

Monday, August 14, 2023 the Sabine County Commissioners Court met in regular session. The following members of Court were present:

Daryl Melton	County Judge
Brent Cox	Commissioner Pct. #1
Keith Nabours	Commissioner Pct. #2
Stanley Jacks	Commissioner Pct. #3
James Lowe	Commissioner Pct. #4
Jamie Clark	County Clerk

[Attendees Sign-In see attached.](#)

Judge Melton called the meeting to order at 8:30 a.m. and led the Court in prayer. Commissioner Cox led the Pledge of Allegiance.

**AGENDA ITEM #1**-Discuss with possible action on General Business

Commissioner Lowe moved to approve minutes as written of the July 24<sup>th</sup> regular meeting, August 1<sup>st</sup> special workshop and August 10<sup>th</sup> special CDBG workshop. Commissioner Nabours seconded. All in favor. Motion carried.

**AGENDA ITEM #2**-Discuss with possible action on Line-Item Transfers

There were none.

**AGENDA ITEM #3**-Consider and take action on any necessary Budget Amendment(s)

There were none.

**AGENDA ITEM #4**-Recognize donation of flag collection, rebar and PVC poles from Veteran Office, Thomas Warren

Warren gave history on flag collection. He was recognized for his contribution and work in the county for veterans. Commissioner Cox moved to continue the tradition of placing flags on the courthouse lawn when appropriate and storing in a proper manner. Commissioner Nabours seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #5**-Discuss with possible action on bid award for the CDBG-MIT 22-085-025-D266 Drainage Project from Goodwin, Lasiter & Strong

Commissioner Jacks moved to set a second workshop. Commissioner Lowe seconded. All in favor. Motion carried. Item tabled.

**AGENDA ITEM #6**-Recognize County Clerk Jamie Clark for continuing education hours

The Court recognized County Clerk Jamie Clark for 17.45 hours of Continuing Education and attending the 41<sup>st</sup> Annual Election Law Seminar for County Election Officials. [See attached.](#)

**AGENDA ITEM #7**-Discuss with possible action on Order to adopt Records Archival Plan (records archive fee), County Clerk

Commissioner Lowe moved to adopt Records Archival Plan as presented by County Clerk Jamie Lowe. Commissioner Cox seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #8**-Discuss with possible action on 2024 Sheriff and Constable Fees Report for Comptroller, County Clerk

Commissioner Lowe moved to accept the 2024 Sheriff and Constable Fees Report for Comptroller. Commissioner Cox seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #9**-Discuss with possible action on Order of Special Election, County Clerk

A special election on 14 constitutional amendments will be held November 7, 2023. Commissioner Lowe moved to approve Order of Special Election. Commissioner Cox seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #10**-Discuss with possible action on acceptance of outside audit by Axley & Rode, CPA

Commissioner Nabours moved to accept outside audit by Axley & Rode, CPA. Commissioner Lowe seconded. All in favor. Motion carried.

**AGENDA ITEM #11**-Discuss with possible action on contract with General Land Office for Local Hazard Mitigation Plan Program (LHMPP) contract # 22-130-035-E119

Commissioner Lowe moved to accept contract with General Land Office for Local Hazard Mitigation Plan Program (LHMPP) contract # 22-130-035-E119. Commissioner Jacks seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #12**-Discuss with possible action on 2024 County Road and Bridge Fees for Texas Department of Motor Vehicles, Tax Assessor/Collector

Commissioner Jacks moved to approve 2024 County Road and Bridge Fees of \$10 for Texas Department of Motor Vehicles. Commissioner Nabours seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #13**-Discuss with possible action on 2024 Child Safety Fees for Texas Department of Motor Vehicles, Tax Assessor/Collector

Commissioner Lowe moved to approve 2024 Child Safety Fees of \$1 for Texas Department of Motor Vehicles. Commissioner Jacks seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #14**-Discuss with possible action on acceptance of Certified Appraisal Roll

Commissioner Nabours moved to accept Certified Appraisal Roll. Commissioner Lowe seconded. All in favor. Motion carried. [See attached](#).

**AGENDA ITEM #15**-Discuss with possible action on Certification of anticipated collection rate by Tax Assessor/Collector

Commissioner Lowe moved to approve Certification of anticipated collection rate as stated. Commissioner Nabours seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #16**-Discuss with possible action on Certification of excess debt collections by Tax Assessor/Collector

Commissioner Lowe moved to approve Certification of excess debt collections as stated. Commissioner Jacks seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #17**-Discuss with possible action on Submission of calculations of No-New-Revenue Tax Rate and Voter-Approval Tax Rates by Tax Assessor/Collector

Commissioner Lowe moved to accept the Submission of calculations of No-New-Revenue Tax Rate and Voter-Approval Tax Rates by Tax Assessor/Collector. Commissioner Nabours seconded. All in favor. Motion carried.

**AGENDA ITEM #18**-Discuss with possible action on a proposed tax rate, if proposed rate exceeds the lower of the No-New-Revenue Rate or Voter-Approval Rate, take record vote of governing body to propose a tax increase on a desire rate, schedule one(1) public hearing

Commissioner Cox moved to have a public hearing on proposed tax rate on September 5, 2023. Commissioner Nabours seconded. All in favor. Motion carried. Martha Stone will place notices for the upcoming Public Hearing in the newspaper and online. The Rate will be adopted during the regular meeting on September 11, 2023.

**AGENDA ITEM #19**-Recognize David Roach, Emergency Management regarding iWorks updates

Roach gave updates and reminded the court to turn in paperwork in iWorks due to upcoming hurricane season.

**AGENDA ITEM #20**-Discuss with possible action on declaration of disaster regarding excessive drought conditions

Commissioner Jacks moved to approve Disaster Declaration relating to risk of wildfires and excessive drought. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #21**-Discuss with possible action on advertising for bids regarding rejuvenating recycled asphalt millings, Commissioner Jacks

Commissioner Jacks moved to approve advertising for bids concerning rejuvenating recycled asphalt millings. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #22**-Updates on current grants and projects, County Judge

Judge Melton gave a brief rundown of grants and projects the county is involved in to date.

**AGENDA ITEM #23**-Discuss with possible action on paying accounts and salaries

Commissioner Jacks moved to pay accounts and salaries. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #24**-Public Comments

County resident Karen Holler (Pct. 3) is concerned with county road washing into her yard during heavy rainstorms . Commissioner Jacks to discuss resolution with her.

**AGENDA ITEM #25**-The Commissioners Court may go into executive session, if necessary, Pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Commissioner Lowe moved to adjourn. Commissioner Nabours seconded. All voted for. Meeting adjourned.

\_\_\_\_\_ DARYL MELTON  
\_\_\_\_\_ BRENT COX  
\_\_\_\_\_ KEITH NABOURS  
\_\_\_\_\_ STANLEY JACKS  
\_\_\_\_\_ JAMES LOWE, JR

ATTEST: COUNTY CLERK

\_\_\_\_\_ JAMIE CLARK