

Monday, December 30, 2002, the Sabine County Commissioners' Court met in regular session. The following members of Court were present:

| Jack Leath | County Judge |
| :--- | :--- |
| Keith Clark | Commissioner Pct. \#1 |
| Lynn Smith | Commissioner Pct. \#2 |
| Doyle Dickerson | Commissioner Pct. \#3 |
| Gene Nethery | Commissioner Pct. \#4 |
| Janice McDaniel | County Clerk |

Judge Leath called the meeting to order and Bro. Clarence Howell led the Court in prayer.

Judge Leath told Bro. Howell the Court appreciated him coming and saying a prayer for us over the years.

Judge Leath said he wants to thank Commissioner Nethery for his service to the Court and to the County. He would like to continue to call on him.

The Court said they appreciated Commissioner Nethery also.
Commissioner Nethery said it has been an honor serving the County and he plans to continue visiting with the Court.

Agenda item \#1-General Business
Commissioner Clark moved to approve the minutes as written for the December $9^{\text {lh }}$ Court session. Commissioner Dickerson seconded. All voted for. Motion carried.

Agenda item \#6-John Toner to Present Continuing Education Certificates

John Toner, County Extension Agent, presented certificates of continuing education to Tax Assessor, Tammy Reeves and 2 of her deputies, Donna Bararra and Donna Buffalow.

Agenda item \#3-Line Item Transfers
Commissioner Smith moved to approve the line item transfers. Commissioner Nethery seconded. All voted for. Motion carried. See attached copies.

Agenda item \#4-Consider \& Possibly Take Action on Assignments \& Responsibilities Along with Liaison

See attached copy of appointments.
Agenda item \#5-Consider \& Possibly Take Action on Trust Bids

One bid was received.

1. Sherry Scarbrough - lots T62 \& T63 Pendleton Harbor w/MH The bid is $\$ 300.00$.

Tammy told the Court that the County would be ahead to accept this bid and get it back on the tax roll.

Commissioner Nethery moved to accept this bid. Commissioner Dickerson seconded. All voted for. Motion carried. See attached copy.

Agenda item \#7-Deep East Texas Council of Government Addressing Quarterly Report by Robert Gilcrease

This item is deleted. Robert is not here today.
Agenda item \#8-Consider \& Possibly Take Action on Setting Juror Pay

Judge Leath said the Attorney General has said that Grand Jurors and Petit Jurors have to be paid the same amount. We are presently paying Grand Jurors \$10.00 and Petit Jurors \$6.00.

Commissioner Dickerson moved to pay all Jurors $\$ 10.00$. Commissioner Smith seconded. All voted for. Motion carried.

Agenda item \#9-Discuss \& Possibly Take Action on Storage for Tax Office

Tammy Reeves, Tax Assessor, told the Court that she is completely out of storage space. She said she is looking at 7 boxes to store for this year.

Judge Leath said we need to address storage on a long term bases. He said every office is about out of storage space.

It was decided that for the immediate future, Tammy could store some boxes in the office space used by the Tourism Director. Commissioners Clark and Smith will look around and check into other options. The County Clerk will check into having someone come to work on a record retention schedule for all offices to reduce some of the stored paperwork.

Agenda item \#10-Consider \& Possibly Take Action on Setting New Courthouse Hours

Judge Leath said he just wants to confirm with the Court the new Courthouse hours. The hours are from 8:00 a.m. until 4:30 p.m.

The Court confirmed this.
Agenda item \#11-Consider \& Possibly Take Action on Texas



The amount is $\$ 15,030.00$ is what we are allowed this year. There is not anything in Sabine County so we would have to go somewhere else to pick it up.

The Court asked Judge Leath to see what he can work out. No action was taken.

Agenda item \#12-Discuss \& Possibly Take Action on Notice Regarding Sabine County Designated to be Eligible to Apply for Low Interest Economic Injury Disaster Loans

Judge Leath said the Division of Emergency Management, Small Business Administration, has declared Sabine County eligible for low interest loans for small businesses.

This is for information only, no action taken.
Agenda items \#15-Public Hearing 9:00 a.m.-Jenny Lane, Pct. 1, Possibly Take Action; \#16-Public Hearing 9:00 a.m.-Jenny Lane, Pct. 1, County Maintenance

Commissioner Clark cancelled these agenda items.
Agenda item \#13-Discuss \& Possibly Take Action on Clarifying Commissioners' Expense

Judge Leath said he just wanted to clarify with the Court the only change is that the expense is going from $\$ 400.00$ a month to $\$ 750.00$. Everything else is staying the same.

The Court confirmed this.
Agenda item \#14-Consider \& Possibly Take Action on Transferring Hotel/Motel Tax Building Fund to Certificate of Deposit

Commissioner Dickerson moved to transfer this fund into a certificate of deposit. Commissioner Clark seconded. All voted for. Motion carried.

Agenda item \#17-Discuss \& Possibly Take Action on Up-dating the Tourism Commission Resolution \& General Operating Procedures

Judge Leath moved to table this agenda item until the January $27^{\text {th }}$ Court session. Commissioner Smith seconded. All voted for. Motion carried.

Agenda item \#18-Consider \& Possibly Take Action on Appointment for Minority Representative to D.E.T.C.O.G. Board

Judge Leath said Vollie Grace has resigned this position and he is recommending Dean Crockett be appointed.

Judge Leash moved to appoint Dean Crockett to this position. Commissioner Dickerson seconded. All voted for. Motion carried.

Agenda item \#2-Reports
Commissioner Nethery moved to accept the reports from the Tax Office, 911 Coordinator and the Treasurer. Commissioner Dickerson seconded. All voted for. Motion carried.

Agenda item \#19-Pay Accounts and Salaries
Commissioner Clark moved to pay the accounts and salaries. Commissioner Nethery seconded. All voted for. Motion carried.

Commissioner Nethery moved to adjourn. Commissioner Dickerson seconded. Meeting adjourned.


COUNTY JUDGE COMMISSIONER PCT. \#1鸟yper omit COMMISSIONER PCT. \#2 Topple Deckeren COMMISSIONER PCT. \#3 Faure N/arnec COMMISSIONER PCT. \#4 ATTEST:

Since Mlckanief county clerk





[^0]| Ledger as of : 12/27/02 |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Description | Account |  | Amount | Discount | Amount Paid | Check Date Check Number | Bank | Balance |
| INVOICE: 120 | DATE: 12/01/02 | DUE: 01/15/03 |  |  |  |  |  |  |
| Cable ties | 6614.409 |  | \$0.99 |  |  |  |  | \$0.99 |
|  |  | INVOICE 120 TOTALS: | \$0.99 | \$0.00 | \$0.00 |  |  | \$0.99 |

## CUPR CUSTOM PRODUCTS CORP

## NVOICE: 104102 <br> 50 FLAT SIGN BRACKETS SHIPPING CHARGE

DATE: $\begin{array}{r}12109 / 02 \\ 6310.669 \\ 6310.669\end{array}$
DUE: 01/23/03

INVOICE 104102 TOTALS:


CYPI CYNDI PICKARD
INVOICE: 121302
COMPENTCY HEARING
DATE: $12 / 43 / 02$ DUE: 01/27/03
6530.435


| $\mathbf{\$ 6 . 0 0}$ |
| ---: |
| $\$ 6.00$ |

DAFE DANIEL FEATHERSTON


- $\$ 6.00$
$\qquad$
$\$ \$ 6.00$

$\checkmark$ - Denotes Voided Check Entries





[^1]| Run Date: 12/2: 0:37:54 AM |  | Vendor Detail Ledg | Unp: <br> ENERAL <br> er as of | ces - Pay <br> 102 | nt Detail) |  |  | Page 10 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Description | Account |  | Amount | Discount | Amount Paid | Check Date Check Number | Bank | Batance |
| HEBC HEMPHILL BUSINESS CENTER |  |  |  |  |  |  |  |  |
| INYOICE: 2403 | DATE: 1201/02 | DUE: 01/15/03 |  |  |  |  |  |  |
| 1-BOX 6X9 ENVELOPES | 6310.455 |  | \$6.99 |  |  |  |  | \$6.99 |
|  |  | INVOICE 2403 TOTALS: | \$6.99 | \$0.00 | \$0.00 |  |  | \$6.99 |
| INVOICE: 2462 | DATE: 1202002 | DUE: 01/16/03 |  |  |  |  |  |  |
| 1- BLK ROLL ON INK | 6310.403 |  | \$2.59 |  |  |  |  | \$2.59 |
| 4-CALENDERS REFILLS | 6310.403 |  | \$9.56 |  |  |  |  | \$9.56 |
|  |  | INVOICE 2462 TOTALS: | \$12.15 | \$0.00 | \$0.00 |  |  | \$12.15 |
| INVOICE: 2497 <br> 1. ONE PART COMPUTER PAPER | DATE: 12/06/02 | dUE: 01/20/03 |  |  |  |  |  |  |
|  | 6310.455 |  | \$25.99 |  |  |  |  | \$25.99 |
|  |  | INVOICE 2497 TOTALS: | \$25.99 | \$0.00 | \$0.00 |  |  | \$25.99 |
| invoice: 2510 <br> 12 - NUKOTE INK RIBBONS | DATE: 12/11/02 | DUE: 01/25/03 |  |  |  |  |  |  |
|  | 6310.560 |  | \$71.88 |  |  |  |  | \$71.88 |
|  |  | INVOICE 2510 TOTALS: | \$71.88 | \$0.00 | S0.00 |  |  | \$71.88 |
| INVOICE: 2516 3- BIC COVER IT | DATE: 1213/02 | DUE: 01/27/03 |  |  |  |  |  |  |
|  | 6310.403 |  | \$4.17 |  |  |  |  | \$4.17 |
|  |  | INVOICE 2516 TOTALS | \$4.17 | \$0.00 | 50.00 |  |  | \$4.17 |
| INVOICE: 2519 20-COLOR COPIES | DATE: 1216/02 | DUE: 01/30/03 |  |  |  |  |  |  |
|  | 6310.403 |  | \$4.40 |  |  |  |  | \$4.40 |
|  |  | INVOICE 2519 TOTALS: | \$4.40 | \$0.00 | \$0.00 |  |  | \$4.40 |
| INVOTCE: 2524 <br> 2-ROLLS OF TAPE | DATE: 1217102 | DUE: 01/31/03 |  |  |  |  |  |  |
|  | 6310.499 |  | \$2.18 |  |  |  |  | \$2.18 |
|  |  | INVOICE 2524 TOTALS: | \$2.18 | \$0.00 | \$0.00 |  |  | \$2.18 |
| INVOICE: 25231-CHAIR MAT | DATE: 1218802 | DUE: 02/01/03 |  |  |  |  |  |  |
|  | 6310.403 |  | \$17.99 |  |  |  |  | \$17.99 |
| 25-CHRISTMAS FLYERS | 6310.403 |  | \$5.50 |  |  |  |  | \$5.50 |
|  |  | INVOICE 2523 TOTALS: | \$23.49 | \$0.00 | \$0.00 |  |  | \$23.49 |
| INVOICE: 2537 | DATE: 12/23/02 | DUE: 02/06/03 |  |  |  |  |  |  |
| 1 - bag rubberbands | 6310.560 |  | \$3.99 |  |  |  |  | \$3.99 |
| 2 - CALCULATOR RIBBONS | 6310.560 |  | \$6.98 |  |  |  |  | \$6.98 |
| 8 -ROLLS TAPE | 6310.560 |  | \$11.12 |  |  |  |  | \$11.12 |
| 4 BOXES SMALL PAPER CLIPS | 6310.560 |  | \$1.56 |  |  |  |  | \$1.56 |
| 20 BOXES JUMBO CLIPS | 6310.560 |  | \$15.80 |  |  |  |  | \$15.80 |
| 8 - bottles Wite out | 6310.560 |  | \$11.12 |  |  |  |  | \$11.12 |




Ledger as of : 12/27/02


## Ledger as of : 12/27/02



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## ROGA ROGER GAY

*V - Denotes Voided Check Entries



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Jack Leath
County Judge

SIGN HERE FOR PAYMENT APPROVAL


## Keith Clark

Commissioner Pct. 1

SIGNHERE FOR PAHMENT APPROVAL


Doyle Dickerson
Commissioner Pct. 3

Janice McDaniel County Clerk

SIGN HERE FOR PAYMENT APPROVAL


Lynn Smith
Commissioner Pct. 2

SIGN HERE POR PAYMENT APPROVAL


## Gene Nethery

Commissioner Pct. 4

## Approved for payment by Sabine County Commissioner's Court December 30, 2002.



| Description | Account |  |  | Amount | Discount | Amount Paid | Check Date Check Number | Bank | Balance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $512 \times 24$ 16G CuLVERTS |  | 6371.602 |  | \$476.00 |  |  |  |  | \$476.00 |
| 3 15X24 16G CULVERTS |  | 6371.602 |  | \$357.84 |  |  |  |  | \$357.84 |
| $315 \times 30$ 16G CULVERTS |  | 6371.602 |  | \$447.30 |  |  |  |  | \$447.30 |
|  |  |  | invoice 39936 totals: | \$1,519.94 | \$0.00 | \$0.00 |  |  | \$1,519.94 |
| INVOICE: 39937 | DATE: | $12102 \% 2$ | OUE: 12/02/02 |  |  |  |  |  |  |
| $312 \times 24$ 16GA CULVERTS |  | 6370.601 |  | \$286.56 |  |  |  |  | \$286.56 |
|  |  |  | INVOICE 39937 TOTALS: | \$286.56 | \$0.00 | \$0.00 |  |  | \$286.56 |
| INVOICE: 39938 | DATE: | 12/02/02 | DUE: 12/02/02 |  |  |  |  |  |  |
| 6 15×24' 16G Culverts |  | 6370.603 |  | \$715.68 |  |  |  |  | \$715.68 |
| $224 \times 2416 \mathrm{G}$ CULVERTS |  | 6370.603 |  | \$380.16 |  |  |  |  | \$380.16 |
|  |  |  | INVOICE 39938 TOTALS | \$1,095.84 | \$0.00 | \$0.00 |  |  | \$1,095.84 |
|  |  | WILSON | CULVERTS, INC. TOTALS: | \$2,902.34 | \$0.00 | 30.00 |  |  | \$2,902.34 |
|  |  |  | LEDGER TOTALS: | \$11,196.36 | \$0.00 | $\underline{50.00}$ |  |  | \$11,196.36 |



Jack Leath
County Judge
Janice McDaniel
County Clerk

SIGN HERE FOR PAYMENT APPRQVAL


## Keith Clark

Commissioner Pct. 1


SIGN HERE FOR PAYMENI APPROVAL


## Lynn Smith

Commissioner Pct. 2


Gene Nethery
Commissioner Pct. 4

Approved for payment by Sabine County Commissioner's Court December 30, 2002.
INVOICE: W12057 DATE: 12/0w02 DUE: 12/04/02
MISCELLANEOUS SUPPLIES 0605.635
IES
MILEAGE
OVERTIME
ZONE "C"
LABOR AND REPAIR

| $\mathbf{0 6 0 5 . 6 4 5 0}$ | $\$ 358.00$ |
| :--- | :--- |
| 0605.6450 | $\$ 139.00$ |
| 0605.6450 | $\$ 250.00$ |

0605.6450

| 0605.6450 | \$387.50 |  |  | $\$ 387.50$ |
| :---: | :---: | :---: | :---: | :---: |
| INVOICE W12057 TOTALS: | \$1,146.13 | 50.00 | \$0.00 | \$1,146.13 |

HI-WAY EQUIPMENT CO TOTALS: $\$ \mathbf{\$ 1 , 1 4 6 . 1 3}-\$ 0.00<\mathbf{\$ 0 . 0 0}$
LEDGER TOTALS: $\qquad$


SIGNHERE FOR PAYMMENT APPROVAL



Janice McDaniel
County Clerk

SIGN HERE FOR PAYMENT APPROVAL


Lyan Smith
Commissioner Pct. 2


Gene Nethery
Commissioner Pct. 4


## Keith Clark

Commissioner Pct. 1
SIGN HERE FOR PAYMENT APPROVAL


Doyle Dickerson
Commissioner Pct. 3


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## Janice McDaniel

 County ClerkSIGN HERE FOR PAYMENT APPROVAL Supm Anutl

Lyan Smith Commissioner Pct. 2


Gene Nethery
Commissioner Pct. 4

Approved for payment by Sabine County Commissioner's Court December 30, 2002.

## MIKE'S SANITATION

 NVOCE: DECEMBERO2 TRASH TRAILERDECEMBERDATE: 12/01/02 DUE: 12/01/02 6470.225

DUE: 12/01/02
invoice decembero2 totals:

| \$880.00 |  |  |
| :---: | :---: | :---: |
|  | \$0.00 | \$0.00 |
| \$80.00 | \$0.00 | \$0.00 |
| \$80.00 | \$0.00 | \$0.00 |


| $\$ 80.00$ |
| ---: |
| $\$ 80.00$ |
| $\$ 80.00$ |
|  |

*V Denotes Voided Check Entries


## Jack Leath County Judge

SIGN HERE FOR PAYMENT APPROYAL


## Keith Clark

Commissioner Pct. 1

SIG̈nhere for payment approval


Doyle Dickerson
Commissioner Pct. 3


Janice McDaniel County Clerk


Lynn Smith
Commissioner Pct. 2


## Gene Nethery

Commissioner Pct. 4

Approved for payment by Sabine County Commissioner's Court December 30, 2002.

## Line-item transfer

DATE:

Honorable commissioners court of Sabine county:

I submit to you for your consideration the following line-item transfers:

FUND
DEPT.
ACCT.
AMT.
from: PRinting + Bingen $4290^{\circ}$

To: Office Supplies
\# 290.00

Reason:



Nom_ 220

## Line-item transfer

DATE:

Honorable commissioners court of ___ Lathe_ county:

I submit to you for your consideration the following line-item transfers:

## FUND

DEPT.
ACCT.
AMT.
From: School/ Expense \% $522_{1}^{00}$

To: Telephone
\#3330.10 Computer/Maint
$4 / 92, \infty$
Reason:

romm_221



## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

FUND
DEPT.
ACCOUNT
AMOUNT


| Group Medical Insurance | $\$ 669.00$ |
| :--- | ---: |
| Workers Compensation | $\$ 22.00$ |
| Unemployment | $\$ 9.00$ |
| Expense Reimbursed | $\$ 249.00$ |
| Bonds | $\$ 4.00$ |
| Petit Jury | $\$ 730.00$ |
|  |  |
|  | $\$ 123.00$ |
| Deputies/Assistants | $\$ 25.00$ |
| Retirement | $\$ 75.00$ |
| Social Security | $\$ 1,081.00$ |
| Office Supplies | $\$ 174.00$ |
| Telephone | $\$ 74.00$ |
| Reimbursible Auto Expense | $\$ 131.00$ |



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## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

FUND
DEPT.
ACCOUNT
AMOUNT
FROM:
General
Courthouse
Utilities
$\$ 1,112.00$

TO: Genera
General
General
Courthouse
Courthouse
Courthouse
Workmen's Compensation
Supplies - Janitor
$\$ 37.00$
$\$ 575.00$
Repairs \& Maintenance
$\$ 500.00$

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min


## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

|  | FUND | DEPT. | ACCOUNT |
| :---: | :---: | :---: | :---: |
| FROM: | General | District Court | Court Reporter |$\$ \$ 763.00$



Approved Commissioners Court

## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

| FUND | DEPT. | ACCOUNT | AMOUNT |
| :--- | :--- | :--- | :--- |
| General | JP \#2 |  |  |
| General | JP \#2 | Computer Equipment <br> Petit Jury | $\$ 193.00$ |
|  |  |  | $\$ 125.00$ |
| General |  |  |  |
| General | JP \#2 | Computer Maintenance |  |
|  |  | Reimbursible Auto Expense | $\$ 193.00$ |
|  |  |  | $\$ 125.00$ |



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## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

|  | FUND | DEPT. | ACCOUNT | AMOUNT |
| :---: | :---: | :---: | :---: | :---: |
| FROM: | General | Constables | Group Medical Insurance | \$150.00 |
| TO: | General | Constables | Workmans Compensation | \$14.00 |
|  | General | Constables | Fuel/Tires | \$136.00 |
|  |  |  | then teth |  |
|  |  |  | (tment Head asuece <br> County Clerk | $1$ |
|  |  |  |  |  |

Line-item transfer

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

|  | FUND | DEPARTMENT | ACCOUNT |  |
| :--- | :---: | :---: | :---: | :---: |
| From: AMOUNT |  |  |  |  |
| To: | General | 911 | Equipment | $\$ 190.00$ |
|  | General | 911 | Telephone | $\$ 190.00$ |

Reason: To balance budget

Respectfully submitted,

## Robert Gilcrease

911 Coordinator


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$\omega$

LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County

I submit to you for your consideration the following line-item transfers:

|  | FUND | DEPT. | ACCOUNT |
| :---: | :---: | :---: | :---: | AMOUNT

TO:

| General | County Agent |
| :--- | :--- |
| General | County Agent |
| General | County Agent |


| Office Supplies | $\$ 725.00$ |
| :--- | ---: |
| Reimbursible Travel | $\$ 20.00$ |
| Telephone/Supplies | $\$ 227.00$ |



Approved Commissioners Court

## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:



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Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

FUND
DEPT.
ACCOUNT
AMOUNT

FROM: General
Non-Departmenta
Unemployment Deficits
$\$ 260.00$

TO:
General
Probation
Telephone
$\$ 260.00$

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## LINE-ITEM TRANSFERS

December 272002

HONORABLE Commissioners Court of Sabine County:
I submit to you for your consideration the following line-item transfers:

| From: | General Fund | Tax A/C | Other School | $\$ 100.00$ |
| :--- | :--- | :--- | :--- | :--- |
| To: | General Fund | Tax A/C | Appraisal District | $\$ 100.00$ |
|  |  |  |  |  |
| From: | General Fund | Tax A/C | Other School | $\$ 100.00$ |
| To: | General Fund | Tax A/C | Telephone | $\$ 100.00$ |



Department Head


Approved: Commissioners Court


Mm_Pa231

## LINEITEM TRANSFERS

December 10, 2002

## HONORABLE Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

| From: | General Fund | Tax A/C | Other School | $\$ 100.00$ |
| :--- | :--- | :--- | :--- | :--- |
| To: | General Fund | Tax A/C | Repairs \& Mains. | $\$ 100.00$ |
|  |  |  |  |  |
| From: | General Fund | Tax A/C | Other School | $\$ 100.00$ |
| To: | General Fund | Tax A/C | Reimbursable Auto | $\$ 100.00$ |



Tammy Reeves, Tat A/C
Department Head


## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:


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## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers


vam_P234

## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers


## Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

FROM: GUND | DEPT. |
| :---: |
| TO: |
| General |
| Veterans Officer |
| Office Supplies |

rammon 236

Line Item Transfer:
Date:

Honorable Commissioners Courn of Sabine County:
I would like to request the below listed ransfers:
From:

| Fund | 1)ept. | Acct. | Amt. |
| :---: | :---: | :---: | :---: |
| General General | (iounts ('lerk | Business Records |  |
|  |  | Printing | $\begin{array}{r} \$ 200.00 \\ \quad 430.00 \\ \hline \end{array}$ |
|  |  |  | \$1630.00 |

To:

| Fund | 1)ept. | Acel | Amt. |
| :---: | :---: | :---: | :---: |
| General | count Clerk | Unemployment Ins. | \$ 26.00 |
| . | $\cdots$ | Records Rebinding | 283.00 |
| .. | .. | Furniture \& Office Equip. | 164.00 |
| .. | .. .. | Election Officials | 960.00 |
|  |  | Election Supplies | 197.00 |
| Approved Com | ers ${ }^{\circ}$ Court: | Total <br> eli cilask | \$1630.00 |



## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

| FUND | DEPT. | ACCOUNT | AMOUNT |
| :---: | :--- | :--- | ---: |
|  |  |  |  |
| Road \& Bridge | Precinct \#1 | Capital Reserve | $\$ 18,354.00$ |
|  |  |  |  |
| Road \& Bridge | Precinct \#1 | Assistants | $\$ 2,358.00$ |
| Road \& Bridge | Precinct \#1 | Fuel - Gasoline | $\$ 729.00$ |
| Road \& Bridge | Precinct \#1 | Tires - Truck | $\$ 710.00$ |
| Road \& Bridge | Precinct \#1 | Culverts | $\$ 12,087.00$ |
| Road \& Bridge | Precinct \#1 | Public Official Liability | $\$ 910.00$ |
| Road \& Bridge | Precinct \#1 | Auto Physical Damage | $\$ 159.00$ |
| Road \& Bridge | Precinct \#1 | Building \& Property | $\$ 90.00$ |
| Road \& Bridge | Precinct \#1 | County Barn Repairs | $\$ 76.00$ |
| Road \& Bridge | Precinct \#1 | Radio Communications | $\$ 1,235.00$ |



## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers

|  | FUND | DEPT. | ACCOUNT | AMOUNT |
| :---: | :---: | :--- | :--- | ---: |
|  |  |  |  |  |
| FROM: | Road \& Bridge | Precinct \#2 |  | Capital Reserve |



Mm _232

## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:



## LINE-ITEM TRANSFERS

Date: December 30, 2002

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers



## LINE-ITEM TRANSFERS

Date: December 27, 2001

Honorable Commissioners Court of Sabine County:

I submit to you for your consideration the following line-item transfers:

|  | FUND | DEPT. | ACCOUNT | AMOUNT |
| :---: | :--- | :--- | :--- | ---: |
| FROM: | General | Non-Departmental | Capital Reserve | $\$ 67,753.00$ |
|  |  |  |  |  |
|  |  |  |  |  |
| TO: | General | Non-Departmental | MHMR | $\$ 1,448.00$ |
|  | General | Non-Departmental | Lastex EMS | $\$ 54,362.00$ |
|  | General | Non-Departmental | Xerox | $\$ 1,041.00$ |
|  | General | Non-Departmental | Dues \& Certificates | $\$ 1,529.00$ |
|  | General | Non-Departmental | Pitney Bows | $\$ 20.00$ |
|  | General | Non-Departmental | FBT Principal Payment | $\$ 1,597.00$ |
|  | General | Non-Departmental | Insurance | $\$ 7,756.00$ |



## 2003-2005 Individual Assignment / Responsibilities <br> Sabine county commissioners' Court

## Activity /Accet Poficy / Task

 neepomativitity Revised and adopted thriz-12-30)02- Countr Buildings/Grounds Smith
- Inter-Governmental
- Sabine County Cities Leath
- Neighboring Counties Leath
- DETCOG Leath
- Federal Forest Service Dickerson
- Jail Standards Commission Smith
- TX Dept. of Natural Resources Dickerson
- Sabine River Authority Leath
- Corp of Engineers Clark
- County Fund Investments
r Purchasing
- Permanent Records/Law Library
i- Electronic Data Processing, Telephones, and Radio Equipment Smith
- Citizen Dispute Resolution Dickerson
- Solid Waste/Recycling/Site Monitoring
- Audit and Internal control

Leath

Clark
Smith/Warner
Leath

```
> Tax Assessment and Valuation Dickerson
> 911, Road Classification
* Federal Acts Monitoring/Compliance
    - Act for Disabled Armericans
    Dickerson
    - Equal Employment Opportunity Smith
    - OSHA
> Grievance - Employees
Leath
- Insurance
* Grant Compliance
- Capital Equipment Planning
Dickerson
r Personal: Salaries, Procedures, and Records Leath
B Board and Commission Appointments Smith/Warner
- Senior Citizen's Representative/Advocate Sminnrerth Clork
- Minority Representative/Advocate Dickerson/Warner
- Sabine County Firefighters Leath
r MHMR
- Sabine County Historical Commission
- Emergency Management/Response
Leath
```

County Judge is Ex-officio of all activities, assets, policies, and tasks.

## COMmmampmes COURT DEPARTMMUTHA 2006-2005

LEATH
District Clerk
Treasurer Probation Ex Officio - All Departments

CLARK<br>Justices of the Peace Constables<br>County Attorney

## DICKERSON

County Clerk
County Extension Agent

SMITH

Tax Assessor /Collector Sheriff

Veteran Office

## SABINE COUNTY TRUST PROPERTY BID SUBMISSION FORM

Name of Bidder. (Please Print) SherRy Scapbrough
Mailing Address

$$
\text { Pt Box } 16.081
$$



Telephone Number.(Home) HOY 6 $25-0611$ (Work)


```
Account Number. \(27520-009-70\)-Slit Ti R 4000
Bid Amount: \(\$ 00.00\)
```

Property Description: $\qquad$ Account Number.
Bid Amount: $\qquad$
Property Description: $\qquad$
Account Number: $\qquad$
Bid Amount: $\qquad$
Signature of Bidder. Ahesuy leaclunueh
If accepted in what nome and address should the deed be proparod?



 melton wee 10






NOMMP246

A public hearing is scheduled for December 30 ${ }^{11}$ at 9:00 a.m. in the Commissioners' Courtroom to hear testimony for and against declaring Jenny Lane as a public road with County maintenance. Anyone wishing to speak on this subject should complete a public participation form before 9:00 a.m. on December $30^{\text {th }}$ and present it to the County Clerk

Janice McDaniel
Sabine County Clerk


DEPP ERST TEXAS COUNCIL OF GOVERNMENTS
Mdreaning Database Management Quarterly Performance Report


1. Number of new subdivisions addressed thin quarter: provide the actual number of new subdivisions addressed for the quarter being reported.
nitaninf
2. Total number of lots in these subdivieione Provide the actual numbers of lots in the new subdivisions addressed tor the quarter being reported.

3. Total number of MSAG ranges. Provide the actual number of MSAG ranges for the quarter in in in 3 being reported.
4. Number of Mako changes/inserts/deletes

Provide the actual number of ming changes $10 r$ wiry 8 the quarter being reported.
5. Number of new datapointe added to computer map. Provide the actual number of datapoints 19 added for the quarter being reported.
6. Number of $701 / 709$ error aubaiteed by the county to INIRADO for correction (pending at telcol. Provide the actual number of $701 / 709$ errors unbwitted for talco correction for the
128 quarter being corrected.
7. Number of 701 /709 errors submitted by INTRADO to county for correction (pending et county) Provide the actual number of 701/709 error: submitted for county correction for the
 601 quarter baling corrected.
8. Number of street signs replaced. Provide the actual number of secret signs for the quarter being replaced.

I certify to the best of my knowledge and belief chis report to be true and accurate
speos. fin h aha

$$
\text { Date } 12 \cdot 10.02
$$

mall Report to: arron regional 9-1-1

274 E. Lamer
Jumper. TX 75951

Form 4 Revised 6-3-02



## l lecember 30, 2002

```
Fusty Phillips
DETCOG
274 East Lamar Street
Jasper, TX 75081
```

Dear Mr: Phillips,

During Commissioners' Court, this date, we have appointed - Dean Crockett $\qquad$ to be Sabine County's Minority Representative to the BrTCOe Board.

## Sincerely,


/cc


HONE (409) 787-3543


1805 N. TIMBERLAND DRIVE • LUFKIN, TEXAS 75902 • 936/634-4433
December 16, 2002

The Honorable J. k Leath
County Judge, S: ine County
Post Office Box 0
Hemphill, Texas $; 948$
Subject: Surplu: Material Allocation
For Fis il Year 2003
Dear Judge Leath
Transportation C de 201.706 passed by the $75^{\text {th }}$ Legislative directed the Texas Department of Transportation to issist counties with supplus materials to repair county roads. For Fiscal Year 2003, Sabine Cot ty's allotment will be approximately $\$ 15,030.00$.

Attached is a list f surplus material available in the Lufkin District. Material in each county will be offered to thal specific county first. Any material not requested by the county in which it is stockpiled, will b. made available to other counties. Please submit your request for any wanted material to Mr. R n Seal, P.E., Area Engineer, Sabine County.

If you have any $q$. estions or we can be of further assistance, please contact my office at 936/6334310.

Sincerely,


Paul D. Montgomery, P.E. Director of Maintenance
Lufkin District

PDM:mt
cc: Ron Seal, P.E., Area Engineer, Sabine County Rocky White, Transp. Maint. Supv.

An Equal Opportunitv Emplover

## DIVISION OF EMERGENCY MANAGEMENT

TEXAS DEPARTMENT OF PUBLIC SAFETY

## RICK PERRY

 Governor5805 N. Lamar Blvd.
Box 4087
Austin, Texas 78773.0001
Duty Hours 512424.2138
Non. duty Hours 512424.2000
Fax 512424.2444

THOMAS A. DAVIS, JR. Director

JACK COLLET State Coordinator

December 5, 2002
The Honorable Jack Leath
Sabine County Judge
Sabine County Courthouse
Post Office Box 716
Hemphill, TX 75948
Dear Judge Leah:
Governor Perry has asked me to inform you that he has received notice from the Small Business Administration (SBA) that your county has been designated eligible to apply for low interest Economic Injury Disaster Loans due to the fact that it is a declared county.

The SBA, in an agreement with the U.S. Department of Agriculture (USDA), provides Economic Injury Disaster Loans to eligible small businesses dependent on farmers and ranchers in counties that have received a disaster declaration from the Secretary of Agriculture.

I have attached a copy of the information provided by the SBA. If you have any questions please call Ruby Daley of my staff at 512.424-2431.


Enclosure

$\prod 11111$

Disenter Acebtimeoe - Area 3
4400 Amon Corter Pival, Sulte 102

Businesses in some Louician pawiehes; Artaneas and Texas countios can now apply for low interest


 to experience reduced momme minh may have had an adverse coconomic crinect on businesses depending upon these producas. Femmers and ranchers ave not elfictore for this loan program but may be oligible for disastor aseletence throumh other Federal agoncies. Howover, nurseries that are victims of drought disasters can apply.

Businesses in the following parishes and counties are eligible to apply:
Louisiana:
The Entire State except Cameron, Plaquemines, and Vermillon Parishes.

## Arkansas:

| Ashley | Columbla | Millor |
| :--- | :--- | :--- |
| Chicot | Lafayette | Union |

## Texas:

| Cass | Nowton | Shelby |
| :--- | :--- | :--- |
| Harrison | Parola |  |
| Marion | Sabine |  |

To obtain an application or receive addilional information, interoeted business owners may call the SBA toll-free at 1-800-306-6303 or TDD 817-287-400 for the hearing mpalred. The deadline for filing an application ts June 23, 2008.

Due to the weather, many producers experienced crop losses and were not able to purchase goods and services at normal lovels. Buameenes that are deperdent upen theee producers may have experienced

 accounts payable and ovetried ceqperees that would have been mat had the dieaster not occurred. Refinancing of long-term detet, hewimer, te not elyblole under thic program. The boan is designed for those businesses with subetmition theeter-rolened neede and is intended to supplement monies the business owner can provide from other sources.

Loans may be approved for up to $\$ 1,500,000$ for actual dieastor-related financial needs of the business. Interest rates are three and one hall percent (3.50\%) and terms may extond to thity (30) years,

depending upon the repaymern ability of the individual applicant. To qualify, businesses must be small by SBA's size standard. Businesses which can meed their financial needs through other sources are not eligible.

If you or a member of your staff have any questions, please call Jim Atkins at (817) 684-5600.
Sincerely,
(Signed): Raymond P. Chatham
Raymond P. Chatham
Area Director
$\qquad$
II TII

FEES COLLECTED IN NOVEMBER, 2002JEFF COX, JUSTICE OF THE PEACE,
PRECINCT \#1, PLACE \#1 ..... 2,516.85
steve miller, Justice of the peace PRECINCT \#2, PLACE \#1 ..... $3,138.00$
TANYA WALKER, DISTRICT CLERK ..... $2,531.75$
JANICE MCDANIEL, COUNTY CLERK ..... $9,000.66$

FINANCIAL REPORT
December 27, 2002

$\left.\begin{array}{lll} \\ \text { FINANCIAL REPORT } \\ \text { December 27, 2002 }\end{array}\right]$
vormure2sle

| FINANCINL REPORT December 27, 2002 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| FUND | BALANCE <br> 11/22/02 | RECEIPTS | DISBURSEMENTS | BALANCE <br> 12/27/02 |
| ROAD \& BRIDGE \#1 | 280,468.62 | 3,436.04 | 19,719.94 | 264,184.72 |
| ROAD \& BRIDGE \#2 | 313,547.68 | 3,915.04 | 19,742.94 | 297,719.78 |
| ROAD \& BRIDGE \#3 | 264,994.35 | 3,563.04 | 21,245.76 | 247,311.63 |
| ROAD \& BRIDGE \#4 | 166,366.54 | 9,349.71 | 27,634.78 | 148,081,47 |
| ROAD \& BRIDGE SPECIAL \#1 | 35.05 | 2,000.00 | 196.48 | 1,838.57 |
| ROAD \& BRIDGE SPECIAL \#2 | 1,083.01 | 0.00 | 0.00 | 1,083.01 |
| BALANCE AS OF 12/27/02 |  |  |  | 960,219.18 |

## wnmm2sz

|  |  |  |  |
| :--- | :--- | :--- | :--- |
| FUND | FINANCLL REPORT |  |  |

TAMMY REEVES, RTA SABINE COUNTY TAX AESREDR / COLLECTOR

## P.O. OX 310 ETM. LI, TX. 75948

(40)707-2257 Fan (40)787-4753

PINELAND SUMETATION (409)5843909
SABINE COUNTY TAX OFHCE MONTILY REPORT OF

November 2002

|  | Montuy | Year-to-Date | Balance Due |
| :---: | :---: | :---: | :---: |
| 2002 COLLECTIONS: |  |  |  |
| County Tax Levy |  | S1,298,747.26 | S 822,567.37 |
| Supplements | 300.11 | 7,369.44 | 822,867.48 |
| Adijustments | (875.92) | (9,686.92) | 821,991.56 |
| Early Prat. Disc. | (2,532.96) | (16,508.88) | $819,458.60$ |
| Refund Pme. Disc. | 2.67 | 4.45 | 819,461.27 |
| Refunds | 63.19 | 120.57 | 819,524.46 |
| Refund Pel |  |  |  |
| Collections | (106,460.24) | (566,9e0.70) | 713,064.22 |

Current Delinquent
Penaly \& Intereat
15\% Additional Penahy
DELINQUENT COLLECTIONS:
billage Due

## Smpplements <br> Adjetaments

DeL Collections
90.93
$(937.99)$

Bitery Refund
(4,415.53)
(15.02)

Percentrge of 2902 taxen collected: $\mathbf{4 5 . 0 0} \%$

Refind Disc.
Refinad PRI
Refunds
15.20
15.20

Penility \& Imterca $\quad 1,766.37$


| $\$ 243,409.04$ | $235,940.99$ |
| ---: | ---: |
| 104.39 | 235.931 .92 |
| $(906.80)$ | $235,093.93$ |
| $(11,999.23)$ | $230,678.40$ |
| $(15.02)$ | $230,663.38$ |
|  |  |
| 15.20 |  |
| $4,307.21$ |  |
| $2,460.64$ |  | is base tax only. It does not reflect tive penalty \& interest, therefore, the ending balsence is base tax only.


$\square$ 1.1

TAMMY REEVES, RIA SABINE COUNTY TAX AsSmedR / COLLECTOR P.O. Box 310 mining, TX. 75948
(408)707-2257 Fax (6) 787-4753 PINELAND SUESTATION (409)584-3909

# SABINE COUNTY TAX DACE MONTHLY BIERORT OF <br> SABRE COUNTY STATE COUECTIONS <br> November 2002 

Balance Due

Monday

Supplements
Adjustment:
DeL. Collections
Penalty \& Interest
15\% Additional Penalty
Refunds

Note: All year-to-date totals are cumplivive from October 1,2001. The beginning balance of delinquents is base tax only. It does not reflect the penimy \& interest, therefore, the ending balance is base tax only.


None


Year-to-Date S 459.2

Balance Due 426.95
$\operatorname{son}+5$

260

# TRMMYY REEVES, RTR <br> SADINE COUNTY <br> TRX RSSESSORCOLLECTOR 

Nov. 2002


## The Station


wrmm_naz


[^0]:    -V - Denotes Voided Check Entries

[^1]:    *V Denoles Voided Check Entries

[^2]:    * Denotes Voided Check Entries

[^3]:    * V Denotes Voided Check Entries

[^4]:    *V - Denotes Voided Check Entries

