judge and County Commissioners  
Sabine County, Texas  
Hemphill, Texas 75948

We are pleased to confirm our understanding of the services we are to provide for Sabine County, Texas (the County) for the years ended September 30, 1997 and 1998. We will audit the cash basis financial statements of the County as of and for the years ended September 30, 1997 and 1998. Also the document we submit to you will include additional information (combining statements and schedules of cash receipts and disbursements) that will be subjected to the auditing procedures applied in our audit of the cash basis financial statements.

Our audit will be conducted in accordance with generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the County and other auditing procedures we consider necessary to enable us to express an unqualified opinion that the cash basis financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. If our opinion is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit, we will not issue a report as a result of this engagement.

The management of the County is responsible for establishing and maintaining internal control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of cash basis financial statements in accordance with generally accepted accounting principles.

In planning and performing our audits for the years ended September 30, 1997 and 1998, we will consider internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the County's cash basis financial statements and not to provide assurance on the internal control.

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We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the cash basis financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the cash basis financial statements. Tests of controls are required only if control risk is assessed below the maximum level. Our tests, if performed, will be less in scope than would be necessary to render an opinion on the internal control and, accordingly, no opinion will be expressed.

We will inform you of any matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the cash basis financial statements.

Compliance with laws, regulations, contracts, and grant agreements applicable to the County is the responsibility of the County's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we will perform tests of the County's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, fraud, or other illegal acts may exist and not be detected by us. However, we will inform you of any material errors and any fraud that come to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

We understand that you will provide us with the basic information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the establishment and maintenance of adequate records and related controls, the selection and application of accounting principles, and the safeguarding of assets. Management is also responsible for identifying and ensuring that the County complies with applicable laws and regulations. If at any stage of the audit engagement, we become aware of material irregularities in the County's organization, we will promptly notify County officials above the level of involvement.

aware of such reportable conditions or ways that we believe management practices can be improved, we will communicate them to you in a separate letter.

Ken Rogers & Associates, Ltd. accepts responsibility for ensuring that the audit is conducted by personnel who collectively have the necessary skills, that independence is maintained, that applicable standards are followed in conducting the audit, that the firm has an appropriate internal quality control system in place, and maintains participation in an external quality control review program. *Government Auditing Standards - 1994 Revision* requires that we provide you with a copy of our most recent quality control review report. Our 1995 peer review report accompanies this letter.

A written auditor's report will be prepared and submitted prior to the scheduled Commissioners' Court meeting. Up to 20 copies of the report will be provided at that time. The County is further responsible for ensuring that other appropriate governmental agencies receive copies of the audit report.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs, except that we agree that our gross fee, including expenses will not exceed \$9,750. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation at our office located in Nacogdoches County, Texas. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, you will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. If the County requests additional work or services not within the general scope of this agreement, that work will be billed at our normal professional billing rates at that time. In the event disputes concerning these terms cannot be resolved, the matter will be brought before an independent mediation center, whose decision will be binding upon both parties.

We confirm that we are independent with respect to Sabine County, Texas. None of our owners, officers, managers, or staff have any direct or indirect financial interest in the County's contracts, and no one assigned to this audit is related within a prohibited degree (as defined by state nepotism law) to any employee of the County or to any of the members of the Commissioners Court.

Ken Rogers & Associates, Ltd. has a system of quality control for its accounting and auditing practice that requires of its staff a minimum of 20 hours per year and a total of 80 hours every two years of continuing professional education. Additionally, for all staff responsible for planning, directing, and conducting substantial portions of the field work, or reporting on this audit engagement, the firm requires that 24 of the 80 hours be in subjects directly related to the government environment and to government auditing.



We understand the workpapers for this engagement are the property of Ken Rogers & Associates, Ltd. and constitute confidential information. However, we may be requested to make certain workpapers available to the Regional Office of Inspector General and other appropriate governmental agencies, pursuant to authority given to it by law or regulation. If requested, access to such workpapers will be provided under supervision of our personnel. Furthermore, upon request, we may, provide photocopies of selected workpapers to the regulators named above. These regulators may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

Please indicate your agreement with the arrangements discussed herein by signing and returning the enclosed copy of this letter.

*Ken Rogers & Associates, Ltd.*

KEN ROGERS & ASSOCIATES, LTD.  
Officer: Terra McLemore, CPA

This letter correctly sets forth the understanding of Sabine County, Texas:

---

Signature

Title

Date

To the Owners  
Ken Rogers & Associates, LTD.

We have reviewed the system of quality control for the accounting and auditing practice of Ken Rogers & Associates, LTD. in effect for the year ended April 30, 1995. Our review was conducted in conformity with standards established by the Peer Review Board of the American Institute of Certified Public Accountants (AICPA). We tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests included a review of selected accounting and auditing engagements.

In performing our review, we have given consideration to the quality control standards issued by the AICPA. Those standards indicate that a firm's system of quality control should be appropriately comprehensive and suitably designed in relation to the firm's size, organizational structure, operating policies, and the nature of its practice. They state that variance in individual performance can affect the degree of compliance with a firm's quality control system and, therefore, recognize that there may not be adherence to all policies and procedures in every case.

In our opinion, the system of quality control for the accounting and auditing practice of Ken Rogers & Associates, LTD. in effect for the year ended April 30, 1995, met the objectives of quality control standards established by the AICPA and was being complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards in the conduct of that practice.

*Mathis, West, Huffines & Co., P.C.*  
MATHIS, WEST, HUFFINES & CO., P.C.

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*Rejected*

**SABINE COUNTY, TEXAS**

**PROFESSIONAL AUDITING SERVICES**

**RFP  
INDEPENDENT AUDITORS**

**SEPTEMBER 17, 1997**

**PATTILLO, BROWN & HILL, L.L.P.  
200 WEST HIGHWAY 6, SUITE 300  
WACO, TEXAS 76712-3999**

**TELEPHONE NUMBER: 254/772-4901**

**CONTACT: B. STEVEN BOSTICK  
HAL M. WHITAKER  
JAMES C. CURRY**

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**PATTILLO, BROWN & HILL, L.L.P.**

**CERTIFIED PUBLIC ACCOUNTANTS**

*Providing Services Since 1923*

RONNIE W. CRAWFORD, CPA  
VINCE PALASOTA, CPA  
B. STEVEN BOSTICK, CPA, CFE  
HAL M. WHITAKER, CPA  
JAMES C. CURRY, CPA, CGFM  
NANCY HENRY POTTS, CPA

AMERICAN PLAZA  
200 WEST HIGHWAY 6, SUITE 300  
P.O. BOX 30725  
WACO, TEXAS 76702-0725  
(254) 772-4901  
FAX (254) 772-4920

FRANK L. WILCOX, CPA (DEC'D)  
R.D. PATTILLO, CPA (RET.)  
RODNEY L. BROWN, CPA (RET.)  
WALTER H. HILL, JR., CPA (RET.)

AFFILIATE OFFICE:  
BROWNSVILLE OFFICE (210) 544-7778

September 17, 1997

Sabine County, Texas  
Attention: Janice McDaniel  
County Clerk  
Corner of Main & Oak  
P. O. Box 597  
Hemphill, Texas 75948

Gentlemen:

We are pleased to have the opportunity to submit the accompanying proposal to serve Sabine County, Texas, as independent auditors for the years ending September 30, 1997 and 1998.

Our audit will be conducted in accordance with generally accepted auditing standards established by the American Institute of Certified Public Accountants as included in "Statements on Auditing Standards" and the AICPA Industry Audit Guide "Audits of State and Local Governmental Units", the standards for financial and compliance audits contained in the United States General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions", the Office of Management and Budget's "Major Compliance Features of Programs Administered by State and Local Governments" (the approved compliance supplement), the Single Audit Act of 1984 (Public Law 98-502), Vernon's Texas Codes Annotated, Local Government Code, 115.045 and the Office of Management and Budget's Circular A-133. We will apply such tests of your accounting records and account balances as are necessary for us to express an opinion regarding the conformance of your financial statements with generally accepted accounting principles and compliance with applicable regulatory standards and law, as stated in this paragraph. Accordingly, our audit will be an integrated audit and shall encompass the entirety of your financial operations.

We estimate the fees for our audit of the County in conformance with the requirements set forth in your request for proposal to be approximately \$9,000 for each of the fiscal years 1997 and 1998. In no event would our fees be greater unless you request additional work and we have prior approval from you. A tentative and preliminary copy of our report will be made available for your review prior to our production of the final report. At the time of presentation, we will discuss the final audit report and management letter with the Commissioners' Court. Noteworthy information about our Firm included in our proposal is highlighted below:

1. Our Firm is over 70 years old. Members have been President of the State Society of CPAs, Board Members of the State Board of Public Accounting, and members of the Government Accounting Standards Committee, the Association of Government Accountants, etc.

2. We currently perform the external audits for the following twenty-four (24) counties and approximately fifty (50) other governmental entities within the State of Texas.

• Bastrop County	• Grimes County	• Montgomery County
• Bosque County	• Henderson County	• Orange County
• Cameron County	• Hood County	• Pecos County
• Denton County	• Jasper County	• Robertson County
• Ellis County	• Leon County	• Tyler County
• Fannin County	• Limestone County	• Walker County
• Freestone County	• McLennan County	• Williamson County
• Gillespie County	• Medina County	• Wood County

3. We have extensive experience in governmental accounting systems and have provided a wide range of services to County governments.
4. Every Pattillo, Brown & Hill, L.L.P. staff member assigned to your audit will have experience in at least 15 governmental entities. Many will have experience in 30 or more governmental units.
5. We have received the highest rating available in our AICPA Peer Review.
6. We conform to all requirements of the new "Yellow Book" on Government Auditing Standards published by the Comptroller General of the United States (1994 revision).

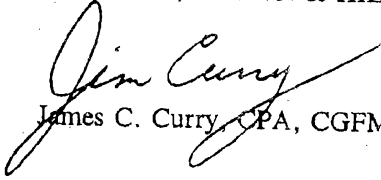
The following persons are authorized to conduct contract negotiations for Pattillo, Brown & Hill, L.L.P. They may be reached by telephone at (254) 772-4901:

Ronnie W. Crawford, Managing Partner  
B. Steven Bostick, Partner in Charge - Audit Department  
Hal M. Whitaker, Audit Partner  
James C. Curry, Audit Partner - Governmental Practice

We appreciate your consideration of our Firm as your auditors in the coming years and look forward to discussing our merits further with you. This proposal is a firm offer for ninety days.

Yours truly,

PATTILLO, BROWN & HILL, L.L.P.

  
James C. Curry, CPA, CGFM

JCC/dw

If this proposal is acceptable, please indicate your acceptance below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## COMPENSATION

### a. *Total All-inclusive Maximum Price*

The proposal contains all pricing information relative to performing the audit engagement as described in this request for proposal. The total all-inclusive maximum price proposed contains all direct and indirect costs including all out-of-pocket and travel expenses.

### *Rates for Additional Professional Services*

If it should become necessary for the County to request the Auditor to render any additional services to either supplement the services requested in this request for proposals or to perform additional work at the following rates:

Partner	\$80
Manager	62
Senior	42
Staff	30

### b. *Manner of Payment*

Pattillo, Brown & Hill, L.L.P. accepts the payment terms stated in the County's RFP.

### c. *Subsequent Years Fees*

Should the County desire, we would be willing to enter into agreements for our audit services for a three-year arrangement. Estimated hours for 1997 are approximately 220 hours.

Our total all-inclusive maximum price including out-of-pocket expenses for each of the years ending September 30, are:

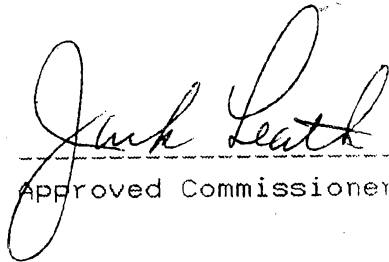
1997	\$9,000
1998	\$9,000
1999	\$9,000



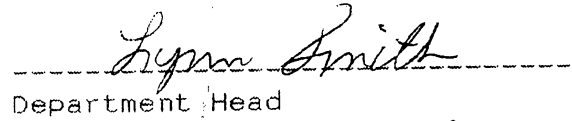
NOTE

I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
From:	Road & Bridge	Pct. #2	Labor Repair - Truck	\$ 256.00
To:	Road & Bridge	Pct. #2	Parts - Other Equipment	\$ 163.00
	Road & Bridge	Pct. #2	Fuel - Diesel	\$ 93.00



Approved Commissioners Court

  
Department Head

  
Attest County Clerk

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Line-Item Transfer

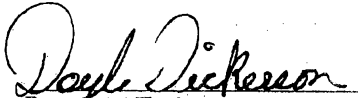
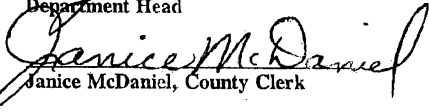
Date: September 22, 1997

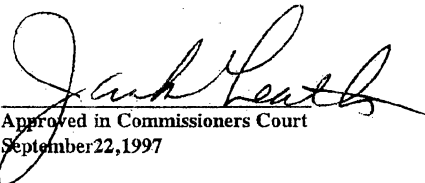
Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT</u>	<u>ACCT</u>	<u>AMOUNT</u>
From:	R & B	Pct 3	Fuel-gas	469.00
			Fuel-diesel	1949.00
			Oil-Equipment	605.00
			Parts-Grader	892.00
				<u>\$ 3915.00</u>

To:	R & B	Pct 3	Oil-Trucks	177.00
			Labor-Repair Truck	125.00
			Parts-Truck	980.00
			Tires-Truck	82.00
			Tires-Equipment	291.00
			General Liab.	477.00
			Public Official Liab.	12.00
			Building & Property	65.00
			Misc. Supplies	989.00
			R&B Gravel	717.00
				<u>\$ 3915.00</u>

  
Doyle Dickerson  
Department Head  
  
Janice McDaniel, County Clerk

  
Approved in Commissioners Court  
September 22, 1997

Vol CC Pg 673


Personal/Assistants	2058.00
Social Security	100.00
Retirement	150.00
Worker's Comp.	1632.00
Unemployment	256.00
Oil Equipment	139.00
Misc. Lub. Equip.	36.00
Labor Repair-Grader	200.00
Culverts 3rd party	783.00
Bridge Material	2500.00
Bridge Material 3rd Party	3000.00
Telephone	39.00
Auto Liability	588.00
Auto Physical Damage	498.00
Office Supplies	52.00
Radio Communications	148.00
Vehicle & Equip. Lease	1.00
Continuing Education	140.00
Travel & Lodging	159.00
Bonds	1.00
Gradall/Steam Cleaner	1500.00
	<hr/>
	\$ 13980.00

To:

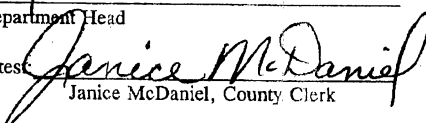
R&amp;B

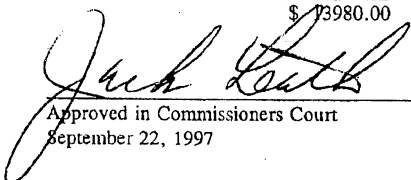
Pct 4

Group Med. Ins.	50.00
Fuel-Gas	519.00
Fuel-Diesel	393.00
Oil-Trucks	24.00
Misc Lub-Trucks	13.00
Labor Repair-Truck	19.00
Main. & Repair-other	849.00
Parts-Trucks	194.00
Parts-Graders	912.00
Parts-other Equipment	1666.00
Tires-Trucks	165.00
Tires-Equip.	125.00
Culverts	1804.00
Road Oil/Asphat	5055.00
Utilities	225.00
General Liability	478.00
Public Official Liab.	11.00
Building & Property	108.00
Misc. Supplies	464.00
R & B Special Gravel	906.00
	<hr/>
	\$ 73980.00

  
 Department Head

Attest

  
 Janice McDaniel, County Clerk

  
 Approved in Commissioners Court  
 September 22, 1997

Vol CC Pg 674

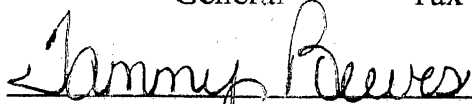
## Line Item Transfers

Date: September 19, 1997

Honorable Commissioners Court of Sabine County:

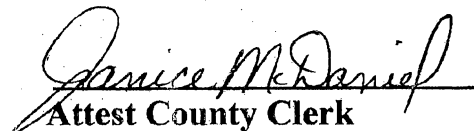
I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
<b>From:</b>	General	Tax Assessor	Deputies & Asst.	\$100.00
	General	Tax Assessor	Deputies & Asst.	96.00
	General	Tax Assessor	Deputies & Asst.	100.00
	General	Tax Assessor	Deputies & Asst.	301.00
	General	Tax Assessor	Deputies & Asst.	331.00
	General	Tax Assessor	Temporary Help	205.00
	General	Tax Assessor	Workmen's Comp	173.00
	General	Tax Assessor	Computer Lease	208.00
<b>To:</b>	General	Tax Assessor	Group Medical	100.00
	General	Tax Assessor	Unemployment	96.00
	General	Tax Assessor	Office Supplies	100.00
	General	Tax Assessor	Telephone	301.00
	General	Tax Assessor	Other-School	331.00
	General	Tax Assessor	Other-School	205.00
	General	Tax Assessor	Other-School	173.00
	General	Tax Assessor	Other-School	208.00



Tammy Reeves, Sabine County Tax Assessor/Collector

  
Approved Commissioners Court


  
Attest County Clerk

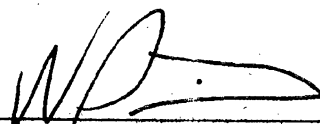
Vol CC Pg 675


HONORABLE COMMISSIONERS COURT OF SABINE COUNTY

I SUBMIT TO YOU FOR YOUR CONSIDERATION THE FOLLOWING LINE-ITEM TRANSFERS:

<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
FROM: GENERAL	COUNTY ATTY.	SOCIAL/SEC.	500.00
GENERAL	COUNTY ATTY.	GR. MED INSURE.	729.00
GENERAL	COUNTY ATTY.	RETIREMENT	500.00
GENERAL TOTAL	COUNTY ATTY		1729.00
TO: PERSONAL SERVICES	COUNTY ATTY.	PAY EXPENDITURES	1400.00
SUPPLIES	COUNTY ATTY.	OFFICE SUPPLIES	329.00
TOTAL			1729.00

  
APPROVED COMMISSIONERS COURT

  
DEPT. HEAD

  
ATTEST COUNTY CLERK

Vol CC Pg 675

LINE-ITEM TRANSFERS

Date: September 22, 1997

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	County Agent	Salary/FCS	\$727.00
To:	General	County Agent	Computer Supplies	\$297.00
	General	County Agent	Telephone/Supplies	\$130.00
	General	County Agent	School	\$300.00

  
-----  
Department Head

  
-----  
Approved Commissioners Court

  
-----  
Attest County Clerk

Vol CC Pg 677

Date: September 22, 1997

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	County Treasurer	Computer Assistance	\$ 400.00
To:	General	County Treasurer	Group Medical Insurance	\$ 400.00

*Oliver L. Sparks*  
-----  
Department Head

*Jack Leath*  
-----  
Approved Commissioners Court

*Janice McDaniel*  
-----  
Attest County Clerk

Vol CC Pg 678

LINE-ITEM TRANSFERS

Date: September 22, 1997

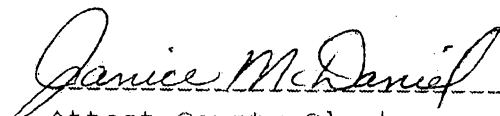
Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	District Court	Petit Jury	\$5,000.00
	General	District Court	Court Appointed Attorney	\$2,000.00
To:	General	District Court	Community Service	\$7,000.00

  
-----  
Department Head

  
-----  
Approved Commissioners Court

  
-----  
Attest County Clerk

Vol CC Pg 679

LINE-ITEM TRANSFERS

Date: September 22, 1997

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	County Court	Court Reporter	\$2,300.00
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To:	General	County Court	Committments	\$2,300.00
-----	---------	--------------	--------------	------------

*Keith C. Clark*  
-----  
Department Head

*Josh Leath*  
-----  
Approved Commissioners Court

*Janice McDaniel*  
-----  
Attest County Clerk

Vol CC Pg 680



LINE-ITEM TRANSFERS

Date: September 22, 1997

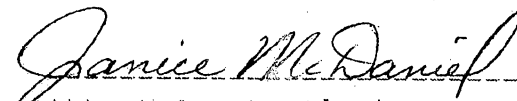
Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	Non-Departmental	Legal Expense/Outside Att.	\$5,000.00
	General	Non-Departmental	Autopsy	\$2,500.00
	General	Non-Departmental	Miscellaneous	\$ 86.00
To:	General	Non-Departmental	Computer Maintenance	\$2,785.00
	General	Non-Departmental	Advertising/Legal Notice	\$ 468.00
	General	Non-Departmental	Xerox	\$1,055.00
	General	Non-Departmental	Machinery & Equipment	\$ 42.00
	General	Non-Departmental	Dues & Certificates	\$ 69.00
	General	Non-Departmental	Unemployment Deficit	\$3,117.00
	General	Non-Departmental	Audit Fees	\$ 50.00

  
-----  
Department Head

  
-----  
Approved Commissioners Court

  
-----  
Attest County Clerk

Date: September 22, 1997

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	District Clerk	Part-Time Assistant	\$1,573.00
To:	General	District Clerk	Office Supplies	\$1,375.00
	General	District Clerk	Telephone	\$ 100.00
	General	District Clerk	School	\$ 98.00

*Lanya Walker*  
Department Head

*Paul Smith*  
Approved Commissioners Court

*Janice McDaniel*  
Attest County Clerk

Vol CC Pg 682

Line-item transfer

DATE: September 18, 1997

Honorable Commissioners Court of Sabine County:

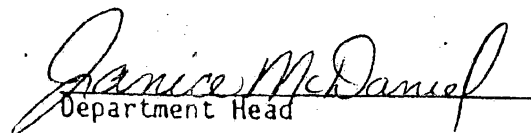
I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	General	County Clerk	Gr. Med. Ins.	\$1,000.00
	General	County Clerk	Bus. Records (Rec.)	250.00
	General	County Clerk	Workmen's Compt.	94.00
	General	County Clerk	Printing	217.00
			TOTAL	\$1,561.00

To:	General	County Clerk	Unem. INs.	\$ 94.00
	General	County Clerk	Office Supplies	682.00
	General	County Clerk	Telephone	90.00
	General	County Clerk	Election Officials	695.00
			TOTAL	\$1,561.00

Reason:

  
Approved Commissioners' Court

  
Department Head

September 22, 1997  
Approved Commissioners' Court

  
Attest County Clerk

Vol CC Pg 683

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:		Prisoner Board B:11		\$1,000 <sup>00</sup>
				400 <sup>00</sup>
				337 <sup>00</sup>
				1,367 <sup>00</sup>
To:		unifoms (+1,000)		1,482 <sup>00</sup>
		Drug Dog (+400)		2,120 <sup>00</sup>
		Automobile (+337)		2,075 <sup>00</sup>
Reason:		Equipment (+1,367)		
		- Telephone (+1,482)		
		Travel/lodging (+2120)		
		Utilities (+2075)		

Tom Blulyn  
Department Head

Jack Leath  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 684

Line-item transfer

DATE:

Honorable Commissioners Court of SABINE County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Postage			\$61.00
	Postage			\$140.00
	Printing			\$182.00
To:	Office Supplies		(+61.00)	
	Janitorial Supplies		(+140.00)	
Reason:	Janitorial Supplies		(+182.00)	

Don Phulpis  
Department Head

Jack Leuth  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

WCC # 1815

Honorable Commissioners Court of SABINE County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Repairs & Maintenance			\$1 500 <sup>00</sup>

To: Auto Maintenance

Reason:

Tom Plulpi  
Department Head

Josh Leath  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 686

Line-item transfer

DATE:

Honorable Commissioners Court of SABINE County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Repairs + Maintenance			\$1,000 <sup>00</sup>
To:	Overtime			
Reason:				

Tom Philp  
Department Head

Jack Leath  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 687

Honorable Commissioners Court of St. Louis County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Prisoner	Brard B. 11		\$1,063 <sup>00</sup>
To:	Overtime			
Reason:				

Sam Plulyn  
Department Head

Jack Smith  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 688



Line-item transfer

DATE:

Honorable Commissioners Court of SABIA County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Prisoner Board Bill			\$ 3,000 <sup>00</sup>
To:	Jailer / Dispatcher			
Reason:				

Sam Phillips  
Department Head

Jack Leath  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 689

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	Deputies			\$ 14,950 <sup>75</sup>
To:	Jailer/Dispatcher			
Reason:				

Tom Phillips  
Department Head

John Leath  
Approved Commissioners Court

Janice McDaniel  
Attest County Clerk

Vol CC Pg 690

Line-item transfer

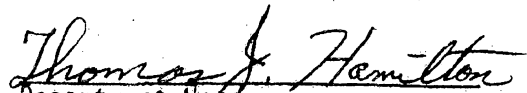
DATE: September 18, 1997


Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

	<u>FUND</u>	<u>DEPT.</u>	<u>ACCT.</u>	<u>AMT.</u>
From:	General	JP 1	Printing	\$101.00
	General	JP 1	Office Supplies	161.00
	General	JP 1	Unemployment	45.00
To:	General	JP 1	Telephone	\$307.00

Reason: Additional phone line added to this office.

  
Department Head

  
Approved Commissioners Court

  
Attest County Clerk

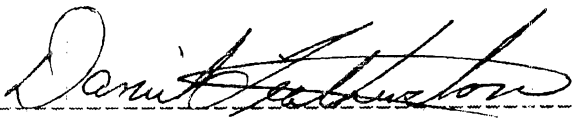
Vol CC Pg 691

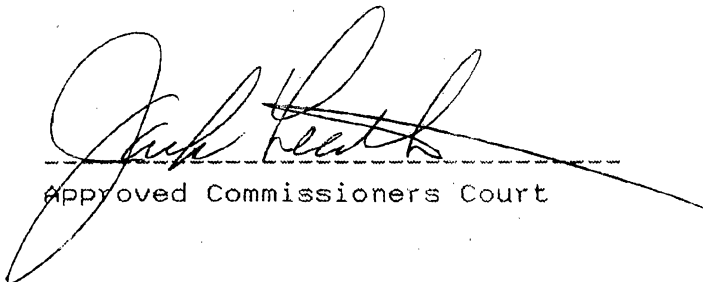
Date: September 22, 1997

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

From:	General	JP#2	Telephone	\$198.00
To:	General	JP#2	Group Medical Insurance	\$198.00

  
-----  
Department Head

  
-----  
Approved Commissioners Court

  
-----  
Attest County Clerk

Vol CL Pg 692

1997 Third Annual Art Show

4500<sup>00</sup>

Vol CC Pg 693

Table of Contents

Overview  
Estimated Costs  
Rate Cards

Vol 5 Pg 694

Beginning in 1975 Pace Creek Enterprises in conjunction with J.R. Huffman Public Library has sponsored an annual art show. A portion of the proceeds from this annual event benefits the local library. In the past two years attendance has jumped from eight hundred(800) to twelve hundred(1200) people, an increase of sixty-seven percent(67%), of which school aged children equaled forty-two percent(42%). This past year the art show also drew well-known artist Larry Dyke. If the same rate of growth is realized this years attendance will surpass two thousand(2000). By the year 2000 with current growth rate, attendance has the potential of reaching over fifteen thousand(15000). This annual event has been successful so far only with limited local advertising. We feel that with a more aggressive approach to marketing we will continue to realize this phenomenal growth.

Print

Production Costs

None

Print Time

Sabine County Reporter or equivalent

One-half (1/2) page \$207.90/day

- Lufkin Daily News or equivalent (estimated circulation: 30000)

10" by 1/4" Sunday and two weekdays \$613.16

- Beaumont Paper

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Vol 697

Combined air time for one week, with thirty(30)  
second spot: \$265.00

KICKS/KFOX

Air Time

None

Production Costs

Radio

## Production Costs

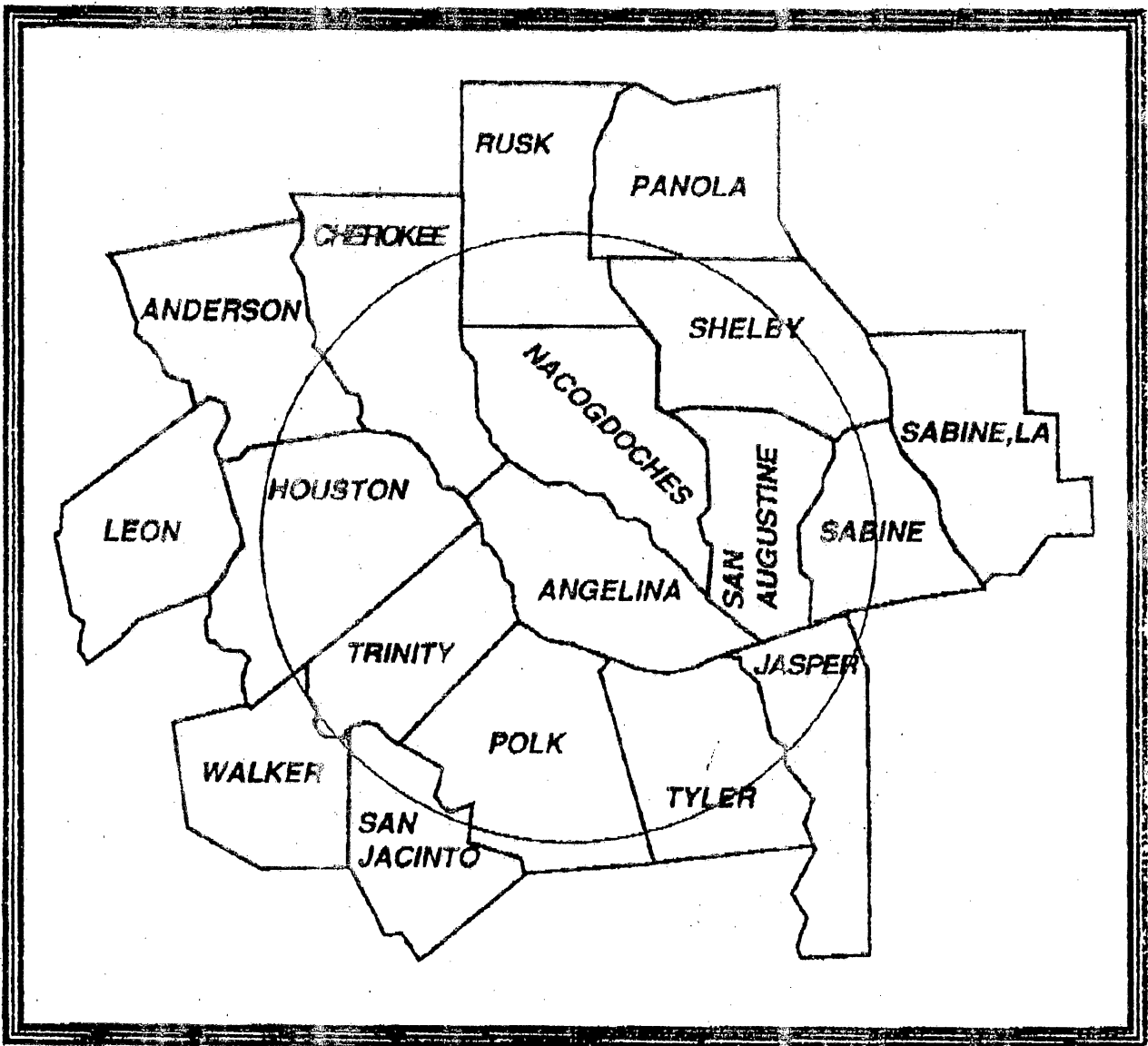
\$80.00/hr with an average cost of \$200 to \$300

## Air Time

Prime Time :30 average cost of \$200

Running three(3) times daily three days before the  
art show will cost an estimated \$1000

Vol CC Pg 698

**9 KTRE****KTRE COVERAGE AREA**

MO-FR 6:00A- 6:30A FARM/RNCH NEWS

:30 Cost \$40

TMYTMY 5 8  
Share 44 44  
HUT/PVT 12 17  
:30 CPP/CPM \$8.00 \$5.00  
THY/97TP: FARM/RNCH NEWS

MO-FR 6:30A- 7:00A E TX NWS DAYBR

:30 Cost \$55

TMYTMY 8 11  
Share 52 52  
HUT/PVT 15 20  
:30 CPP/CPM \$6.88 \$5.00  
THY/97TP: E TEX-DAYBREAK

MO-FR 7:00A- 9:00A GMA

:30 Cost \$50

TMYTMY 6 8  
Share 50 50  
HUT/PVT 12 17  
:30 CPP/CPM \$8.33 \$6.25  
THY/97TP: GMA MORN AMR-ABC

MO-FR 9:00A-10:00A MARTHA STEWART

:30 Cost \$26

TMYTMY 3 4  
Share 29 29  
HUT/PVT 11 15  
:30 CPP/CPM \$8.67 \$6.50  
THY/97TP: REGIS & KATHIE

Vol CC Pg 700

## KTRE AVAILABILITIES

Page : 2

		DMA P	DMA P		
		18+	18+		
		RTG	(000)		
MO-FR	9:30A-10:00A GAYLE KING			:30	Cost \$22
	TMYTMY	3	4		
	Share	28	28		
	HUT/PVT	11	15		
:30	CPP/CPM	\$7.33	\$5.50		
TMY/97TP: REGIS & KATHIE					
MO-FR	10:00A-11:00A THE VIEW			:30	Cost \$15
	TMYTMY	1	2		
	Share	9	9		
	HUT/PVT	13	18		
:30	CPP/CPM	15.00	\$7.50		
TMY/97TP: CARLYLE/RLN-ABC					
MO-FR	11:00A-11:30A JEOPARDY			:30	Cost \$17
	TMYTMY	2	2		
	Share	12	12		
	HUT/PVT	15	21		
:30	CPP/CPM	\$8.50	\$8.50		
TMY/97TP: STEP BY STEP					
MO-FR	12:00P- 3:00P ABC SOAPS ROT			:30	Cost \$54
	TMYTMY	7	9		
	Share	41	41		
	HUT/PVT	16	23		
:30	CPP/CPM	\$7.71	\$6.00		
TMY/97TP: VARIOUS					
MO-FR	3:00P- 4:00P ROSIE O'DONALD			:30	Cost \$51
	TMYTMY	4	6		
	Share	28	28		
	HUT/PVT	14	20		
:30	CPP/CPM	12.75	\$8.50		
TMY/97TP: VARIOUS					

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HUT/PVT 18 25  
:30 CPP/CPM \$8.29 \$6.44  
TMY/97TP: OPRAH WINFREY

---

MO-FR 5:00P- 5:30P E TX NEWS @5P :30 Cost \$90

TMYTMY 10 13  
Share 40 40  
HUT/PVT 24 34  
:30 CPP/CPM \$9.00 \$6.92  
TMY/97TP: E TEX NWS-5

---

MO-FR 6:00P- 6:30P E TX NEWS @6P :30 Cost \$179

TMYTMY 16 23  
Share 47 47  
HUT/PVT 35 48  
:30 CPP/CPM 11.19 \$7.78  
TMY/97TP: E TEX NWS-6

---

MO-FR 6:30P- 7:00P WHEEL OF FORT :30 Cost \$160

TMYTMY 14 19  
Share 38 38  
HUT/PVT 36 50  
:30 CPP/CPM 11.43 \$8.42  
TMY/97TP: WHEEL-FORTNE

---

MO-FR 10:00P-10:35P E TX NEWS @ 10 :30 Cost \$225

TMYTMY 16 22  
Share 40 40  
HUT/PVT 40 55  
:30 CPP/CPM 14.06 10.23  
TMY/97TP: VARIOUS

---

Vol CC Pg 702

## KTRE AVAILABILITIES

Page : 4

		DMA P	DMA P			
		18+	18+			
		RTG	(000)			
MO-FR 10:35P-11:05P FRASIER				:30	Cost	\$100
	TMYTMY	9	12			
	Share	28	28			
	HUT/PVT	31	43			
:30	CPP/CPM	11.11	\$8.33			
	TMY/97TP: VARIOUS					
MO-FR 11:05P-11:35P EXTRA				:30	Cost	\$31
	TMYTMY	3	4			
	Share	18	18			
	HUT/PVT	16	22			
:30	CPP/CPM	10.33	\$7.75			
	TMY/97TP: AMR FUN-VIDEOS					
MO-FR 11:35P-12:05A ABC NIGHTLINE				:30	Cost	\$10
	TMYTMY	1	2			
	Share	14	14			
	HUT/PVT	11	15			
:30	CPP/CPM	10.00	\$5.00			
	TMY/97TP: VARIOUS					
MO-FR 12:05A-12:35A POLITICALLY IN				:30	Cost	\$7
	TMYTMY	1	1			
	Share	26	26			
	HUT/PVT	4	6			
:30	CPP/CPM	\$7.00	\$7.00			
	TMY/97TP: ROSIE O'DONNELL					
MO-FR 12:35A- 1:05A AM. JOURNAL				:30	Cost	\$5
	TMYTMY	1	1			
	Share	25	25			
	HUT/PVT	4	5			
:30	CPP/CPM	\$5.00	\$5.00			
	TMY/97TP: ROSIE O'DONNELL					

Vol CC Pg 703

ADT/STV 40 55  
:30 CPP/CPM 56.67 42.50  
TMY/97TP: AVG. ALL WKS

MON 7:00P-10:00P MON NFL REG  
Run Dates : 09/01/97-12/31/97

:30 Cost \$510

TMYTMY 6 9  
Share 14 14  
HUT/PVT 44 61  
:30 CPP/CPM 85.00 56.67  
TMY/97TP: AVG. ALL WKS

MON 11:00P-11:30P MON 10P NEWS

:30 Cost \$51

TMYTMY 3 5  
Share 24 24  
HUT/PVT 14 20  
:30 CPP/CPM 17.00 10.20  
TMY/97TP: AMR RUN-VIDEOS

MO-TH 2:05A- 5:00A ABC O'NGHT NWS  
SUN 2:05A- 5:00A

:30 Cost \$3

TMYTMY 0 0  
Share  
HUT/PVT  
:30 CPP/CPM

TUE 7:00P- 8:00P SOUL/OVER TOP

:30 Cost \$187

TMYTMY 10 13  
Share 24 24  
HUT/PVT 39 55  
:30 CPP/CPM 18.70 14.38  
TMY/97TP: AVG. ALL WKS

Vol CC Pg 704



## KTRE AVAILABILITIES

Page : 6

		DMA P	DMA P		
		18+	18+		
		RTG	(000)		
TUE	8:00P- 9:00P HOME/HILLER DI			:30	Cost \$258
	TMYTMY	8	11		
	Share	18	18		
	HUT/PVT	44	61		
	:30 CPP/CPM	32.25	23.45		
	TMY/97TP: VARIOUS				
TUE	9:00P-10:00P NYPD BLUE			:30	Cost \$196
	TMYTMY	8	11		
	Share	18	18		
	HUT/PVT	45	62		
	:30 CPP/CPM	24.50	17.82		
	TMY/97TP: NYPD BLUE-ABC				
WED	7:00P- 8:00P SPIN/DHARMA			:30	Cost \$219
	TMYTMY	7	9		
	Share	19	19		
	HUT/PVT	35	48		
	:30 CPP/CPM	31.29	24.33		
	TMY/97TP: AVG. ALL WKS				
WED	8:00P- 9:00P DREW/ELLEN			:30	Cost \$258
	TMYTMY	8	11		
	Share	18	18		
	HUT/PVT	45	62		
	:30 CPP/CPM	32.25	23.45		
	TMY/97TP: AVG. ALL WKS				
WED	9:00P-10:00P PRIME TIME LIVE			:30	Cost \$306
	TMYTMY	10	13		
	Share	20	20		
	HUT/PVT	49	68		
	:30 CPP/CPM	30.60	23.54		
	TMY/97TP: AVG. ALL WKS				

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:30 CPP/CPM 38.75 31.00  
TMY/97TP: AVG. ALL WKS

THU 8:00P- 9:00P CRACKER

:30 Cost \$180

TMYTMY 6 9  
Share 14 14  
HUT/PVT 46 63  
:30 CPP/CPM 30.00 20.00  
TMY/97TP: AVG. ALL WKS

THU 9:00P-10:00P 20/20 THURSDAY

:30 Cost \$204

TMYTMY 6 8  
Share 13 13  
HUT/PVT 49 67  
:30 CPP/CPM 34.00 25.50  
TMY/97TP: AVG. ALL WKS

FRI 7:00P- 8:00P SABRINA/BOY

:30 Cost \$233

TMYTMY 7 10  
Share 20 20  
HUT/PVT 35 49  
:30 CPP/CPM 33.29 23.30  
TMY/97TP: AVG. ALL WKS

FRI 8:00P- 9:00P GENIE/TREN ANG

:30 Cost \$233

TMYTMY 4 6  
Share 12 12  
HUT/PVT 37 51  
:30 CPP/CPM 58.25 38.83  
TMY/97TP: VARIOUS

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# KTRE AVAILABILITIES

Page : 8

			DMA P	DMA P		
			18+	18+		
			RTG	(000)		
FRI	9:00P-10:00P 20/20				:30	Cost \$306
		TMYTMY	12	17		
		Share	31	31		
		HUT/PVT	39	54		
		:30 CPP/CPM	25.50	18.00		
		TMY/97TP: 20-20-ABC				
SAT	7:00A-12:00P ABC KIDS				:30	Cost \$51
		TMYTMY	1	2		
		Share	14	14		
		HUT/PVT	9	12		
		:30 CPP/CPM	51.00	25.50		
		TMY/97TP: VARIOUS				
SAT	1:00P- 5:00P SA SPORTS CAL				:30	Cost \$34
Run Dates : 12/12/93-12/31/99						
		TMYTMY	0	0		
		Share	2	2		
		HUT/PVT	14	19		
		:30 CPP/CPM				
		TMY/97TP: AVG. ALL WKS				
SAT	6:00P- 6:30P SA E TX NWS 6P				:30	Cost \$77
		TMYTMY	7	9		
		Share	28	28		
		HUT/PVT	24	33		
		:30 CPP/CPM	11.00	\$8.56		
		TMY/97TP: E TEX NWS-6				
SAT	6:30P- 7:00P SAT WHEEL				:30	Cost \$65
		TMYTMY	6	8		
		Share	24	24		
		HUT/PVT	24	34		
		:30 CPP/CPM	10.83	\$8.13		
		TMY/97TP: WHEEL-PORTNE W				

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HUT/PVT 30 42  
:30 CPP/CPM 59.50 39.67  
TMY/97TP: AVG. ALL WKS

SAT 8:00P- 9:00P TOTAL SECURITY :30 Cost \$111

TMYTMY 1 2  
Share 4 4  
HUT/PVT 36 49  
:30 CPP/CPM 111.0 55.50  
TMY/97TP: AVG. ALL WKS

SAT 9:00P-10:00P THE PRACTICE :30 Cost \$111

TMYTMY 1 2  
Share 3 3  
HUT/PVT 36 50  
:30 CPP/CPM 111.0 55.50  
TMY/97TP: AVG. ALL WKS

SAT 10:00P-10:30P SA E TX NWS 10 :30 Cost \$167

TMYTMY 13 18  
Share 36 36  
HUT/PVT 35 49  
:30 CPP/CPM 12.85 \$9.28  
TMY/97TP: E TX NWS-10

SAT 10:30P-11:30P BABYLON 5 :30 Cost \$34

TMYTMY 2 3  
Share 11 11  
HUT/PVT 21 29  
:30 CPP/CPM 17.00 11.33  
TMY/97TP: BABYLON 5

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# KTRE AVAILABILITIES

Page : 10

		DMA P	DMA P		
		18+	18+		
		RTG	(000)		
SAT	10:35P-11:35P PENSACOLA WING			:30	Cost \$34
	TMYTMY	2	3		
	Share	11	11		
	HUT/PVT	21	29		
	:30 CPP/CPM	17.00	11.33		
	TMY/97TP: BABYLON 5				
SAT	11:30P-12:30A BAYWATCH			:30	Cost \$24
	TMYTMY	0	0		
	Share	1	1		
	HUT/PVT	8	11		
	:30 CPP/CPM				
	TMY/97TP: BAYWATCH NIGHT				
SAT	11:35P-12:35A POLICE ACADEMY			:30	Cost \$31
	TMYTMY	0	0		
	Share	1	1		
	HUT/PVT	8	11		
	:30 CPP/CPM				
	TMY/97TP: BAYWATCH NIGHT				
SAT	12:30A- 1:30A APOLLO			:30	Cost \$3
	TMYTMY	0	0		
	Share	0	0		
	HUT/PVT	5	7		
	:30 CPP/CPM				
	TMY/97TP: SHOWTIME-APOLLO				
SUN	1:00P- 5:00P SUN SPORTS			:30	Cost \$43
Run Dates : 12/12/93-12/31/99					
	TMYTMY	2	2		
	Share	9	9		
	HUT/PVT	19	26		
	:30 CPP/CPM	21.50	21.50		
	TMY/97TP: AVG. ALL WKS				

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HUT/PVT 20 28  
:30 CPP/CPM 17.00 11.33  
TMY/97TP: AVG. A/YOUR H

SUN 5:00P- 5:30P MARTHA S WKND :30 Cost \$51

TMYTMY 2 3  
Share 11 11  
HUT/PVT 20 28  
:30 CPP/CPM 25.50 17.00  
TMY/97TP: AVG. A/YOUR H

SUN 6:00P- 8:00P WORLD DISNEY :30 Cost \$204

TMYTMY 4 6  
Share 13 13  
HUT/PVT 31 42  
:30 CPP/CPM 51.00 34.00  
TMY/97TP: AVG. ALL WKS

SUN 8:00P-10:00P ABC MOVIE :30 Cost \$204

TMYTMY 10 14  
Share 21 21  
HUT/PVT 49 68  
:30 CPP/CPM 20.40 14.57  
TMY/97TP: AVG. ALL WKS

SUN 10:00P-10:35P E TX NEWS @10P :30 Cost \$220

TMYTMY 15 21  
Share 43 43  
HUT/PVT 35 49  
:30 CPP/CPM 14.67 10.48  
TMY/97TP: E TEX /AVG. A

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# KTRE AVAILABILITIES

Page : 12

		DMA P DMA P	
		18+	18+
		RTG	(000)
SUN	10:35P-11:05P AM. FUNNIEST V	:30	Cost \$43
	TMYTMY	6	8
	Share	24	24
	HUT/PVT	24	33
:30	CPP/CPM	\$7.17	\$5.38
TMY/97TP: AVG. A/AMR-VI			
SUN	10:35P-11:05P CHEERS	:30	Cost
	TMYTMY	6	8
	Share	24	24
	HUT/PVT	24	33
TMY/97TP: AVG. A/AMR-VI			
SUN	11:05P-12:05A EXTRA	:30	Cost \$31
	TMYTMY	1	1
	Share	10	10
	HUT/PVT	7	10
:30	CPP/CPM	31.00	31.00
TMY/97TP: VARIQU/HIGHLA			
SUN	12:05A- 1:05A HIGHLANDER	:30	Cost \$14
	TMYTMY	0	0
	Share	6	6
	HUT/PVT	3	4
:30	CPP/CPM		
TMY/97TP: VARIQU/EXTRA			

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# **RATE CARD**

Effective August 1, 1997

## **Specific Time Periods:**

<b>Daypart</b>	<b>KICKS 30s/60s</b>	<b>Lives 60s</b>	<b>KFOX 30s/60s</b>	<b>Lives 60s</b>	<b>COMBO** 30s/60s</b>
Morning Drive (6a-10a)	30/35	50	25/30	30	51/61
Mid Day (10a-3p)	28/33	40	23/28	30	47/57
Afternoon Drive (3p-8p)	30/35	40	25/30	30	51/61
Evenings (8p-mid)	25/30		20/25		41/51

## **General Time Periods:**

<b><u>Total Audience Plan:</u></b>				
Equal Distribution				
(6a-8p)	28/33		23/28	47/57
(6a-mid)	26/30		21/25	43/53
<b><u>Best Times Available:</u></b>	24/29		18/22	38/48
(6a-mid, Mon-Sun)				
<b><u>Run of Station:</u></b>	20/25		15/19	31/41
(6a-6am, Mon-Sun)				
No spot placement guarantee				

**\*Orders must be placed within 48 hours of schedule start  
(subject to availability)**

**\*Specific Times: add \$10 per commercial**

**\*\*Save \$2 per station by buying combo**

**Remote Rates Available on Request**

**These are Gross Rates**

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Proposal submitted by:

Sabine County Tourism Commission

9/16/1997

To: Commission Members

Re: Disbursement of "Best of All Places" Brochures

Purpose : This proposal is to request that funds be made available for the disbursement of the Sabine County Tourism Commission's brochure; "Best of All Places" - Disbursement would be made by the Texas Approach; which now distributes other area related brochures at trade and travel shows nation wide.

Cost to distribute as per contract with Texas Approach \$2600.00 annually, contract is attached.

Also to be included is the shipment cost estimated not to exceed \$115.00

Total proposal requested \$2715.00

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**Consumer Shows for 1998.**

- |  |   |
|--|---|
| 1. <u>Los Angeles area.</u><br>Jan. 7-11     | Great Western Sports, RV & Travel Show  |
| 2. <u>Cincinnati OH.</u><br>Jan. 23 - Feb. 1 | Cincinnati Travel, Sports and Boat Show |
| 3. <u>Kansas City MO.</u><br>Jan. 27- Feb. 1 | 44th Annual Kansas City Sportshow       |
| 4. <u>Tulsa OK.</u><br>Jan. 26 - Feb. 1      | Tulsa Boat, Sport and Travel Show       |
| 5. <u>New Orleans LA.</u><br>Feb. 4-8        | New Orleans Boat and Sportfishing Show  |
| 6. <u>St. Louis MO.</u><br>Feb. 10-15        | St. Louis Boat & Sports Show            |
| 7. <u>Chicago IL.</u><br>Mid to late Feb.    | Chicago RV, Van and Camping Show        |

**Trade Shows**

- |                                       |   |
|---------------------------------------|---|
| 1. National Travel Exchange<br>March  | <u>Kansas City MO</u>   |
| 2. National Travel Exchange<br>March  | <u>St. Louis MO</u>   |
| 3. Metro World Travel Show<br>March   | <u>Phoenix AZ</u> ( travel agent one day, consumer the next ) |
| 4. National Travel Exchange<br>April  | <u>Detroit MI</u>   |
| 5. National Travel Exchange<br>April  | <u>Albuquerque NM</u>   |
| 6. Group Leaders of America<br>August | <u>New Orleans</u>  |

**Texas Approach**  
**624 Pioneer Trail San Marcos Texas 78666**  
**Travel Show Agreement for 1997**

**AGREEMENT** made this \_\_\_\_ Day of \_\_\_\_\_, 1997 by and between Texas Approach and:

**First:** Number of shows - Texas Approach will represent at THIRTEEN Sports, Vacation and Travel and or Travel Agent Shows in 1998. If for any reason, a show or shows is not attended, Texas Approach will refund 1/13th of the total fee for each show missed.

**Second:** Cancellation - Texas Approach reserves the right to choose an alternate show of equal quality if a show is canceled by it's producer.

**Third:** Booth - Texas Approach will provide an attractive booth for the shows and maintain the same show hours as the producer.

**Fourth:** Representation - Texas Approach will provide personal representation, distribution and promotion of it's clients distinctive literature to potential vacationers and travel agents.

**Fifth:** Shipment of brochures - Texas approach will provide it's clients with shipping information in a timely manner for all shows if the client wishes to ship their own brochures. Brochures can also be shipped to Texas Approach for forwarding to the individual shows. In this case the client agrees to reimburse Texas Approach for their portion of the freight.

**Sixth:** Drayage and late fees - Texas Approach will not be responsible for drayage and late fees of literature shipped directly to the shows. All expenses incurred will be paid and billed to the client.

**Seventh:** Participation Fee - The total for the thirteen show program is two thousand six hundred ( \$2,600.00 ) dollars. Fifty percent ( \$1,300.00 ) is due with the contract to reserve space and the balance ( \$1,300.00 ) is due October 1st 1997. Shows missed due to non payment or failure by the client to ship literature will not receive a discount.

**Eighth:** Length of agreement - This agreement is valid for the thirteen shows in 1998 and provides no guarantees for future participation.

**Ninth:** This agreement is binding upon the parties hereto and their representatives, executors, administrators, successors and assigns.

Texas Approach

Date

*Scott McGehee*  
9/15/97

Date \_\_\_\_\_

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**First:** Number of shows - Texas Approach will represent \_\_\_\_\_ at THIRTEEN Sports, Vacation and Travel and or Travel Agent Shows in 1998. If for any reason, a show or shows is not attended, Texas Approach will refund 1/13th of the total fee for each show missed.

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Texas Approach

Date 9/15/97

Date \_\_\_\_\_

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FINANCIAL REPORT  
SEPTEMBER 19, 1997

FUND	BALANCE 08/22/97	RECEIPTS	DISBURSEMENT	BALANCE 09/19/97
ROAD & BRIDGE #1	63,446.82	7,268.02	13,710.54	57,004.30
ROAD & BRIDGE #2	115,684.37	7,211.84	14,227.25	108,668.96
ROAD & BRIDGE #3	63,341.41	7,011.48	11,094.05	59,258.84
ROAD & BRIDGE #4	59,169.99	6,987.46	9,857.97	56,299.48
ROAD & BRIDGE SPECIAL I	2,613.49	-0-	128.63	2,484.86
ROAD & BRIDGE SPECIAL III	(30,000.00)	-0-	-0-	( 30,000.00)
LITTER CONTROL	( 8,544.30)	-0-	-0-	( 8,544.30)
BALANCE AS OF 09/19/97				245,172.14

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CRIMINAL JUSTICE PLANNING	566.69	931.27	56.67	1,441.29
LAW ENFORCEMENT OFFICERS ADMINISTRATIVE	94.32	170.23	9.43	255.12
LAW ENFORCEMENT OFFICERS CONTINUING EDUCATION	176.69	327.03	17.67	486.05
LAW ENFORCEMENT MANAGE- MENT INSTITUTE	47.19	85.64	4.72	128.11
COMPENSATION TO VICTIMS OF CRIME	1,740.08	2,846.50	174.01	4,412.57
GENERAL REVENUE	228.35	425.67	22.83	631.19
ARREST FEES	785.36	1,539.16	-0-	2,324.52
JUDICIAL AND COURT PERSONNEL TRAINING	94.32	170.22	9.43	255.11
OPERATOR'S AND CHAUFFEUR'S LICENSE	153.50	318.20	15.35	456.35
COMPREHENSIVE REHABILITATION	130.00	138.75	13.00	255.75
BREATH ALCOHOL TESTING	60.00	180.00	-0-	240.00
RECORD MANAGEMENT FEE	8,935.00	265.00	-0-	9,200.00
COURTHOUSE SECURITY FEE	4,023.05	566.00	-0-	4,589.05
CHURCH ARSON PROGRAM	26.92	-0-	-0-	26.92
BALANCE AS OF 09/19/97				343,667.08

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FINANCIAL REPORT  
SEPTEMBER 19, 1997

FUND	BALANCE 08/22/97	RECEIPTS	DISBURSEMENTS	BALANCE 09/19/93
DEBT SERVICE	17,939.52	950.83	-0-	18,890.35
ANTICIPATION NOTES	219,541.09	932.24	-0-	220,473.33
RECORD RETENTIONS	11,999.84	2,025.90	175.57	13,850.17
URGENT NEED GRANT WATER - 944	-0-	-0-	-0-	-0-
COMMUNITY DEVELOPMENT PROGRAM GRANT THOMAS JOHNSON SEWER	500.00	-0-	-0-	500.00
HOTEL/MOTEL TAX	91,826.00	434.14	3,085.25	89,174.89
ECONOMICALLY DISTRESSED AREA PROGRAM-TEXAS WATER DEVELOPMENT BOARD GRANT	281.66	1.20	-0-	282.86
PR BOND PROGRAM GRANT III-SALARIES	4,570.59	-0-	2,133.28	2,437.31
PR BOND PROGRAM GRANT III-CONTRACT RESIDENTIAL TREATMENT	4,672.00	1,048.00	-0-	5,720.00

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TANYA WALKER, DISTRICT CLERK

3,940.00

JANICE MCDANIEL, COUNTY CLERK

12,032.66

TOTAL

\$21,312.51

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Sabine County Off-System Bridge

Location	Construction Estimate	Total Charges To Date	Estimated Costs To Complete	Cost to County To Build	Initial Projected Cost	Letting Date
Trib. of Watts Ck 0911-29-013	\$ 110,000	* \$ 19,088	\$ 26,088	**	\$ 15,913	Mar-98
Maddox Creek 0911-29-015	\$ 95,000	\$ 16,176	\$ 23,176		\$ 13,743	Mar-98
Pace Creek 0911-29-017	\$ 120,000	\$ 16,019	\$ 23,019		\$ 17,360	Mar-98
+ Palo Gaucho Ck 0911-29-010	\$ 84,000	\$ 603			\$ 12,152	May-98
Tobo Creek 0911-29-012	\$ 105,000	\$ 638			\$ 15,190	May-98
+ Housen Bayou 0911-29-018	\$ 95,000	\$ 734			\$ 13,743	May-98
Hog Branch Ck 0911-29-019	\$ -	\$ -	\$ -	\$ -	\$ -	Jul-99

\* Amount owed by County if bridge is cancelled (100 % of costs incurred by TxDOT)

(10 % of Construction + 10 % of costs incurred by TxDOT  
plus 10% of Inspection costs (estimated at 15% of construction cost))

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CONSTRUCTION AND MAINTENANCE

AGREEMENT

FOR BRIDGE REPLACEMENT OR REHABILITATION

OFF THE STATE SYSTEM

THE STATE OF TEXAS §

THE COUNTY OF TRAVIS §

THIS AGREEMENT IS MADE by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the STATE, and Sabine County, a local government or governmental agency or entity, acting by and through its Commissioners' Court, hereinafter called the GOVERNMENTAL AGENCY.

WITNESSETH

WHEREAS, Title 23, United States Code, authorizes federal funds to assist local governments in the replacement or rehabilitation of functionally or structurally deficient bridges located on a public road or street within its jurisdiction; and,

WHEREAS, the State, acting by and through the Texas Transportation Commission, has approved a program of work for Off-State-System Federal-Aid Bridge Replacement and Rehabilitation; and,

WHEREAS, the Governmental Agency owns a bridge located on a public road or street located at Maddox Creek on CR192; and,

WHEREAS, said bridge is included in the currently approved program of projects as authorized by Commission Minute Order Number 106303 dated October 26, 1995, and the State and the Governmental Agency mutually agree to effectuate the project;

Page 1 of 6

Design Division  
10-95

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A. Indirect Costs - Texas Government Code, Chapter 2106, requires the State to recover indirect costs associated with this agreement. The indirect costs shall be calculated based on prevailing rates as determined through the Texas Department of Transportation's Indirect Cost Recovery Program.

B. Preliminary Engineering Costs - The State will document its costs incurred for preliminary engineering and shall notify the Governmental Agency of these costs when submitting notice pursuant to Article 4(D) and/or 4(E) below.

C. Construction Costs - The actual construction cost consists of the amount of the contract awarded to a contractor based upon the low bid, any supplements made thereto during the duration of the project, and construction engineering and contingencies.

D. Payments - No later than thirty days after signing this agreement, the State shall notify the Governmental Agency of payment due in an amount equal to 10 % of the estimated cost of project preliminary engineering and the State's indirect cost on this amount. Forty-five days prior to the State's scheduled date for the contract letting, the Governmental Agency agrees to pay to the State an amount equal to the remainder of the Governmental Agency's agreed upon participation in the project including indirect costs on that remaining participation.

Subject to Texas law, the Governmental Agency shall promptly and faithfully provide payment of the required funds.

E. Interim and Final Accounting - If during the course, at termination or at the completion of the project it is found that the amount received is insufficient to pay the Governmental Agency's agreed upon participation, the State shall immediately notify the Governmental Agency who shall promptly, to the extent permitted by Texas law, transmit the required amount to the State.

At the completion of the project, the State shall use generally accepted accounting procedures to determine the actual cost of the project. Excess funds paid by the Governmental Agency will be returned. Accounting records will be available at reasonable times at the office of the State for inspection by the Governmental Agency. The State will provide not more than four copies of the records when requested by the Governmental Agency.

F. Costs at Termination - If after full execution of this agreement the project is terminated at the request of the Governmental Agency, the Governmental Agency shall be responsible for all (100 %) expenses incurred for the project, including indirect costs.

This agreement may be terminated before the project is completed by mutual written consent of both parties with financial responsibilities carried out as assigned in Article 4, Project Funding.

#### Article 11. Notices

All notices to either party under this agreement shall be delivered personally one to the other or sent by mail or courier, postage pre-paid, to the addresses shown on the signature page of this agreement.

#### Article 12. Ownership of Documents

Upon completion of the project, all documents prepared by the State shall remain the State's property. The Governmental Agency shall have unlimited and unrestricted use of the documents.

#### Article 13. Successors and Assigns

The State and the Governmental Agency each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns and administrators of such other party in respect to all covenants of this agreement.

#### Article 14. Legal Construction

In the event that one or more of the provisions of this agreement shall for any reason be held invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other provision herein, and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

#### Article 15. Signatory Warranty

The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the organization they represent.

# SABINE COUNTY ROAD & BRIDGE

#1 #2 #3 #4  
P.O. BOX 597  
HEMPHILL, TEXAS 75948

FIRST STATE BANK  
HEMPHILL, TX 75948

88-2206-1131

005115

PAY

THE SUM 17992 Dollars and 62 Cents

DATE

01-22-96

AMOUNT

\*\*\*\*\*17,992.62

TO THE  
ORDER  
OF

TEXAS DEPARTMENT OF TRANSPORT  
P.O. BOX 280  
LUFKIN, TX 75902-0280

*Tricia Jacks*  
*Laurie Clark*  
AUTHORIZED SIGNATURE

\*005115\* 011131220820 010 541 1\*

DATE	DOCUMENT DESCRIPTION	ACCOUNT R	AMOUNT	DISC	NET	
01-11-96	CR 221	PALO GAUCHO BAYOU	6648.6030	1193.72	0.00	1193.72
01-11-96	CR 221	PALO GAUCHO BAYOU	6648.6040	1193.72	0.00	1193.72
01-11-96	CR 564	EASLEY CREEK	6648.6030	2387.44	0.00	2387.44
01-11-96	CR 192	MADDOX CREEK	6648.6030	2061.88	0.00	2061.88
01-11-96	CR 250	TRIBUTARY/WATTS CREK	6648.6010	2387.44	0.00	2387.44
01-11-96	CR 250	PACE CREEK	6648.6010	2604.48	0.00	2604.48
01-11-96	CR 191	PALO GAUCHO BAYOU	6648.6030	1823.14	0.00	1823.14
01-11-96	CR 251	HOUSEN BAYOU	6648.6010	2061.88	0.00	2061.88
01-11-96	CR 202	TEBO CREEK	6648.6030	2278.92	0.00	2278.92

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005115

	<u>Total</u>	<u>FHWA (90%)</u>	<u>County (10%)</u>
Estimate Construction	\$100,000	\$90,000	\$10,000
Preliminary Engineering (20%)	20,000	18,000	2,000
Construction Engineering (15%)	<u>15,000</u>	<u>13,500</u>	<u>1,500</u>
<b>Total</b>	\$135,000	\$121,500	\$13,500

Indirect Cost (7.16%) = 13,500 x 7.16%

967

**Total County Cost**

**\$14,467**

**Initial Escrow Payment:**

10% of Preliminary Engineering = 20,000 x 0.1 = 2,000  
 10% of Indirect Cost = 967 x 0.1 = 97

**Total**

**\$2,097**

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We, the under signed, request that FM 2784 currently named Woodland Hills Road to remain named Woodland Hills Road. September 12, 1997

NAME	Address
✓ Herbert Wood	RT2 Box H Bronson Tex
✓ Lerene Wood	Rt 2 Box 149 Bronson, TX 75930
✓ Arlin W. BOKETT	RT. 2 Box 148 Bronson, TX
Maudine Wallace	Rt. 2 Box 135 Bronson Tex.
W.E. Waller	RT2 BOX 135 BRONSON
Genevieve Bayett	RR2 Box 40 Bronson Tex 75930
William H. Goff	RT. 2 Box 141G, Bronson, TX
Norris L. Bryant	✓        ✓        (1) ✓
Hazel M. Naughton	RT. 2. Box 143 Bronson
Lillian Brown	RR2 Box 142K Bronson
Will Brown	"        "        (1)
✓ Lois McCallon	Rte 2 Box 147 Bronson Tex
✓ Lerene Todd	RT2. Box 153A Bronson, Tex
✓ Brenda Wright	RT. 2 Box 149H Bronson Tex.
H.D. Pattiello	Rt 2 Box 134F Bronson TX
Marian E Pattiello	Rt 2 Box 134F Bronson TX

✓ ~~James Montgomery~~  
✓ ~~Alan R. Montgomery~~  
Joe McNaughten  
Monty McNaughten  
Iris Mitchell  
Muriel Mitchell  
Shirley J. Watson  
Dorothy E. Watson  
✓ Kathleen Conn  
J. Beaver  
✓ Rhonda Williams  
✓ Thea Wright

1st 2 Box 144-F Bronson, TX  
Rt. 2, Box 149-F, Bronson, Tex 75930  
Rt 2 Box 137 Bronson TX 75930  
Rt 2 Box 137 Bronson TX 75930  
Rt 2 Box 140 G Bronson TX 75930  
Rt. 2 Box 140 G Bronson, TX 75930  
Rt 2 Box 141-W, Bronson, TX  
Rt 2 Box 141-W, Bronson, TX  
Rt 2, Box 96, Bronson, Tex  
PO Box 694, <sup>Rt. 2 Bronson, TX</sup> Hemphill  
P.O. Box 1027 Hemphill TX 75948  
Bronson Texas Post 1 Box 155



**SABINE COUNTY**

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**Notices:**

Subpoenas .....	<del>\$45.00</del>	75.00
Summons .....	<del>\$45.00</del>	<b>75.00</b>
Writ of Attachment .....	<del>\$45.00</del>	100.00
Writ of Garnishment .....	<del>\$45.00</del>	100.00
Writ of Sequestration .....	<del>\$45.00</del>	100.00
Orders of Sale .....	<del>\$45.00</del>	75.00
Writ of Possession .....	<del>\$45.00</del>	100.00
Forcible Detainer .....	<del>\$45.00</del>	75.00

**Service Fees:**

Small Claims Citation .....	<del>\$45.00</del>	75.00
Justice Court Citation .....	<del>\$45.00</del>	75.00
All Other Courts' Citations .....	<del>\$45.00</del>	75.00

**Other Service Fees:** None Submitted

N/A - Not Applicable  
NP - Not Provided

**Vol CC PI 729**

proposed road name changes during  
a regular meeting of the commission-  
ers court at 8:30 a.m. Monday,  
Oct 13, 1997, at Sabine Co. Courthouse in Hemphill, Texas.

-- Sabinetown Road to Riverbend  
Road, Precinct #1.

-- Streets within Timberlane  
Estates Subdivision, Precinct #2.

Anyone wishing to address the  
court regarding these proposals  
will be given the opportunity to  
do so.

(9/24, 10/1)

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## Public Notice

Sabine County Commissioners Court will be considering the designation of Old Field Circle (Precinct #1) as a one way street during a regular session of the commissioners court at 8:30 am Monday, Oct 13, 1997, at Sabine County Courthouse in Hemphill, Texas.

Anyone wishing to address the court regarding this proposal will be given the opportunity to do so.

(9/24, 10/1)

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BIDS SHOULD BE CLEARLY MARKED "ROAD MATERIAL" AND SUBMITTED  
NO LATER THAN 8:30 A.M. ON MONDAY, OCTOBER 13, 1997. BID  
CONTRACTS WILL BE FOR <sup>Two</sup> ~~ONE~~ FISCAL YEARS.

BIDS MAY BE MAILED TO COUNTY CLERK; JANICE McDANIEL, P.O.  
Box 580, HEMPHILL, TX 75948

BIDS WILL BE OPENED AT THE COMMISSIONERS COURT REGULAR  
MEETING ON OCTOBER 13, 1997. FOR MORE INFORMATION  
PERSONS MAY CONTACT JUDGE'S OFFICE AT 409-787-3543.

SABINE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

(9/24, 10/1, 10/8)  
RUN 3 TIMES

DATE ACCEPTED \_\_\_\_\_  
AWARDED BID TO \_\_\_\_\_  
LOW BID \_\_\_\_\_

Vol CC Pg 732

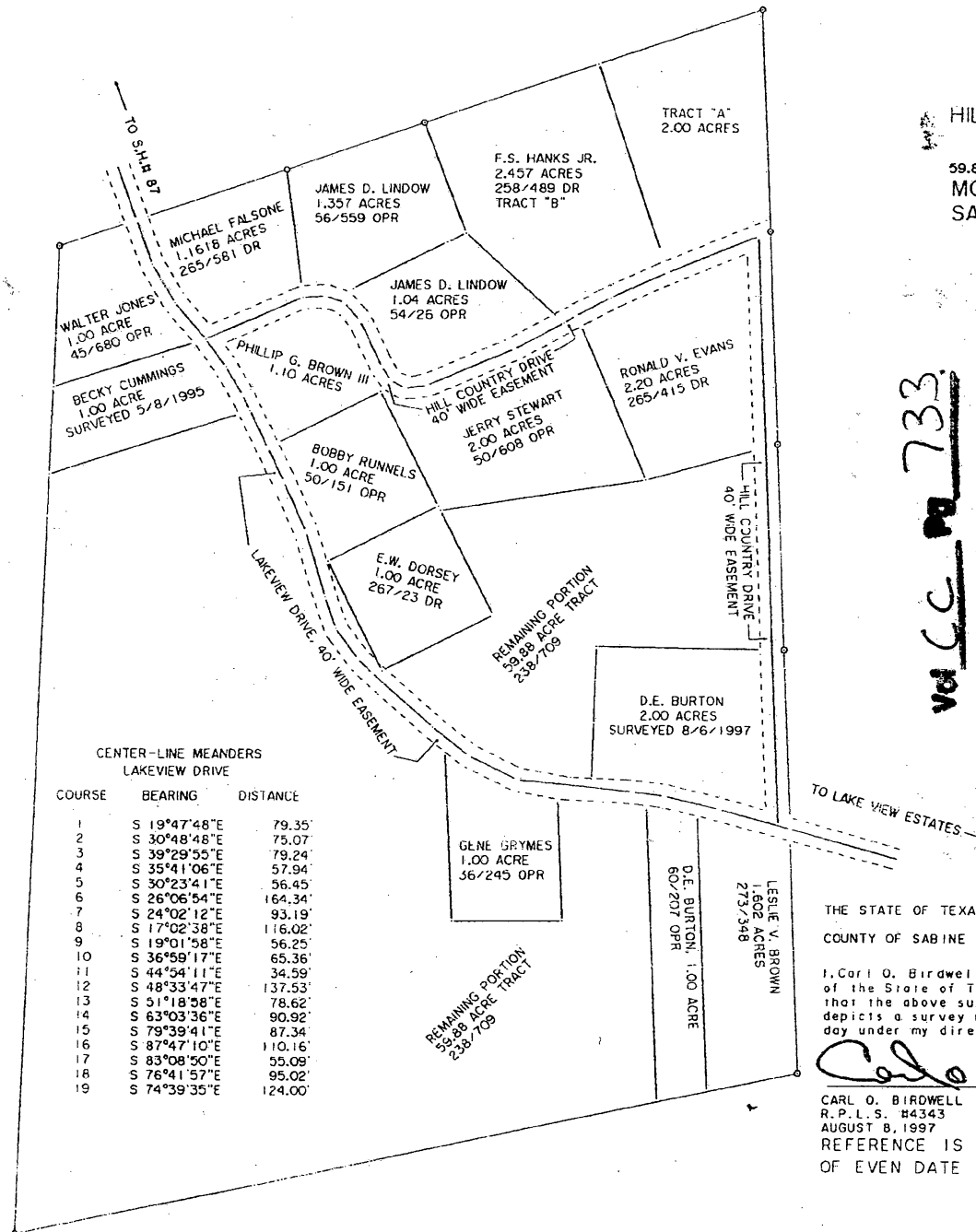


SCALE: 1" = 100 FT.

# **BIRDWELL SURVEYING**

CARL O. BIRDWELL R.P.L.S. # 4343  
R.I. BOX 564  
SAN AUGUSTINE, TEXAS 75972  
PHONE 409/275-3548  
FAX NO. 409/275-3584

JOB NO. SBS03300  
DRAWING NO. SBS03300  
FIELD BOOK 75/16



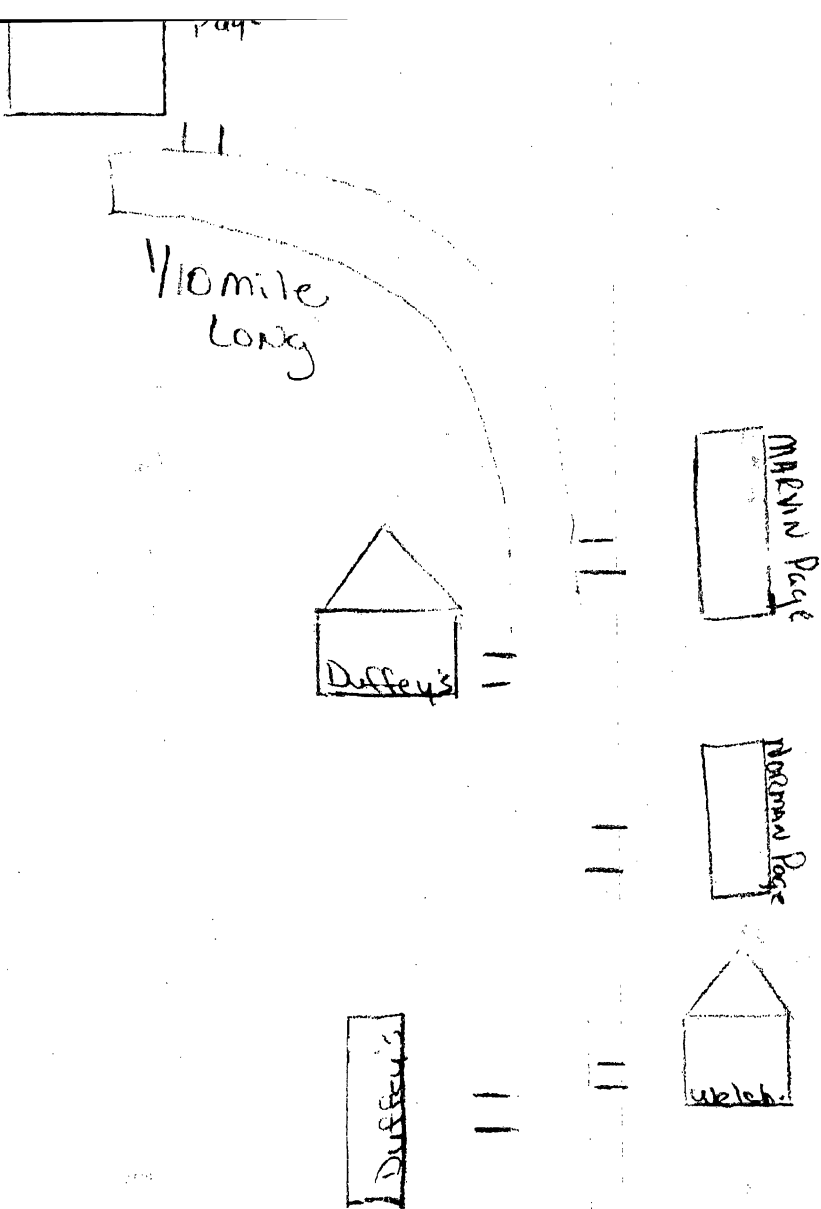
THE STATE OF TEXAS  
COUNTY OF SABINE

I, Carl O. Birdwell, a Registered Professional of the State of Texas, do hereby certify that the above survey plat truly and accurately depicts a survey made on the ground this day under my direct supervision.

*Carl O. Birdwell*

CARL O. BIRDWELL  
R.P.L.S. #4343  
AUGUST 8, 1997  
REFERENCE IS MADE TO LEGAL DESCRIPTION OF EVEN DATE

VOL CC PA 733



HWY 96

30' width

HWY 96

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James Duffey  
Martha Duffey

Randall Page  
Richard Kach

Scott Duffey

# *American Municipal Services Corporation*

3740 N. Josey Lane, Suite 225, Carrollton, TX 75007  
(972) 394-7200 Fax (972) 394-6842

## COLLECTION AGREEMENT

The County of Sabine, Texas, hereinafter referred to as "County" desires to utilize the services of American Municipal Services Corporation, ("AMSC"), to perform collection activities for the County, and American Municipal Services Corporation desires to undertake such collection activities. Accordingly, the parties agree that their relationship be governed by the terms of this Collection Agreement.

The County agrees to periodically refer to AMSC citations and warrants for collection. No specific number or dollar amount of citations and/or warrants that will be sent to AMSC is represented or guaranteed by the County. AMSC agrees to use their best efforts to collect those citations and/or warrants sent to AMSC by the County. AMSC agrees to skip trace those accounts where it is determined a good address is not known, to send each defendant a minimum of four letters, and to contact each defendant by telephone in an effort to have the defendant pay any fine and/or court costs due to the County. AMSC will limit all telephone calls to between the hours of 8:00 am and 8:00 pm from Monday through Friday, and between the hours of 8:00 am and 2:00 pm on Saturdays. No defendant is to be phoned on Sundays. All contacts between AMSC staff and defendants are to be by telephone or by mail. No personal contacts are to ever occur. AMSC agrees to honor a defendants request to contact the defendant during specified hours, or at a specified location.

AMSC will arrange for all Defendants to send their payments directly to the County. In the event a payment is sent to AMSC by a Defendant, AMSC will immediately forward that payment to the County. AMSC agrees that it will not deposit, endorse or otherwise negotiate any funds belonging to the County.

AMSC is to be paid a contingent fee of Twenty-Five Percent (25%) of the amount collected on those Citations and/or warrants referred to AMSC by the County. AMSC agrees to invoice the County on or about the fifth (5) day of each month for the previous months collections, said invoices being due and payable within thirty (30) days. AMSC will only be paid for those accounts where AMSC contacted the defendant and a payment then followed. AMSC will not be paid on an account if the defendant pays the fine prior to being contacted by AMSC, the case is dismissed by the court for whatever reason, or the defendant is arrested.

All expenses in the collection process, including labor, postage, telephone, skip tracing, etc. shall be paid for by AMSC. AMSC is an independent contractor, and as such is not to be in any way considered an employee, agent, or representative of the County. AMSC agrees to constantly monitor their employees to insure all contacts with defendants are done in a polite, courteous, and helpful approach.

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case dismissed. AMSC agrees to provide the County with a report on all cases sent to AMSC for collection within seven days of receipt by AMSC and to monthly report to the County on the cases AMSC has for collection.

AMSC is authorized to arrange payment schedules with Defendants and to authorize partial payments, provided the entire amount to be paid by the Defendant equals the total of the fine and costs established by the County. AMSC agrees that they will first request payment in full from each defendant, and only when it appears a defendant is unable to make the full payment will AMSC negotiate a payment plan. In no case will AMSC set payments at less than \$20.00 per month. When a payment plan is established, AMSC agrees to provide each defendant with a schedule of their payments, payment coupons and envelopes addressed to the Court. AMSC agrees to monitor each payment plan, and to telephone and write each defendant who fails to comply with the plan.

The County may withdraw any citation or warrant at any time from AMSC, and either party to this Collection Agreement may terminate this Collection Agreement upon ten (10) days prior written notice.

County: Sabine County, Texas

Address: PO Box 716, Hemphill, TX 75948

Telephone: (409) 787-3543 Fax: (409) 787-2044

Contact person:

Signature:

*Jack Leath*

Date:

*10-10-97*

American Municipal Services Corporation:

By:

*Gregory I. Pittford*

VP.

SALES

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# *American Municipal Services Corporation*

3740 N. Josey Lane, Suite 225, Carrollton, TX 75007  
(972) 394-7200 Fax (972) 394-6842

## INDEMNIFICATION AGREEMENT

WHEREAS, American Municipal Services Corporation has agreed to use its best efforts to collect Warrants and Citations for Sabine County, Texas.

WHEREAS, the below named County desires to be released from and indemnified from any and all liability from the actions of American Municipal Services Corporation, its employees, staff, officers, and agents in the collection of the Court's Warrants and Citations; and, Sabine County.

WHEREAS, American Municipal Services Corporation, in order to obtain the business of collecting Warrants and Citations of Sabine County, is agreeable to indemnify the County from any such liability;

IN CONSIDERATION THEREOF, American Municipal Services Corporation hereby agrees to indemnify, defend and hold harmless the below named County from and against any and all losses, claims, demands, damages, suits or actions, of whatever type or nature, arising from, or in any way resulting from, or in any way connected with, any activity of American Municipal Services Corporation or its agents, attorneys, servants or employees in the handling and/or collecting of the below named County Warrants, Citations or monies.

Agreed to this the 11<sup>TH</sup> day of SEPT, 1997.

AMERICAN MUNICIPAL SERVICES CORPORATION:

By: Gregory D. Pettford

COUNTY:

SABINE COUNTY, TEXAS

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KNOW ALL PERSONS BY THESE PRESENTS:

That, we AMERICAN MUNICIPAL SERVICES CORPORATION

as Principal, whose address is 3740 N. Josey Ln., Suite #225, Carrollton, Texas 75007

and AMERICAN BANKERS INSURANCE COMPANY OF FLORIDA

as Surety, and being a surety company authorized to do business in the State of Texas, are held and firmly bound unto the State of Texas, in the sum of TEN THOUSAND DOLLARS (\$10,000), payable to the State for the use and benefit of the State or any injured party, lawful money of the United States of America, the payment of which well and truly to be made, we and each of us, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly, and severally, firmly by these presents.

THE CONDITIONS OF THE ABOVE OBLIGATIONS ARE SUCH THAT:

Whereas, the above named Principal is engaged in the business of a third-party debt collector in accordance with the provisions of Tex. Rev. Civ. Stat. Ann. art. 5069-11.01 et seq.;

NOW, THEREFORE, if the Principal shall conduct the business of said Principal in accordance with the provisions of Article 5069-11.01 et seq., and if said Principal in the course and scope of the business of said Principal shall not damage any person by any violation of the act, then this obligation shall be void, otherwise to remain in full force and effect.

THIS BOND IS SUBJECT TO THE FOLLOWING CONDITIONS:

1. This bond shall also be construed to be in favor of any person damaged by any violation of Article 5069-11.01 et seq.
2. That an individual injured by a violation of this act may bring an action against principal and surety on this bond.
3. That the aggregate liability of the surety to all persons damaged by principal's violation of this act may not exceed the amount of the bond.
4. The bond shall not be subject to cancellation by either the principal or the surety unless written notice of intent to cancel is forwarded by the surety and/or principal to the Secretary of State, Statutory Documents Section, at least ninety (90) days prior to the effective date of the cancellation. If the cancellation is at the request of the surety, the surety shall also provide the principal with written notification at least ninety (90) days prior to the effective date of cancellation.

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IN WITNESS WHEREOF, said PRINCIPAL and SURETY have executed this bond, this 15th.

day of DECEMBER, 19 94.

SURETY BY: Jan V Damiano  
(Signature)

JAMES V. DAMIANO

(Printed or Typed Name)

Title: ATTORNEY IN FACT

Address: 11222 Quail Roost Dr.

Miami, Florida 33157

Countersigned by: Jan V Damiano  
(Signature)

JAMES V. DAMIANO

(Printed Name)

17774 Preston Rd., Dallas, Texas 75252

PRINCIPAL: X Carol Y. Pitchford  
(Signature)

CAROL Y. PITCHFORD, PRESIDENT  
(Printed Name & Title)

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