

Monday, December 8, 2025 the Sabine County Commissioners Court met in regular session. The following members of Court were present:

Daryl Melton	County Judge
Brent Cox	Commissioner Pct. #1
Keith Nabours	Commissioner Pct. #2
Kenneth Brodie	Commissioner Pct. #3
James Lowe, Jr.	Commissioner Pct. #4
Jamie Clark	County Clerk

See attached for additional attendees.

Judge Melton called the meeting to order at 8:30 a.m. and led the Court in prayer. Commissioner Cox led the Pledge of Allegiance.

**AGENDA ITEM #1**-Discuss with possible action on General Business

Commissioner Nabours made a motion to approve the minutes written as of the November 24, 2025 Regular meeting. Commissioner Cox seconded. All in favor. Motion carried.

**AGENDA ITEM #2**-Discuss with possible action on Line-Item Transfers

There were none.

**AGENDA ITEM #3**-Consider and act on any necessary Budget Amendment(s)

There were none.

**AGENDA ITEM #4**- Discuss with possible action on awarding administrative services for the 2024 Disasters Community Development Block Grant- Disaster Recovery Programs (2024 Disasters CDBG-DR) administered by the Texas General Land Office (GLO)

The grant scoring Committee recommended David Waxman Inc. for administrative services for the 2024 Disasters Community Development Block Grant, and Disaster Recovery Programs (2024 Disasters CDBG-DR). Commissioner Cox made a motion to accept David Waxman Inc. as the grant administrator. Commissioner Lowe seconded. All in favor. Motion carried. See attached.

**AGENDA ITEM #5** -Discuss with possible action on County Boat Agent Agreement between Texas Parks and Wildlife Department and Sabine County Tax Assessor- Collector

Commissioner Brodie made a motion to approve County Boat Agent Agreement between Texas Parks and Wildlife Department and Sabine County Tax Assessor- Collector. Commissioner Lowe seconded. All in favor. Motion carried. See attached.

**AGENDA ITEM #6**- Discuss with possible action on Order setting court terms of Commissioners Court for FY 2026

Commissioner Nabours made a motion to approve Order setting court terms of Commissioners Court for FY 2026. Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #7-** Discuss with possible action on Order setting day of the week and location for Commissioners Court for FY 2026

Commissioner Lowe made a motion to approve Order setting day of the week and location for Commissioners Court for FY 2026. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #8-** Discuss with possible action on allowing the County Judge to request funding from Sabine River Authority Regarding CRC23-0521 TDA Economic Development grant for Sabine Town Amphitheater Project

Commissioner Lowe made a motion to allow County Judge to request funding from Sabine River Authority Regarding CRC23-0521 TDA Economic Development grant for Sabine Town Amphitheater Project. Commissioner Brodie Seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #9-** Discuss with possible action on Sabine County and San Augustine County Sexual Assault Response Team (SART) 2025 Biennial Report, Emma Skinner with Family Crisis Center of East Texas

Emma Skinner with Family Crisis Center of East Texas presented the Sabine County and San Augustine County (SART) 2025 Biennial Report, and commended our County for our involvement and collaboration. [See attached.](#)

**AGENDA ITEM #10-** Discuss with possible action on bids for fuel for FY 2026

Commissioner Nabours made a motion to accept all bids for fuel for FY 2026. Commissioner Cox seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #11-** Discuss with possible action on bids for road material for FY 2026

Commissioner Nabours made a motion to accept bids from Texas Materials- East Texas, Attoyac Rock, LLC, Big 4, Inc. and Jack Alexander LTD, for road material for FY 2026. Commissioner Lowe seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #12-** Discuss with possible action on Pct. 3 Road and Bridge Department to install stop signs on renovated streets

Commissioner Lowe made a motion to approve Pct. 3 Road and Bridge Department to install stop signs on renovated streets, in Bronson. Commissioner Nabours seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #13-** Recognize Pine Park Church using lawn on December 19<sup>th</sup>

Commissioner Lowe made a motion to approve Pine Park Church using lawn on December 19<sup>th</sup>. Commissioner Brodie Seconded. All in favor. Motion carried.

**AGENDA ITEM #14-** Discuss with possible action on paying accounts and salaries

Commissioner Lowe made a motion to approve paying accounts and salaries. Commissioner Brodie seconded. All in favor. Motion carried. [See attached.](#)

**AGENDA ITEM #15- Public comments**

Sabine County Hospital Administrator Kaylee McDaniel, informed the court that they have implemented a Cancer support group that will take place every second Tuesday of every month, at 10:30 a.m. in the Winslow building. For anyone struggling with the diagnosis of cancer or that may have a loved one battling it, Sabine County Hospital is happy to have these services available to you.

County Treasurer Tricia Jacks, announced there will be a training with TAC on December 9, 2025 at 10:00 a.m.

Department heads and all members of the court, wished a Merry Christmas to all.

**AGENDA ITEM #16** -The Commissioners Court may go into executive session, if necessary, Pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Commissioner Lowe moved to adjourn. Commissioner Brodie seconded. All voted for. Meeting adjourned.

DARYL MELTON  
\_\_\_\_\_  
BRENT COX  
\_\_\_\_\_  
KEITH NABOURS  
\_\_\_\_\_  
KENNETH BRODIE  
\_\_\_\_\_  
JAMES LOWE, JR  
\_\_\_\_\_

ATTEST: COUNTY CLERK

JAMIE CLARK  
\_\_\_\_\_