

Monday, February 13, 2023 the Sabine County Commissioners Court met in regular session. The following members of Court were present:

|               |                      |
|---------------|----------------------|
| Daryl Melton  | County Judge         |
| Brent Cox     | Commissioner Pct. #1 |
| Keith Nabours | Commissioner Pct. #2 |
| Stanley Jacks | Commissioner Pct. #3 |
| James Lowe    | Commissioner Pct. #4 |
| Jamie Clark   | County Clerk         |

Judge Melton called the meeting to order at 8:30 a.m. and Pastor Troy Richardson led the Court in prayer. Commissioner Cox led the Pledge of Allegiance.

[See attached for additional attendees.](#)

**AGENDA ITEM #1-Discuss with possible action on General Business**

Commissioner Jacks moved to approve minutes as written of the January 23<sup>rd</sup> regular meeting. Commissioner Cox seconded. All in favor. Motion carried.

**AGENDA ITEM #2-Discuss with possible action on Line-Item Transfers**

Commissioner Lowe moved to accept line-item transfers to close out year 2022. Commissioner Nabours seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #3-Consider and take action on any necessary Budget Amendment(s)**

Commissioner Lowe moved to accept budget amendment(s) to close out year 2022. Commissioner Jacks seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #4-Discuss with possible action to transfer funds from Road & Bridge to Special 1**

Commissioner Cox recommended that \$3,000 be transferred. Commissioner Nabours moved to transfer \$3,000 from Road & Bridge to Special 1 for Precinct 1, 2 and 3. Commissioner Lowe seconded. All in favor. Motion carried.

**AGENDA ITEM #5-Discuss with possible action on Contract with David J. Waxman, Inc. for Administration Services for the Sabine County CDBG-MIT Regional Mitigation Program grant funds**

Susan Stover with Waxman presented the Contract. Commissioner Jacks moved to approve Contract with David J. Waxman, Inc. for Administration Services for the Sabine County CDGB-MIT Regional Mitigation Program grant funds. Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #6-Discuss with possible action on annual Racial Profiling Report for 2022 for Sheriff's Department**

Commissioner Nabours moved to accept the annual Racial Profiling Report for 2022 from the Sheriff's Department. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #7-Discuss with possible action on Memorandum of Agreement with Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) for the Genasys Mass Notification System**

David Roach with the Office of Emergency Management explained what the Agreement entailed. Commissioner Lowe moved to accept the Memorandum of Agreement with IPAWS for the Genasys Mass Notification System. Commissioner Jacks seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #8**-Recognize Commissioners Brent Cox, Stanley Jacks and Keith Nabours for Continuing Education TX AgriLife

The court recognized Commissioners Cox, Jacks and Nabours for Continuing Education during the East Regions County Judges and Commissioners Conference through the Texas A & M AgriLife Extension with 5.5 hours of training for Commissioner Jacks and Nabours. [See attached.](#)

**AGENDA ITEM #9**-Recognize Commissioner Keith Nabours for newly elected Continuing Education

The court recognized Commissioner Nabours for completion of the 2023 Seminar for Newly Elected Judges and Commissioners with 20.50 hours of training. [See attached.](#)

**AGENDA ITEM #10**-Recognize County Clerk Jamie Clark for Continuing Education

The court recognized County Clerk Clark for 20 hours of continuing education for 2022 sponsored by County and District Clerks' Association of Texas. [See attached.](#)

**AGENDA ITEM #11**-Discuss with possible action on Wave Plus System by SecureTech Systems, Inc

This is an alarm system upgrade for courthouse security. Commissioner Jacks moved to approve the Wave Plus System by SecureTech Systems, Inc. upgrade. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #12**-Discuss with possible action on bids for oil, sand, asphalt for Pecan Estate entrance (1582 feet) and Twin Cedar Drive (2905 feet)

Commissioner Lowe requested that bids go out for the materials. Commissioner Nabours moved to send out sealed bid notices for oil, sand, asphalt for Pecan Estate entrance (1582 feet) and Twin Cedar Drive (2905 feet). Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #13**-Discuss with possible action on renting and/or leasing building for future office space

Commissioner Jacks moved to appoint Judge Melton to search for renting/or leasing a building for future office space. Commissioner Lowe seconded. All in favor. Motion carried.

**AGENDA ITEM #14**-Discuss with possible action on Agreement for donation for concrete riprap material for Pct. 2 roads

Commissioner Lowe moved to accept Agreement for donation of concrete riprap material for Pct. 2 roads. Commissioner Jacks seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #15**-Discuss with possible action on paying accounts and salaries

Commissioner Lowe moved to pay accounts and salaries. Commissioner Nabours seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #16**-Public Comments

David Roach stated that the WIFI system is in the process of being upgraded. Judge Melton explained that the Texas Department of Emergency Management has offered a CLO person to assist Roach with emergencies and/or disasters.

Belinda Gay presented a booklet in recognition of the Patricia Huffman Smith NASA Museum 20<sup>th</sup> Year Anniversary. She thanked the court for supporting the event.

Butch Ellison, a prior commissioner, is in need of prayers for health issues.

Toledo Bend Lake has set a new record of 15.67 lbs.

A bill passed in the previous legislature session requiring the purchase of new voting machines every election cycle or if not purchased, necessitating hand counting. The bill is called WORM (Write Once Read Many) which is an “optical disk technology that allows you to write data onto a disk just once” and will become effective in 2026. County Clerk Clark will email information to the Commissioners.

**AGENDA ITEM #17**-Discuss with possible action on Contract for Broadband with Kinetic by Windstream for NTIA grant

Commissioner Nabours moved to approve Contract for Broadband with Kinetic by Windstream for NTIA grant. Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #18**-The Commissioners Court may go into executive session, if necessary, Pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Commissioner Lowe moved to adjourn. Commissioner Jacks seconded. All voted for. Meeting adjourned.

\_\_\_\_\_ DARYL MELTON  
\_\_\_\_\_ BRENT COX  
\_\_\_\_\_ KEITH NABOURS  
\_\_\_\_\_ STANLEY JACKS  
\_\_\_\_\_ JAMES LOWE, JR  
\_\_\_\_\_ JAMIE CLARK

[ATTEST: COUNTY CLERK](#)