

Monday, November 10, 2025 the Sabine County Commissioners Court met in regular session.
The following members of Court were present:

Daryl Melton	County Judge
Brent Cox	Commissioner Pct. #1
Keith Nabours	Commissioner Pct. #2
Kenneth Brodie	Commissioner Pct. #3
James Lowe, Jr.	Commissioner Pct. #4
Jamie Clark	County Clerk

[See attached for additional attendees.](#)

Judge Melton called the meeting to order at 8:30 a.m. and led the Court in prayer.
Commissioner Cox led the Pledge of Allegiance.

AGENDA ITEM #1-Discuss with possible action on General Business

Commissioner Lowe made a motion to approve the minutes written as of the October 27, 2025 Regular meeting. Commissioner Brodie seconded. All in favor. Motion carried.

AGENDA ITEM #2-Discuss with possible action on Line-Item Transfers

There were none.

AGENDA ITEM #3-Consider and act on any necessary Budget Amendment(s)

There were none.

AGENDA ITEM #4- Discuss with possible action on advertising proposals for fuel for FY 2026

Commissioner Nabours made a motion to approve advertising proposal for fuel for FY 2026. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

AGENDA ITEM #5 -Discuss with possible action advertising proposal for road material for FY 2026

Commissioner Nabours made a motion to approve advertising proposal for road material for FY 2026. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

AGENDA ITEM #6- Discuss with possible action on request for proposals (RFP) for administrative services for the 2024 Disasters Community Development Block Grant- Disaster Recovery Programs (2024 Disasters CDBG-DR) administered by the Texas General Land Office (GLO)

Commissioner Lowe made a motion to proceed with requesting for the administration. Commissioner Nabours seconded. All in favor. Motion carried.

AGENDA ITEM #7- Discuss with possible action on appointing selection review committee for the 2024 Disasters Community Development Block Grant- Disaster recovery programs (2024 Disasters CDBG-DR) administered by the Texas General Land Office (GLO)

Commissioner Brodie moved to appoint a review committee for the 2024 Disasters Community Development Block Grant- Disaster recovery programs. Commissioner Keith Nabours, Commissioner James Lowe Jr. and County Treasurer Tricia Jacks will serve on the review committee. Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

AGENDA ITEM #8- Discuss with possible action on donation to Sheriff's Department by Tractor Supply for Hometown Hero Program

Commissioner Lowe made a motion to accept the donation from Tractor Supply, and approve funds to be placed into DARE program budget. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

AGENDA ITEM #9- Discuss with possible action on Order for Burn Ban

Commissioner Lowe made a motion to take no action on Order for Burn Ban. Commissioner Brodie seconded. All in favor. Motion carried.

AGENDA ITEM #10- Recognize Certificate of Compliance by Texas Commission on Jail Standards

Sabine County Sherriff’s Office was recognized for receiving Certificate of Compliance by Texas Commission on Jail Standards. [See attached.](#)

AGENDA ITEM #11- Discuss with possible action on paying accounts and salaries

Commissioner Lowe made a motion to approve paying accounts and salaries. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

AGENDA ITEM #12- Public Comments

County Treasurer Tricia Jacks informed the Court that Open Enrollment for employees would be on December 9, 2025.

Ceci Matthews notified the Court that she would be hosting a meeting for Candidate Applications for the Republican Ballott at 5:30 p.m. Thursday, November 13, 2025 at the Feed Store Café.

AGENDA ITEM #13- Workshop: Discussion regarding participation in the development of the Neches and Sabine Regional Flood Planning Groups regarding the development of the 2028 Regional Flood Plan by Traylor and Associates, Inc

Wesley Traylor with Traylor and Associates, Inc. gave details and provided resources to help in the development of the 2028 Regional Flood Plan. [See attached.](#)

AGENDA ITEM #14 -[The Commissioners Court may go into executive session, if necessary, Pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: \(1\) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; \(2\) discussion about the value or transfer of real property; \(3\) discussion about a prospective gift or donation; \(4\) consideration of specific personnel matters; \(5\) discussion about security personnel or devices; or \(6\) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.](#)

Commissioner Nabours moved to adjourn. Commissioner Lowe seconded. All voted for. Meeting adjourned.

DARYL MELTON
BRENT COX
KEITH NABOURS
KENNETH BRODIE
JAMES LOWE, JR

JAMIE CLARK

ATTEST: COUNTY CLERK