

Tuesday, October 15, 2019, the Sabine County Commissioners' Court met in regular session. The following members of Court were present:

Daryl Melton	County Judge
Tommy Clark	Commissioner Pct. #1
Jimmy McDaniel	Commissioner Pct. #2
Charles Ellison	Commissioner Pct. #3
James Lowe, Jr.	Commissioner Pct. #4
Janice McDaniel	County Clerk

Judge Melton called the meeting to order at 8:30 a.m. and led the Court in prayer. Commissioner Clark led the Court in the Pledge of Allegiance.

AGENDA ITEM #1-General Business

Commissioner McDaniel moved to approve 4 sets of minutes as written for the Commissioners' Court held on September 17, Special – Public Hearing, September 20, Special-Public Hearing, September 23, Regular meeting and September 27, Special-Adoption of Budget. Commissioner Lowe seconded. All in favor. Motion carried.

AGENDA ITEM #2-Discuss with possible action on Line Item Transfers

No line item transfers were submitted.

AGENDA ITEM #3-Discuss with possible action on any necessary Budget Amendments

No budget amendments were submitted.

AGENDA ITEM #4-Discuss with possible action on 2 appointments to Sabine County Appraisal District Board of Directors

Judge Melton explained the Court is allotted two nominees for the Sabine County Appraisal District Board of Directors. Lloyd Ford has served about 2 years and Andrew Mills has served about one and a half years on the Board. Judge Melton moves to reappoint Lloyd Ford and Andrew Mills for a two-year term; beginning January 1, 2020 to the Sabine County Appraisal District Board of Directors. Commissioner Clark seconded. All in favor. Motion carries.

[See Attached.](#)

AGENDA ITEM #5-Discuss with possible action on acceptance of Proposed Budget of Apportionment funds for September, 2019 thru August, 2020 and the Financial Statement of Apportionment funds for District Attorney for September, 2018 thru August, 2019

Commissioner McDaniel moved to accept proposed budget of Apportionment funds from September 2019 thru August 2020; and the 2018/2019 Financial statement of Apportionment funds from Kevin Dutton, Sabine County District Attorney. Commissioner Lowe seconded. All in favor. Motion carries.

[See Attached.](#)

AGENDA ITEM #6 – Discuss with possible action on 2020 Texas Indigent Defense Grant Program by Resolution

Judge Melton read the 2020 Sabine County Resolution Indigent Defense Grant Program. Judge Melton stated the county generally receives \$14,000, with a possibility of more this year. Commissioner Lowe moved to approve the Resolution. Commissioner Ellison seconded. All in favor. Motion carries.

[See Attached.](#)

AGENDA ITEM #7- Discuss with possible action on travel policy and purchase orders.

Tricia Jacks, County Treasurer, addressed the Court by reading the Travel Policy from the Handbook. She stated some department heads were waiting till the last minute to submit a PO, even though they know about upcoming schools well ahead of time. This often causes things to be paid in between Court days. Getting the PO's in early help with budget calculations. Mrs. Jacks asked the Court if they wanted to leave the policy in place, and enforce it; meaning personnel would pay out of pocket if they waited till the last minute to request a PO, and then be reimbursed later; or take the policy out of the handbook. Judge Melton reminded the Court that there is a Policy Committee, and suggested that since there was a policy in place, we should follow the policy. Commissioner Lowe moved to keep the current travel and purchase order policy in place. Commissioner McDaniel seconded. All in favor. Motion carries.

[See Attached.](#)

AGENDA ITEM #8 – Discuss with possible action on transferring funds from each precinct into Special 1 Account

Tricia Jacks, County Treasurer, informed the Court we are currently \$18,575.58 in the negative with one bill outstanding. Judge Melton suggested taking \$6,000.00 from each of the 4 precincts. Commissioner McDaniel moved that Precinct 1, Precinct 2, Precinct 3, and Precinct 4 each put \$6,000.00 into Special 1 Account; for a total of \$24,000.00. Commissioner Lowe seconded. All in favor. Motion carries.

AGENDA ITEM #9 – Discuss with possible action on accepting the Community Wildfire Protection Plan MPTX Associates, Inc. regarding Abandoned Structures

This item will be reset.

AGENDA ITEM #10 – Discuss with possible action on Fee Agreement for Professional Services with MPTX Associates, Inc. regarding Abandoned Structures

This item will be reset.

AGENDA ITEM #11 – Discuss with possible action on paying accounts and salaries

Commissioner Lowe moved to pay accounts and salaries. Commissioner Ellison seconded. All in favor. Motion carries.

[See Attached.](#)

AGENDA ITEM #12 – Public Comments

Tricia Jacks stated that 25 employees took advantage of the flu shots offered Friday. David Roach, 911 Coordinator, gave a brief description of a fax service he is looking into that could save the County some money and eliminate Windstream all together. David plans to run trial with the County Clerk’s office. This will be put on the agenda at a later date. David Roach and Tricia Jacks are working together on a cell phone policy to stay in compliance with the Open Records Act/Freedom of Information Act.

AGENDA ITEM #13-Closed Session.

Judge Melton cited Gov’t Code 551.001 to go into a closed session. Closed Session ends with no action taken.

Commissioner Ellison moved to adjourn. Commissioner Lowe seconded. All voted for. Meeting adjourned.

_____ DARYL MELTON

_____ TOMMY CLARK

_____ JIMMY MCDANIEL

_____ CHARLES ELLISON

_____ JAMES LOWE, JR

[ATTEST: COUNTY CLERK](#)

_____ JANICE MCDANIEL